

# MINUTES OF THE CPM FOCUS GROUP ON GLOBAL PHYTOSANITARY RESEARCH COORDINATION (VIRTUAL MEETING)

25 March 2025, 11:00–13:00, Rome Time

## 1. Opening of the Meeting

### 1.1 Welcome by the IPPC Secretariat

- [1] The virtual meeting of the Commission on Phytosanitary Measures (CPM) Focus Group on Global Phytosanitary Research Coordination (FG-GPRC) was convened by the IPPC Secretariat (hereafter referred to as “the secretariat”).

## 2. Meeting arrangements

### 2.1 Adoption of the agenda

- [2] The focus group adopted the agenda (Appendix 1).

### 2.2 Selection of the rapporteur

- [3] The focus group selected Phillipe REIGNAULT (France) as rapporteur for the meeting.

## 3. Administrative matters

### 3.1 Participants / membership

- [4] The secretariat introduced the five meeting documents: the agenda, the focus group membership list, the discussion paper with points for consideration, the long list of research networks excel file, and the draft CPM report structure.

- [5] The list of participants is provided in Appendix 2.

- [6] The focus group welcomed Rashid Hamdan Saif AL-SHIDI as the regional plant protection organization (RPPO) representative for the Near East Plant Protection Organization (NEPPO), and welcomed Glenn PANGANIBAN (Philippines) as CPM Bureau representative, replacing Mamoru MATSUI in the role.

- [7] The secretariat informed the focus group that the membership list had been updated to reflect these changes; the absence of RPPO representatives from the regions of Africa and Latin America and the Caribbean were noted.

- [8] The focus group:

- (1) *thanked* outgoing focus group member, Mamoru MATSUI (CPM Bureau representative), for his contributions to the group.

## 4. Focus Group work programme

### 4.1 Discussion paper with points for consideration

- [9] The focus group discussed the outstanding action to be taken on providing suggestions, edits and changes to the points in the draft discussion paper. The chairperson proposed additional time for the focus group to review the paper, considering additional input could be provided from new members.

- [10] After discussion, the focus group:

- (2) *agreed* to review the discussion paper and provide inputs within one week (including points for consideration at the next meeting); and

- (3) *agreed* for focus group member, Susie COLLINS (Australia), to review and consolidate all inputs to the discussion paper.

## 4.2 Selection of research networks

- [11] **Review of research networks and criteria.** The chairperson reminded focus group members of the creation of six criteria to assist in the review of the 100 research networks gathered by members (broad scope, geographical coverage, phytosanitary relevance, policy relevance, coordination mechanisms, and funding structures), and informed members that research networks had been scored against these criteria.
- [12] Several focus group members requested further time to review and score the research networks, to which the focus group agreed.
- [13] The focus group discussed the potential limitations of the established criteria, including geographical coverage and phytosanitary relevance, and agreed to add familiar networks to the list, alongside the ongoing review. Further consideration of the revised criteria included an analysis of priority commodities with phytosanitary risks or issues.
- [14] The focus group also discussed the consideration of new member input, the thematic diversity of the networks and capturing networks from all regions, and agreed to add new research networks for the longlist.
- [15] The focus group noted that while the scoping study would aim to identify characteristics of successful phytosanitary research coordination for the potential development of a model, the suggestion by a focus group member to conduct a bibliometric analysis of research trends and gaps over the past 20 years would be an important consideration for future research recommendations.
- [16] **Invitation of experts to focus group meetings.** The chairperson proposed to invite representatives from the selected research networks to the focus group meetings within the next few months, to discuss their operations and provide their expertise.
- [17] The focus group noted this proposal and suggested to create a document detailing questions to be asked to research networks, regarding their suitability as experts to the focus group. The focus group agreed to send through suggestions to the document to a fellow focus group member ahead of the next meeting.
- [18] The secretariat proposed to review the focus group's terms of reference and focus group procedures more widely for clarity regarding the invitation of experts and the duration of their provision of expertise.
- [19] After discussion, the focus group:
- (4) *agreed* to finish the scoring of criteria within the longlist of research networks (to be actioned by focus group members Cheryl DOLLARD (Canada) and Susie COLLINS (Australia));
  - (5) *agreed* to add new research networks to the longlist from missing regions (to be actioned by focus group members Olga TIKKA (EPPO), Rashid Hamdan Saif AL-SHIDI (NEPPO), Saliou NIASSY (AU-IAPSC) and Glenn PANGANIBAN (Philippines)); and
  - (6) *agreed* to provide focus group member Cheryl DOLLARD (Canada) with inputs on developing a document for invited experts.
- [20] After discussion, the secretariat:
- (7) *agreed* to review the membership status of these invited experts in the focus group.

