

International Plant Protection Convention

Minutes of the 9th meeting of the WG to develop a Guide to support implementation of ISMP 15 (2017-043)

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07 December 2021 at 12:00 – 3:00 p.m. (Central European Time, UTC+1)

1. Opening of the meeting

[1] Barbara PETERSON, the IPPC Secretariat, Implementation and Facilitation Unit (IFU) Lead for the ISPM 15 Guide, welcomed the participants.

2. Meeting arrangements

- [2] There was no objection for the Secretariat to record the meeting.
- [3] The Working Group (WG) selected Brad GETHING as chairperson and Marcel DAWSON as rapporteur.
- [4] The agenda for the meeting was adopted and is presented in Appendix 1.

3. Administrative matters

[5] Corrado CREMONINI, Scott GEFFROS and Marina ZLOTINA did not attend the meeting. The list of meeting participants is presented in Appendix 2.

4. Status of draft Guide

- The WG reviewed the draft guide and confirmed the current status of development of the different chapters. The WG noted that Chapters 2, 7 and 8, in particular, would benefit from careful review by the WG members. The WG agreed to the IPPC Secretariat's suggestion to add definitions for "manufacturing" and for key stakeholders involved in producing ISPM 15 compliant wood packaging material (WPM), such as "manufacturing facilities", "treatment facilities", and "treatment providers".
- The WG agreed to add a sub-section to the guide to clarify the roles and responsibilities of the entities involved in the authorization programme. The WG reiterated that the primary responsibility for oversight of the programme remains with the NPPO, even if some activities are delegated to an accreditation body or certification body. They also discussed processes for authorizing entities, inspection of WPM, recycling WPM and best practices with respect to responding to suspected fraudulent use of the ISPM 15 mark.
- [8] The Secretariat gave a brief overview of the remaining sections that had few remaining comments and reviewed the appendices. She asked the WG members to add any key reference materials to the bibliography and consider whether they have any photographs that may be used in the guide.