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International  
Plant Protection  
Convention

## **REPORT**

# **Bureau of the Commission on Phytosanitary Measures**

**Rome, Italy**

**22-24 and 30 October 2025**

**IPPC Secretariat**

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## **1. Opening of the meeting**

[1] The October 2025 meeting of the Commission on Phytosanitary Measures (CPM) Bureau (hereafter referred to as the “bureau”) was opened on Wednesday 22 October 2025 in Rome, Italy.

[2] The bureau Chairperson Samuel BISHOP (Europe) welcomed participants.

### **1.1 Welcome by the IPPC Secretariat**

[3] The new International Plant Protection Convention (IPPC) Secretary Enrico PEROTTI welcomed bureau members. He underscored IPPC's significant role in protecting and facilitating plant health throughout the world.

[4] He was excited to take on the challenge of being IPPC Secretary and would hopefully leave behind a legacy that would benefit all contracting parties and all people. He said the bureau played a vital role in providing strategic direction to the CPM and the secretariat was committed to working with the bureau on capacity building and standard setting.

## **2. Meeting arrangements**

### **2.1 Election of the rapporteur**

[5] The bureau elected Glenn F. PANGANIBAN (Asia) as rapporteur for the meeting.

### **2.2 Adoption of the agenda**

[6] The bureau adopted the agenda (Appendix 1).

## **3. Administrative matters**

[7] The list of documents is attached to this report. (Appendix 2.)

### **3.2 Participant list**

[8] The list of participants is attached to this report. (Appendix 3)

## **4. Follow up actions from previous bureau meetings**

### **4.1 Review the assignment of bureau roles**

[9] The bureau reviewed the list of bureau representatives in various focus groups and other IPPC initiatives in which individuals join or have a membership role in. The bureau representation remained unchanged from what was decided at its June 2025 meeting, except for Dris BARIK (Near East) was joining the IPPC Observatory as a lead.

[10] The bureau:

- (1) *agreed* to the list of rotation of rapporteurs for future bureau meetings (Appendix 4);
- (2) *agreed* the secretariat would update the table on new roles and would indicate where bureau members were included in the Terms of Reference (ToR) of the focus groups they were assigned to as bureau representatives (Appendix 5).

## 4.2 Review the ramifications of the trademark on ISPM 15

- [11] The chairperson recalled that ISPM 15 (*Regulation of Wood Packaging Material in International Trade*) described the use of a stamp to certify that wood packaging materials were treated and free from pests. The stamp was trademarked by most contracting parties. The Food and Agriculture Organization of the United Nations (FAO) did a portion of trademarking work while some countries did their own. Because many of these trademarks were due to expire, if no action was taken, any individual or entity would be able to use the stamp, which was not preferable.
- [12] The chairperson asked the secretariat to follow up, given expiry dates were imminent. He asked the secretariat to locate the list of countries which have trademarked the stamp and identify which countries needed to re-register their trademarks. The chairperson said contracting parties should also be reminded about the issue at CPM-20 (2026).
- [13] The bureau:
- (3) *requested* the secretariat amend the list of countries on the international phytosanitary portal (IPP) to clearly indicate which countries have registered the ISPM 15 trademark and the expiry dates for registration and;
  - (4) *agreed* the CPM chairperson would bring this matter to the attention of CPM-20 (2026) in the Chairperson's report to the CPM.

## 5. Updates from CPM focus groups and steering groups

### 5.1 CPM Focus Group on One Health

- [14] The secretariat referred to the terms of reference of the CPM Focus Group on Plant Health in the Context of One Health (FG-PHOH), where the primary task was to conduct a preliminary study aimed at understanding where plant health was situated within the One Health framework. The issue was discussed at CPM-19 (2025), particularly in the context of plant anti-microbial resistance (AMR).
- [15] The secretariat said the FG-PHOH had been meeting virtually each month and had been well attended. The FG-PHOH had begun work on the preliminary study by terms of reference (ToR) for the study and conducting a comprehensive desk and literature review, which included a research matrix. The plan was to present the desk and literature review to the Strategic Planning Group (SPG) 2025, receive feedback, and complete the preliminary study in time for CPM-20 (2026).
- [16] The representative from the bureau to the FG-PHOH added that the focus group had identified about 100 journal articles related to plant health and One Health, extracting the main ideas worthy of consideration. The literature review provided an overarching view of where plant health and One Health were clearly linked. The literature review was also designed to provide thought points not necessarily covered by the articles, such as data and learnings on AMR.
- [17] The chairperson said the work of the FG-PHOH was helpful in identifying the challenging connection between plant health and One Health.
- [18] The bureau:
- (5) *noted* the update from the focus group.

## 5.2 CPM Focus Group on Sea Containers

- [19] The secretariat presented a paper<sup>1</sup> on CPM Focus Group on Sea Containers (FGSC). The secretariat explained the purpose of the FGSC was to review relevant materials and recommendations, develop viable options that would contribute to the phytosanitary risk management of sea containers, and provide the CPM with recommendations, including the possibility of developing an ISPM.
- [20] A key task listed in the FGSC's ToR was the organization of an international workshop no later than 2026.
- [21] Based on the previous 2023 sea containers workshop, the estimated amount required will be 150 000 USD. The secretariat currently has 80 000 USD allocated for sea container-related activities.
- [22] The bureau said it would seek advice from the Finance Committee (FC), as well as the SPG on the issue.
- [23] The secretary asked if lessons learned could be drawn from the FGSC's experience. The chairperson said extracting lessons learned was prudent and hoped the secretariat might be able to assist.
- [24] The bureau:
- (6) *noted* the paper presented on the focus group.

