



# International Plant Protection Convention

Protecting the world's plant resources from pests



11 August 2014

## Commission on Phytosanitary Measures Meeting of the CPM Strategic Planning Group – Rome, Italy, 7-10 October 2014

Dear Colleagues,

The IPPC is pleased to confirm arrangements for the Sixteenth meeting of the Commission on Phytosanitary Measures (CPM) Strategic Planning Group (SPG) and to formally invite you to attend this meeting which will be held at FAO Headquarters in Rome (room B323/325), Italy, from Tuesday 7 to Friday 10 October 2014, starting at 9:00 am.

Documents for this meeting will be posted on the International Phytosanitary Portal (IPP) as they become available at <https://www.ippc.int/index.php?id=125447>. If you have problems in downloading the documents, please contact Mr. David Nowell ([dave.nowell@fao.org](mailto:dave.nowell@fao.org)) and outline the specific problems you are experiencing.

Due to space limitations, requests to participate will be limited to no more than 30 persons and we encourage more participation from developing countries with active involvement. All participants are expected to prepare, submit in advance **(by no later than Monday 15 September 2014)** and be prepared to discuss a paper (no more than two pages) drawing on key strategic points in the IPPC Strategic Framework document to be used to help frame discussions at SPG in the "IPPC in 20 years" visioning exercise.

In addition to the mandatory submission of the preceding document, participants are encouraged to consider additional topics and to develop discussion papers on such topics they would like to be addressed on the agenda. An initial draft agenda will be posted soon for consideration by the participants at this meeting. Please forward such discussion papers to Mr Craig Fedchock ([Craig.Fedchock@fao.org](mailto:Craig.Fedchock@fao.org)) **no later than Monday 15 September 2014** so they may be added to the agenda and posted on the IPP after consideration and selection by the Bureau.

This is a reminder that the SPG is held in English only. Participants are requested to register for this meeting with the IPPC Secretariat by providing full contact details to Ms Ida Mancini ([ida.mancini@fao.org](mailto:ida.mancini@fao.org)) **no later than Friday 5 September 2014** in order to ensure a building pass is issued.

Regarding travel assistance and funding, donors have made limited funds available to assist participants from developing countries with travel costs. Funds will be provided only to those participants willing to: 1) agree to the conditions regarding participation stipulated by the donor and 2) having prepared and submitted the document on "the IPPC in 20 years" referred to above. Those participants who fall under the IPPC criteria to receive travel assistance are invited to submit their request **no later than Monday 1<sup>st</sup> September 2014.**



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For more information on travel funding criteria, please refer to the updated page available on IPPC portal:  
[https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx\\_publication\\_pi1\[showUid\]=2184777&type=publication&L=0](https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1[showUid]=2184777&type=publication&L=0).

We would like to remind you of the FAO policy on providing daily subsistence allowance (DSA) for accommodation. In accordance with this policy (the Preferred Hotel Programme (PHP)), the IPPC Secretariat will arrange for hotel bookings and pay this accommodation directly for the participants eligible for IPPC Secretariat funding. As accommodation is provided for directly, the DSA amount will be reduced by the corresponding portion that is allocated for accommodation. For further information on the PHP, please see the information note posted on:

[https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx\\_publication\\_pi1\[showUid\]=2184225&type=publication&L=0](https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1[showUid]=2184225&type=publication&L=0).

I look forward to your participation and trust we will have productive and enjoyable discussions.

Yours sincerely,

Yukio Yokoi

Secretary to the International Plant Protection Convention (IPPC)

Key dates in this message:

Date	Description	Contact in IPPC Secretariat
1 September	Deadlines for travel assistance request	<a href="mailto:ida.mancini@fao.org">ida.mancini@fao.org</a>
5 September	Deadlines for participation registration	<a href="mailto:ida.mancini@fao.org">ida.mancini@fao.org</a>
15 September	Deadlines for submissions of new topics and discussion papers	<a href="mailto:craig.fedchock@fao.org">craig.fedchock@fao.org</a>
7-10 October	SPG meeting (will start at 9:00 am on Tuesday 7 October)	