## 5.3 CPM Focus Group on Safe Provision of Food and Humanitarian Aid

- [25] The secretariat presented a paper<sup>2</sup> on the work of the Focus Group on the Safe Provision of Food and Humanitarian Aid (FGSA) which included a proposed action plan for engagement with the World Organization of Animal Health (WOAH), the Codex Alimentarius (CODEX), the World Food Programme (WFP) and FAO. It was pointed out that the draft action plan had been drafted as a starting point for potential future collaboration with these organizations.
- [26] The secretariat recalled that CPM-19 (2025) added to the Standards Committee (SC) work plan the development of the ISPM and a call for experts to join the drafting process was currently open. The secretariat also noted the financial contribution to the work of the FGSA by Australia.
- [27] The secretariat said the issue was sensitive, and the action plan provided a possible path forward. The secretariat added that the work of the FGSA should raise awareness about the risks and not be about imposing barriers.
- [28] Regarding further liaison and collaboration with FAO, the Deputy Director General's (DDG) representative said he would forward the paper to the relevant emergency and resilience department within FAO, which would be interested given FAO's work around emergency agriculture such as seed and inputs distribution. The representative also offered to support the bureau to engage with the outside agencies.
- [29] The chairperson said the issue was not just about food aid, but about other types of aid such as equipment. He said it would be challenging to locate all the relevant stakeholders, but that the issue was broader than just WFP.

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<sup>1</sup> 12\_Bureau\_2025\_Oct

<sup>2</sup> 11\_Bureau\_2025\_Oct

[30] The chairperson also cautioned about releasing an action plan involving WOA, CODEX, and WFP without speaking to them first. He said involving WFP could be challenging as the agency might be concerned about unintended delays to the movement of aid. He said it was important to inform stakeholders that an ISPM would not prevent the delivery of emergency aid but would focus more on an upstream activity. He added that too little time remained before CPM-20 (2026) to talk with WOA, CODEX, WFP, and therefore, the action plan should be redrafted. The IPPC secretariat pointed out that the action plan was part of the approved ToR of the focus group, and that it was going to forward it again for redrafting.

[31] The bureau:

- (7) *thanked* the focus group for its efforts;
- (8) *recommended* the group redraft the action plan to focus on the actions and responsibilities of the IPPC community and provide advice about how the plan should be implemented.

#### 5.4 CPM Focus Group on Climate Change and Phytosanitary Issues

[32] The secretariat presented a paper<sup>3</sup> from the Focus Group on Climate Change and Phytosanitary Issues (FG-CCPI) that updated the bureau on the focus group's 2025–2026 work plan, which outlined the group's progress. The secretariat added that a webinar was held in October 2025 with experts from around the world, and factsheets had been completed.

[33] The secretariat said an area of ongoing success has been providing technical input to IPPC subsidiary bodies, most notably by embedding climate change considerations into the standard on pest risk analysis (PRA). The secretariat that the FG CCPI intends to prepare a paper on incorporating climate change into PRA.

[34] The FG-CCPI had proposed a side session on the impacts of climate change on plant health be held at CPM-20 (March 2026), as outlined in its workplan approved by CPM-19. However, after discussions with the Pest Outbreak Alert Response System (POARS) steering group, the FG-CCPI proposed holding a joint side session or innovation fair with the steering group that might include other related topics such as Smart Plant Health.

[35] The secretariat asked the bureau to consider extending the FG-CCPI's mandate beyond March 2026, to continue the momentum the focus group had developed. Another option was to sunset the FG-CCPI and consider how to continue working on climate change and plant health through alternate means.

[36] The bureau chairperson said the FG-CCPI had produced good work. However, the mandate should not be extended as the secretariat needed to dedicate its resources to other work required by the Strategic Framework 2020-2030, and being implemented by other focus groups. The chairperson recommended that it be made clear that the IPPC was not stopping its work on climate change but that the output and recommendations from the work of the FG-CCPI be embedded into the IPPCs core activities, including POARS and pest risk analysis (PRA).

[37] The secretary said climate change provided opportunities as well as challenges, in the form of pest management, and the FG-CCPI should provide lessons learned from its experience.

[38] The bureau:

- (9) *endorsed* the inclusion of a CPM innovation fair featuring the work of the focus group.

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<sup>3</sup> 04\_Bureau\_2025\_Oct

- (10) *recommended* the mandate of the focus group not be extended and invited the focus group to prepare a paper proposing how to integrate its remaining work into other IPPC activities, for presentation to CPM-20 (2026).

## 5.5 CPM Focus Group on Global Phytosanitary Research and Coordination

- [39] The secretariat presented a paper<sup>4</sup> on the work of the Focus Group on Global Phytosanitary Research Coordination (FG-GPRC), which had been meeting regularly.
- [40] The secretariat said the FG-GPRC had completed and scheduled interviews with global research networks and had begun to identify gaps in phytosanitary research. The focus group had also drafted a paper on its work to provide to CPM-20 (2026). Moreover, the focus group would conduct a survey of NPPOs, asking them to list research gaps. The results of the survey would be incorporated into the paper going to CPM. The secretariat said the paper would provide focus to the FG-GPRC's work, which was broad.
- [41] The secretariat added that membership of the focus group was supposed to be geographically balanced. However, currently, there was no representative from the Latin America and/or the Caribbean.
- [42] The chairperson said the FG-GPRC's mandate was broad and it was important to communicate that the focus group had narrowed its scope. The chairperson added that the report to CPM-20 (2026) should point out progress made by the focus group and ask what CPM's thinking was when it adopted the Strategic Framework with research and coordination in mind.
- [43] The bureau:
- (11) *noted* the update from the focus group which will bring a paper to the December bureau for consideration by CPM-20 (2026);
- (12) *requested* the secretariat to liaise with the chairperson of the focus group to produce a letter that the bureau representative for the Latin America and Caribbean region distribute within the region, seeking nominations to the focus group.

## 5.6 Pest Outbreak Alert and Response Systems Steering Group

- [44] The secretariat presented a paper saying a seamless and uninterrupted transition from the work of the POARS steering group (SG) to long-term governance was a priority. CPM-19 (2025) also requested that the SG propose updated terms of reference (ToR) and asked the bureau to review and approve on behalf of CPM.
- [45] The SG's mandate will expire in February 2026. The paper contained the draft ToRs and a schedule to set up a new SG for POARS. The secretariat said it would put out a call for experts to join the new SG, which would be presented to the bureau at its December 2025 meeting.
- [46] To operationalize work around newly emerging pests, the SG had recommended the establishment of three expert working groups to help develop the technical guidance and tools needed for the prevention of, and preparedness for these emerging pests.

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<sup>4</sup> 05\_Bureau\_2025\_Oct



- [47] The secretariat proposed that the SG organize a side session at CPM-20 (2026) in collaboration with the CPM Focus Group on Climate Change and Phytosanitary Issues (FG-CCPI) and the Smart Plant Health initiative.
- [48] The secretariat added it had held a dedicated session on collaboration with the Africa Phytosanitary Programme (APP) at the SG's September 2025 in-person meeting, where the SG received a detailed presentation on the APP and the connections with the APP's work and its own.
- [49] The chairperson said the draft ToR had several procedural and editorial issues that needed to be addressed, he also believed that as drafted the ToR were more similar to those of a subsidiary body than a steering group and that this was not what was agreed by CPM 19. The bureau agreed to set a 3-year mandate for the SG, rather than immediately establish it as a permanent SG. The Bureau also provide a significant number comments on the ToR both during the meeting and by writing afterwards.
- [50] The bureau added that the secretariat should hold a webinar before CPM-20 (2026) to explain what POARS is, what it will deliver and how priority pests will be identified.
- [51] The bureau:
- (13) *noted* the results of the assessment of nominated pests, including the list of emerging pests and the pest on the watch list;
  - (14) *asked* the secretariat to open an e-decision to *approve* the revised ToR for the new POARS Steering Group, having revised its ToR in line with the comments from the bureau and using a new generic template for ToRs;
  - (15) *asked* the secretariat to hold at least one webinar before CPM-20 (2026) to raise awareness about POARS;
  - (16) *approved* the establishment of an expert working group focused on *Rhizoctonia theobromae*, based on a recommendation by the steering group;
  - (17) *endorsed* strategic recommendations for strengthening collaboration between POARS and the Africa Phytosanitary Programme (APP).

## 5.7 CPM Focus Group on Diagnostic Laboratory Networking

- [52] The secretariat presented the selection of members for the new CPM Focus Group on Diagnostic Laboratory Networking (FGLDN), from the bureau's e-decision, which resulted in a total of 18 expert nominations. The nominations covered all regions except North America.
- [53] The bureau selected nine members, who were listed in the paper, to join the focus group, including a member from the European and Mediterranean Plant Protection Organization, representing the RPPOs. Three positions remained open for observers as well as a representative from North America. The bureau member from North America will reissue the call for experts in her region. The first meeting of the FGLDN was planned for the second quarter of 2026.
- [54] The bureau:
- (18) *confirmed* the selected members for the focus group (Appendix 6);
  - (19) *requested* bureau members contact NPPOs in their respective regions regarding the unsuccessful candidates;
  - (20) *asked* the secretariat to provide a list of names of unsuccessful candidates to the bureau, as a new standard procedure for all future calls for membership of focus groups, committees etc.;

- (21) *requested the* bureau member from North America, contact NPPOs in her region and ask them to nominate an expert to join the focus group.

## 6. Preparation for SPG

- [55] The chairperson of the SPG noted the agenda contained a lot of items, and suggested facilitators be selected to help manage the discussions. Presentations were to be kept to five minutes with a maximum of three accompanying slides. The bureau chairperson added that discussions about rethinking the ISPMs would likely be the focus of the meeting.
- [56] The bureau also discussed the three planned breakout groups, and the possibility of a fourth, as well as plans to hold two Mentimeter surveys, which would require participants to use a smartphone. The chairperson confirmed notes taken from the breakout groups would be presented to CPM-20 (2026)
- [57] The bureau:
- (22) *noted* the preparations for the SPG meeting.

### 6.1 Review of SPG papers and format

- [58] The chairperson said discussions about rethinking ISPM papers could take a significant amount of time. He added the outcome of the discussion did not have to be definitive, but it was important to enhance understanding about the issues. To save time and facilitate discussion, the chairperson also suggested grouping the ISPM papers together in a way that grouped similar themes raised in the papers.
- [59] The secretariat said the SPG should develop several options for CPM to consider when it came to rethinking ISPMs. The purpose was to improve the common understanding of the issues. It was not about watering or simplifying the ISPMs but instead making them easier to understand and implement. The bureau also discussed the standard setting process. The secretary and the chairperson suggested that a new evaluation of the IPPC secretariat could examine how ISPMs were drafted.
- [60] The bureau discussed who would serve as session facilitators, to assist the SPG chairperson in running the meeting. The bureau also agreed to meet each morning before the SPG sessions began, to discuss the agenda for the respective days. The secretariat also explained arrangements for the breakout groups, where they would be held, the associated prompt questions and the fact notetakers would be present.
- [61] The bureau discussed the possibility of holding a breakout group on International Day of Plant Health. The secretariate did not think this would be helpful as one was held the year prior, and a paper was going to be presented to the SPG on the issue.
- [62] The bureau:
- (23) *noted* papers were reviewed for the SPG meeting.

## 7. Preparation for CPM 20

[63] The CPM-20 (2026) was scheduled for 9-13 March 2026 at FAO headquarters in Rome, Italy.

### 7.1 Detailed agenda for CPM 20

[64] The secretariat reminded the bureau that the main CPM-20 (2026) agenda items were agreed at the bureau's September meeting. The agenda continues to be based around the strategic framework.

[65] The secretariat said the agenda would be attached to invitations sent to CPM participants. Invitations would go out from the DDG's office three months prior to the event.

[66] The bureau discussed sub-agenda items which covered the SC report, standard setting procedure, CPM recommendations, Development Agenda Items, updates from focus groups, IC items, updates from regional organizations, emerging topics, the science session, a possible successes and challenges poster event in the FAO headquarters atrium, a closing event, communications, the possibility of allowing external organization to make presentations, and membership of CPM committees.

[67] The bureau discussed whether outgoing SC, IC and bureau members should be formally acknowledged during CPM. The chairperson said he preferred their names be read out and they be thanked for their contributions, rather than holding a formal ceremony.

[68] The bureau:

- (24) *asked* the secretariat to inquire about the availability of the FAO headquarters atrium during CPM-20 (2026) for the purpose of holding an innovation fair featuring a successes and challenges poster event, external co-operation demonstrations and a demonstration of the new IPPC computer game;
- (25) *agreed* to ask RPPOs if they wanted to contribute updates from their regions during the week as part of the innovation fair;
- (26) *agreed* not to invite external organizations to make oral presentations during CPM-20 (2026) plenary sessions but to offer them the opportunity to participate during the innovation fair.

### 7.2 Selection of side and science sessions

[69] The secretariat said side sessions including a successes and challenges poster session, an innovation fair, in addition to the orientation session for CPM participants, could provide a compelling agenda. The chairperson added that a networking event could also be held in the FAO atrium (see agenda item above).

[70] The bureau discussed how it had already decided to hold side sessions at CPM on sea containers and commodity standards in June 2025. Discussions covered other topics for possible inclusion including APP, Smart Plant Health and safe humanitarian aid. The bureau suggested the best times to hold the side sessions were during Wednesday lunch, Thursday lunch and Friday morning.

[71] The bureau:

- (27) *agreed* to hold a third CPM-20 (2026) side session on the APP, which would accompany other side sessions on sea containers and commodity standards;
- (28) *agreed* the "innovation fair" will include Smart Plant Health;
- (29) *confirmed* the science session will be on safe humanitarian aid.

### 7.3 Discussion of keynote speakers

[72] The bureau said a keynote speaker should speak during the first CPM-20 (2026) session on the Monday. The chairperson suggested the keynote speaker could come from the United Nations Convention of Biological Diversity. The bureau added that the chairperson should invite a government minister from their country to provide a recorded address. The bureau also discussed the likelihood of the FAO Director General and the DDG attending.

[73] The bureau:

- (30) *agreed* that the Executive Secretary of the United Nations Convention on Biological Diversity will be invited to deliver a keynote address, as well as a representative from the CPM chairperson's government.

## 8. Updates from IPPC Secretariat

### 8.1 Update on APP

[74] The secretariat presented a paper on the APP.

[75] The secretariat said Phase Two of the APP was launched in South Africa in June 2025, with nine new countries joining the programme, bringing the total to 20.

[76] With the appointment of the new IPPC secretary, the chairperson said the secretariat needed to decide on ongoing management of the programme. The APP had been successful and needed a logical next step. The bureau discussed the need to expand the programme beyond Africa.

[77] The chairperson added that tools developed by the APP should be made freely available to all IPPC contracting parties and RPPOs.

[78] The bureau:

- (31) *noted* the updates on the APP implementation;
- (32) *asked* the secretariat to work with the bureau APP champion to prepare a paper for CPM-20 (2026), with options on how to decide on the future direction of the APP, which would allow the secretariat to raise funds for continued implementation.

### 8.2 Finance, budget and workplan

[79] The Finance Committee (FC) chairperson said the secretariat 2026 workplans contained ideas but there was no budget alignment. The secretariat responded that Excel spreadsheets would be prepared containing budget line items. The FC responded that it was not clear what was required by this agenda item.

[80] The bureau and secretariat agreed it would be best to return to the workplan discussion during a virtual meeting in November, where the committee could examine what had been achieved in 2025, and discuss the 2026 workplans and their associated draft budgets.

[81] The bureau:

- (33) *agreed* to extend the the IPPC MDTF until 31 December 2028, to align with regular FAO budgetary payments, enabling more flexibility and long-term budget planning, and asked the secretariat take appropriate actions within FAO to make sure this decision was reflected in the FAO Field Programme Management Information System;

- (34) *noted* the FC will meet in November to review the draft workplan and proposed budget, which will be included on the agenda of the bureau's December meeting.

## 9. Implementation and Capacity Development Committee Membership

[82] The secretariat explained the process for selecting new members for the Implementation and Capacity Development Committee (IC). The secretariat added that the bureau needed to select five additional expert members. The names of the five selected members would be sent to CPM for confirmation. The selected members would then be invited to the IC meeting in May 2026. Three possible replacements should also be selected.

[83] The chairperson suggested that the selection process should be conducted using an e-decision. The e-decision would select five IC experts among the 12 nominees from Appendix 2 to become IC members and complement the skills and experience of the IC regional representatives, as well as three IC replacement experts.

[84] The bureau:

- (35) *noted* the selection of the following IC regional representatives:

- Africa: Martin KABEMBA SIAZEMO (Zambia)
- Asia: Xiaoliang WANG (China)
- Near East-North Africa: Islam Farahat ABDEL-AZIZ ABOELELA (Egypt)
- Latin America and Caribbean: Ezequiel FERRO (Argentina)
- Southwest Pacific: Nitesh DATT (Fiji)

- (36) *asked* the secretariat to open an e-decision to select the five IC experts among the 12 nominees to become IC members and complement the skills and experience of the IC regional representatives and to select three IC replacement experts, and to note the replacement of IC regional representatives.

## 10. Any other business

[85] **IPPC regional workshops.** The bureau discussed funding for regional workshops and whether secretariat staff needed to attend the workshops. The secretariat said its staff could help facilitate the workshops but were not necessarily needed, and funds could be saved if they did not attend, noting that the funds for secretariat staff are different from the funds to have the workshops. The bureau chairperson suggested regional workshop organizers could request someone from secretariat to attend if a case could be made that the staff member would add value, and any decision on staff attendance could be made on a case-by-case basis.

[86] The bureau discussed the fact that some regions required funding to hold workshops, and some did not. Regions were permitted to request financial assistance from the secretariat, which might or might not be approved. The secretariat added it had consulted with the RPPOs about funding workshops, and standard operating procedures had been put in place. Moreover, the IPPC secretariat recalled the Bureau about the [guidelines for regional workshops](https://www.ippc.int/en/publications/87113/).<sup>5</sup>

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<sup>5</sup> IPPC Guidelines for Regional Workshops: <https://www.ippc.int/en/publications/87113/>

[87] **IPPC Global Workshop on Systems Approaches.**<sup>6</sup> The secretariat updated the bureau on arrangements for the [global workshop on systems approaches](#), which was scheduled to take place in Santiago, Chile, 1- 4 December 2025. More than 100 participants were expected to attend, and 20 case studies had been received. The secretariat added it was finalizing details on speakers and group exercises.

[88] **SPG participation.** The bureau discussed ways to improve participation at the SPG, the way it worked and how it could be improved. It was also important to try to improve the quality of submissions. It might also be possible to hold the SPG meetings in other locations, encouraging attendance. The bureau discussed returning to discussions on how to improve the SPG at its meeting in March 2026.

[89] The bureau:

- (37) *requested* the secretariat consider the issues discussed by the bureau regarding funding arrangements for IPPC regional workshops and prepare a paper for the bureau to discuss the issues at its March 2026 meeting.

## 11. Next meeting

[90] The bureau:

- (38) *agreed* to hold the next bureau meeting virtually on 16 and 18 December 2025, and the pre-CPM-20 (2026) meeting on 3-6 March 2026.

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<sup>6</sup> IPPC Global Workshop on Systems Approaches: <https://www.ippc.int/en/events/webinars/ippc-global-workshop-on-systems-approaches-advancing-understanding-and-implementation-of-integrated-measures-for-pest-risk-management/>

## Appendix 1: Agenda

AGENDA ITEM		DOCUMENT NO.	PRESENTER
<b>1.</b>	<b>Opening of the meeting</b>		IPPC Secretary / CHAIR
<b>2.</b>	<b>Meeting arrangements</b>		
2.1	Election of the rapporteur		CHAIR
2.2	Adoption of the agenda	01_Bureau_2025_Oct	CHAIR
<b>3.</b>	<b>Administrative matters</b>		
3.1	Document list	02_Bureau_2025_Oct	SENTINELLI
3.2	Participants list	03_Bureau_2025_Oct	SENTINELLI
<b>4.</b>	<b>Follow up actions from previous Bureau meetings</b>		
4.1	Review the assignment of bureau roles and responsibilities	<a href="#">Link to June report</a>	CHAIR
4.2	Review of the ramifications of the trademark on ISPM 15	<a href="#">Link to March report</a>	CHAIR
<b>5.</b>	<b>Updates from CPM Focus Groups and steering groups</b>		
5.1	CPM Focus Group on One Health	<a href="#">Link to SPG paper</a>	GRAY/MADAMINOVA
5.2	CPM Focus Group on Sea Containers	12_Bureau_2025_Oct	STIRLING
5.3	CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid	11_Bureau_2025_Oct	MOREIRA
5.4	CPM Focus Group on Climate Change and Phytosanitary Issues	04_Bureau_2025_Oct	BELTRAN
5.5	CPM Focus Group on Global Phytosanitary Research Coordination	05_Bureau_2025_Oct	CAPLEN
5.6	Pest Outbreak Alert and Response Systems Steering group	06_Bureau_2025_Oct	BELTRAN
5.7	CPM Focus Group on Diagnostic Laboratory Networking - Confirmation of membership	13_Bureau_2025_Oct	MORIERA
<b>6</b>	<b>Preparations for SPG</b>		
6.1	Review of SPG papers and format	<a href="#">Link to SPG page</a>	BARIK
<b>7.</b>	<b>Preparation for CPM-20</b>		
7.1	Detailed agenda for CPM-20		SENTINELLI/ CASSIN
7.2	Selection of side sessions - Concept note: African Phytosanitary Programme (APP) - Concept note: Plant Health Innovation Fair: Using Climate Science and Smart Tech for Better Pest Outbreak Alerts and response - Concept note: Smart plant health	07_Bureau_2025_Oct 08_Bureau_2025_Oct 14_Bureau_2025_Oct	CHAIR/ALL
7.3	Discussion on keynote speakers	--	CHAIR/ALL

<b>8</b>	<b>Updates from IPPC Secretariat</b>		
8.1	Update on APP	09_Bureau_2025_Oct	NERSISYAN
8.2	Finance, budget and workplan <ul style="list-style-type: none"> <li>- Update on workplan and budget for 2026</li> <li>- Extension of Multi Donor Trust Fund</li> </ul>	--	IPPC Secretariat
<b>9</b>	<b>Implementation and Capacity Development Committee membership</b>	10_Bureau_2025_Oct	BRUNEL
<b>10</b>	<b>Any other business</b> <ul style="list-style-type: none"> <li>- IPPC Regional Workshop</li> <li>- Systems approaches</li> <li>- SPG participation</li> </ul>		
<b>11</b>	<b>Next meeting</b>		
<b>12</b>	<b>Closing of the meeting</b>		



**Appendix 2: Documents list**

<b>DOCUMENT NO.</b>	<b>AGENDA ITEM</b>	<b>DOCUMENT TITLE</b>	<b>DATE POSTED / DISTRIBUTED</b>
01_Bureau_2025_Oct	2.2	Agenda	2025-10-09 2025-10-21 2025-10-22
02_Bureau_2025_Oct	3.1	Documents List	2025-10-09 2025-10-22
03_Bureau_2025_Oct	3.2	Participants List	2025-10-09
04_Bureau_2025_Oct	5.4	CPM Focus Group on Climate Change and Phytosanitary Issues	2025-10-09
05_Bureau_2025_Oct	5.5	CPM Focus Group on Global Phytosanitary Research Coordination	2025-10-09
06_Bureau_2025_Oct	5.6	Pest Outbreak Alert and Response Systems Steering group	2025-10-09
07_Bureau_2025_Oct	7.2	Concept note for CPM-20 side session: African Phytosanitary Programme (APP)	2025-10-09
08_Bureau_2025_Oct	7.2	Concept note for CPM-20 side session: Plant Health Innovation Fair: Using Climate Science and Smart Tech for Better Pest Outbreak Alerts and response	2025-10-09
09_Bureau_2025_Oct	8.1	Update on APP	2025-10-09
10_Bureau_2025_Oct	9	Implementation and Capacity Development Committee membership	2025-10-09
11_Bureau_2025_Oct	5.3	CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid	2025-10-09
12_Bureau_2025_Oct	5.2	Sea containers workshop organization	2025-10-21
13_Bureau_2025_Oct	5.7	CPM Focus Group on Diagnostic Laboratory Networking - Confirmation of membership	2025-10-22
14_Bureau_2025_Oct	7.2	Concept note: Smart plant health	2025-10-22

### Appendix 3: Participants list

Attended	Region / role	Name, address, number	e-mail
✓	Africa	<b>Mr Mamba Mamba DAMAS</b> Head of Plant Protection Division, Ministry of Agriculture, Intersection of Boulevard du 30 juin and Avenue Batetela, Commune of Gombe, Kinshasa, <b>Democratic Republic of the Congo</b> Ph. (+243) 81 29 59 330	<a href="mailto:damasmamba@yahoo.fr">damasmamba@yahoo.fr</a> ; <a href="mailto:damasmmb5@gmail.com">damasmmb5@gmail.com</a> ;
✓	Asia	<b>Mr Glenn F. PANGANIBAN</b> Director of the Bureau, Bureau of Plant Industry 692 San Andres St., Malate, Manila, 1004 <b>Philippines</b> Ph. (+63) 915 3141 568	<a href="mailto:glenn.panganiban@da.gov.ph">glenn.panganiban@da.gov.ph</a> ; <a href="mailto:gfpanganiban@gmail.com">gfpanganiban@gmail.com</a> ;
✓	Europe (Chairperson)	<b>Mr Sam BISHOP</b> Head of International Plant Health Policy Department for Environment, Food and Rural Affairs <b>UK</b> Ph. (+44) 2080262506	<a href="mailto:sam.bishop@defra.gsi.gov.uk">sam.bishop@defra.gsi.gov.uk</a> ;
✓	Latin America and Caribbean	<b>Mr Larry Mauricio RIVERA</b> General Coordinator of Plant Health Agency for Plant and Animal Health Regulation and Control, Eloy Alfaro and Federico Gonzalez Suarez, Av. Interoceanico Km 1/2, La Granja Sector, <b>Ecuador</b> Ph. (+593) 02-382-8860	<a href="mailto:larry.rivera@agrocalidad.gob.ec">larry.rivera@agrocalidad.gob.ec</a> ;
✓	Near East (Vice-Chairperson)	<b>Mr Barik Dris</b> Chef de la Division de la Protection des Végétaux Office National de Sécurité Sanitaire des Produits Alimentaires (ONSSA) <b>Morocco</b> Phone: +212 5 37 67 65 00 / +212 5 37 68 13 51	<a href="mailto:dris.barik@onssa.gov.ma">dris.barik@onssa.gov.ma</a> ; <a href="mailto:barikdris@gmail.com">barikdris@gmail.com</a> ;
✓	North America	<b>Ms Michelle GRAY</b> International Phytosanitary Standards Coordinator, USDA APHIS Plant Protection and Quarantine,	<a href="mailto:michelle.l.gray@usda.gov">michelle.l.gray@usda.gov</a> ;

		920 Main Campus Drive, Suite 200, Raleigh, NC 27606 <b>United States of America</b> Ph. (+1) 919-937-8528	
✓	<b>Southwest Pacific</b>	<b>Ms Temarama ANGUNA-KAMANA</b> Head of the Ministry of Agriculture PO Box 302, Victoria Park, Avarua, Rarotonga, <b>Cook Islands</b> Ph. (+682) 00682 55871	<a href="mailto:temarama.anguna@cookislands.gov.ck">temarama.anguna@cookislands.gov.ck</a> ;

### IPPC Secretariat

Role	Name,	Email address
IPPC Secretariat	<b>Mr Enrico PEROTTI</b>	<a href="mailto:Enrico.Perotti@fao.org">Enrico.Perotti@fao.org</a>
IPPC Secretariat	<b>Mr Avetik NERSISYAN</b>	<a href="mailto:Avetik.Nersisyan@fao.org">Avetik.Nersisyan@fao.org</a>
IPPC Secretariat	<b>Ms Sarah BRUNEL</b>	<a href="mailto:Sarah.Brunel@fao.org">Sarah.Brunel@fao.org</a>
IPPC Secretariat	<b>Mr Descartes KOUMBA</b>	<a href="mailto:Descartes.Koumba@fao.org">Descartes.Koumba@fao.org</a>
IPPC Secretariat	<b>Ms Adriana MOREIRA</b>	<a href="mailto:Adriana.Moreira@fao.org">Adriana.Moreira@fao.org</a>
IPPC Secretariat	<b>Ms Paola SENTINELLI</b>	<a href="mailto:Paola.Sentinelli@fao.org">Paola.Sentinelli@fao.org</a>
IPPC Secretariat	<b>Ms Aoife CASSIN</b>	<a href="mailto:Aoife.Cassin@fao.org">Aoife.Cassin@fao.org</a>
IPPC Secretariat	<b>Mr Simon CRITTLE</b>	<a href="mailto:Wesley.Crittle@fao.org">Wesley.Crittle@fao.org</a>

**Appendix 4: CPM bureau meeting rapporteur rotation**

Meeting	Bureau member (per region)
June 2025	Southwest Pacific
September 2025 (virtual)	North America
October 2025	Asia
December 2025 (virtual)	Latin America and Caribbean
March 2026	Near East
June 2026	Africa
September 2026 (virtual)	Southwest Pacific
October 2026	North America
December 2026 (virtual)	Asia
March 2027	Latin America and Caribbean

## Appendix 5: Bureau leads in IPPC groups and committees

Work area	Bureau lead (as of October 2025)
<b>Strategic Framework development agenda items</b>	
Harmonization of electronic data exchange (ePhyto)	Temarama ANGUNA-KAMANA (Southwest Pacific) Barik DRIS (Near East)
Commodity- and pathway-specific ISPMs	Samuel BISHOP (Europe)
Management of e-commerce and postal and courier pathways	Larry Mauricio RIVERA (Latin America and Caribbean)
Developing guidance on the use of third-party entities	Michelle GRAY (North America)
Strengthening pest outbreak alert and response systems	Mamba Mamba DAMAS (Africa)
Assessment and management of climate-change impacts on plant health	Samuel BISHOP (Europe)
Global phytosanitary research coordination*	Glenn PANGANIBAN (Asia)
Laboratory diagnostic networking*	Mamba Mamba DAMAS (Africa)
<b>Committees</b>	
Heads of Finance Committee	Michelle GRAY (North America) Temarama ANGUNA-KAMANA (Southwest Pacific)
Standards Committee	Samuel BISHOP (Europe)
Implementation and Capacity Development Committee	Michelle GRAY (North America)
Task Force on Topics*	Larry Mauricio RIVERA (Latin America and Caribbean)
<b>Other group and initiatives</b>	
CPM Focus Group on Sea Containers*	Michelle GRAY (North America) Glenn PANGANIBAN (Asia)
CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid*	Temarama ANGUNA-KAMANA (Southwest Pacific) Barik DRIS (Near East)
CPM Focus Group on Plant Health in the Context of One Health*	Michelle GRAY (North America) Temarama ANGUNA-KAMANA (Southwest Pacific) Larry Mauricio RIVERA (Latin America and Caribbean)
IPPC Observatory Subgroup	Michelle GRAY (North America) Barik DRIS (Near East)
Africa Phytosanitary Programme	Barik DRIS (Near East) , Mamba Mamba DAMAS (Africa)
ePhyto Steering Group*	Temarama ANGUNA-KAMANA (Southwest Pacific) , Barik DRIS (Near East), Mamba Mamba DAMAS (Africa)
Phytosanitary Capacity Evaluation Board	All (to be called based on availability)

\*As per the FG TORs, a representative from the bureau is a member of the group.

## Appendix 6: Membership list for the CPM Focus Group on Diagnostic Laboratory Networking

Participant role	Name, mailing address, telephone	Email address
CPM Bureau representative	<b>Mr Mamba Mamba DAMAS</b> Head of Plant Protection Division Ministry of Agriculture Intersection of Boulevard du 30 juin and Avenue Batetela, Commune of Gombe, Kinshasa <b>Democratic Republic of the Congo</b> Tel: (+243) 81 29 59 330	<a href="mailto:damasmamba@yahoo.fr">damasmamba@yahoo.fr</a> <a href="mailto:damasmmb5@gmail.com">damasmmb5@gmail.com</a>
Standards Committee (SC) representative	<b>Ms Amani ALAWAMLEH</b> Head of Phytosanitary Division Ministry of Agriculture Almedan St., Al Salt, Jordan <b>Jordan</b> Tel: +962791997167	<a href="mailto:amaniawamleh@yahoo.com">amaniawamleh@yahoo.com</a> <a href="mailto:amani.alawameleh@moa.gov.jo">amani.alawameleh@moa.gov.jo</a>
Implementation and Capacity Development Committee (IC) representative	<b>Ms. Kyu-Ock YIM</b> Senior Researcher Export Management Division. Dept. of Plant Quarantine Animal and Plant Quarantine Agency Ministry of Agriculture, Food and Rural Affairs <b>Republic of Korea</b> Tel: 82-31-420-7665	<a href="mailto:koyim2022@gmail.com">koyim2022@gmail.com</a>
Regional Plant Protection Organization (RPPO) representative	<b>Ms Charlotte Luna Chinook Trontin</b> Scientific Officer European and Mediterranean Plant Protection Organization (EPPO) 21 boulevard Richard Lenoir 75011 <b>France</b> Tel: +33623814538	<a href="mailto:charlotte.trontin@epppo.int">charlotte.trontin@epppo.int</a> <a href="mailto:ct@epppo.int">ct@epppo.int</a>
Member	<b>Ms Florence Mutave Munguti</b> AG. Director Laboratory Services Kenya Plant Health Inspectorate Service (KEPHIS) P.O. BOX 49592-00100 <b>Kenya</b> Tel: +254720805493	<a href="mailto:fmunguti@kephis.org">fmunguti@kephis.org</a>
Member	<b>Mr Nolan Lindsay Africander</b> Scientific Manager Department of Agriculture Private Bag X5015, Stellenbosch, 7599, South Africa <b>South Africa</b> Tel: +27 844720111	<a href="mailto:NolanA@nda.gov.za">NolanA@nda.gov.za</a>
Member	<b>Ms Tourya Sagouti</b> Head of Plant Quarantine Service Plant Quarantine Service Agricultural Experimental Station, P.O. Box 81, Bouznika <b>Morocco</b>	<a href="mailto:sagoutitourya@gmail.com">sagoutitourya@gmail.com</a>

	Tel: 00212666762832	
Member	<b>Ms Saskia Bosman</b> Senior Advisor Diagnostic Laboratory Management National Institute for Vectors, Invasive plant species and Plant health; Netherlands Food and Consumer Product Safety Authority (NVWA); P.O Box 43006, 3540 AA Utrecht, The Netherlands <b>Kingdom of the Netherlands</b> Tel: +31 611801216	<a href="mailto:s.bosman@nvwa.nl">s.bosman@nvwa.nl</a>
Member	<b>Ms Shrinkhala Manandhar</b> Scientist National Plant Pathology Research Centre (NARC), Nepal Agricultural Research Council <b>Nepal</b> Tel: +977 9849929548	<a href="mailto:shrinkhalamanandhar@narc.gov.np">shrinkhalamanandhar@narc.gov.np</a> <a href="mailto:shrinkhala25@gmail.com">shrinkhala25@gmail.com</a>
Member	<b>Ms Fiona Constable</b> Research Leader - Microbiology Agriculture Victoria Research, Department of Energy, Environment and Climate Action (DEECA) AgriBio, Centre for AgriBioscience, 5 Ring Road, Bundoora, Victoria, Australia 3083 <b>Australia</b> Tel: +61 0407723086	<a href="mailto:fiona.constable@agriculture.vic.gov.au">fiona.constable@agriculture.vic.gov.au</a>
Member	<b>Mr Seuseu Joseph Edward Tauati</b> Chief Executive Officer Ministry of Agriculture and Fisheries P.O. Box Apia <b>Samoa</b> Tel: 685-7574896	<a href="mailto:seuseu@maf.gov.ws">seuseu@maf.gov.ws</a>
Member	<b>Ms Maria Da Glória Trindade</b> Federal Agricultural Inspector Federal Laboratory for Animal and Plant Health Inspection in Goiás / LFDA-GO Rua da Divisa s/nº Setor Jaó CEP: 74674-025 - Goiânia/GO <b>Brazil</b> Tel: +5562996958385	<a href="mailto:maria.trindade@agro.gov.br">maria.trindade@agro.gov.br</a>

**Appendix 8: Action list**

Meeting	Agenda item (decision)	Task	Person or persons responsible	Deadline
2025-10	4.1 (2)	Update the table on new roles and indicate where bureau members were included in the Terms of Reference (ToR) of the focus groups they were assigned to as bureau representatives	IPPC Secretariat	2025-11
2025-10	4.2 (3)	Amend the list of countries on the international phytosanitary portal (IPP) to clearly indicate which countries have registered the ISPM 15 trademark and the expiry dates for registration	IPPC Secretariat	2026-03
2025-10	4.2 (4)	Bring this matter of the ISPM 15 trademark to the attention of CPM-20 (2026) in the Chairperson's report to the CPM.	CPM chairperson	2026-03
2025-10	5.3 (8)	redraft the action plan to focus on the actions and responsibilities of the IPPC community and provide advice about how the plan should be implemented.	Focus Group	2026-03
2025-10	5.5 (12)	The secretariat to liaise with the chairperson of the focus group to produce a letter that the bureau representative for the Latin America and Caribbean region distribute within the region, seeking nominations to the focus group	IPPC Secretariat	2025-11
2025-10	5.6 (14)	open an e-decision to approve the revised ToR for the new POARS Steering Group, having revised its ToR in line with the comments from the bureau and using a new generic template for ToRs;	IPPC Secretariat	2025-11
2025-10	5.6 (15)	Hold at least one webinar before CPM-20 (2026) to raise awareness about POARS	IPPC Secretariat	2026-03
2025-10	5.7 (19)	Contact NPPOs in their respective regions regarding the unsuccessful candidates	bureau members	2025-12
2025-10	5.7 (20)	Provide a list of names of unsuccessful candidates to the bureau, as a new standard procedure for all future calls for membership of focus groups, committees etc.;	IPPC Secretariat	2025-12
2025-10	5.7 (21)	Contact NPPOs in North America region and ask them to nominate an expert to join the focus group.	bureau member (North America)	2025-12
2025-10	7.1 (24)	Inquire about the availability of the FAO headquarters atrium during CPM-20 (2026) for the purpose of holding an innovation fair featuring a successes and challenges poster event, external co-operation demonstrations and a demonstration of the new IPPC computer game;	IPPC Secretariat	2025-10
2025-10	8.1 (32)	Work with the bureau APP champion to prepare a paper for CPM-20 (2026), with options on how to decide on the future direction of the APP, which would allow the secretariat to raise funds for continued implementation.	IPPC Secretariat / bureau APP champion	2026-03
2025-10	9 (36)	Open an e-decision to select the five IC experts among the 12 nominees to become IC members and complement the skills and experience of the IC regional representatives and to select three IC replacement	IPPC Secretariat	2025-10



		experts, and to note the replacement of IC regional representatives.		
2025-10	10 (37)	Consider the issues discussed by the bureau regarding funding arrangements for IPPC regional workshops and prepare a paper for the bureau to discuss the issues at its March 2026 meeting.	IPPC Secretariat	2026-03