## 4.3 Final report to the CPM

- [21] The secretariat informed the focus group that the follow-up search for similar scoping study reports from other focus groups had been unsuccessful, as no other focus group had delivered a similar report

to the CPM. Following informal discussions with colleagues, the secretariat planned a deeper investigation to find relevant examples and share with the focus group.

[22] After discussion, the secretariat:

- (8) *agreed* to provide further feedback to the focus group on the structure and style of the final report to the CPM, following additional discussions with colleagues.

## 5. Any other business

[23] **Access to SharePoint.** The secretariat informed the focus group that access to the shared SharePoint folder had been provided to members, where they could find past meeting materials (including agendas, discussion papers and meeting reports). The secretariat explained the process for accessing the folder, and requested new members to verify their access, noting previous access issues with institutional emails.

[24] **Reference to the Focus Group at CPM-19 (2025).** The focus group discussed the brief presentation of focus group activities at the Nineteenth Session of the CPM (2025), which conveyed a positive outlook towards future tasks of the group. The chairperson thanked the outgoing bureau representative, Mamoru MATSUI, for delivering the presentation at CPM-19 (2025).

[25] After discussion, the focus group:

- (9) *agreed* to verify their access to the SharePoint folder and alert the secretariat when issues arise.

[26] After discussion, the secretariat:

- (10) *agreed* to ensure all focus members could access SharePoint through their respective emails (personal or institutional).

## 6. Close of the meeting

[27] The chairperson thanked the participants for their active participation and closed the meeting.

**Appendix 1****CPM FOCUS GROUP ON GLOBAL PHYTOSANITARY  
RESEARCH COORDINATION****AGENDA  
(VIRTUAL MEETING)****25 March 2025, 14.00–15.00, Rome Time (UTC+1)**

<b>Agenda Item</b>		<b>Document No.</b>	<b>Presenter(s)</b>
<b>1.</b>	<b>Opening of the Meeting</b>		
1.1	Welcome by the IPPC Secretariat	--	IPPC Secretariat
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Adoption of the Agenda	01_FG-GPRC_2025_Feb	Chairperson
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Participants / membership	<a href="#">FG membership list</a>	IPPC Secretariat
<b>4.</b>	<b>Focus Group work programme</b>		
4.1	Discussion paper with points for consideration	02_FG-GPRC_2025_Feb	COLLINS
4.2	Final report to the CPM	03_FG-GPRC_2025_Feb	COLLINS
<b>5.</b>	<b>Any other business</b>	-	Chairperson
<b>6.</b>	<b>Closing of the meeting</b>	-	Chairperson

**Appendix 2****CPM FOCUS GROUP ON GLOBAL PHYTOSANITARY  
RESEARCH COORDINATION****PARTICIPANT LIST****5 March 2025, 14.00–15.00, Rome Time (UTC+1)**

	<b>Participant role</b>	<b>Name, mailing address, email address</b>	<b>Attendance</b>
1	CPM Bureau representative	<b>Glenn PANGANIBAN</b> Director, Bureau of Plant Industry and Concurrent Program Director of the National Urban and Peri-urban Agriculture Program of the Department of Agriculture Philippines	✓
2	RPPO representative	<b>Saliou NIASSY</b> Coordinator of Inter-African Phytosanitary Council (AU-IAPSC)	✓
3	RPPO representative	<b>Olga TIKKA</b> Director-General of European and Mediterranean Plant Protection Organization (EPPO)	✓
4	RPPO representative	<b>Rashid Hamdan Saif AL-SHIDI</b> Head of Plant Protection Research Center Oman (representing Near East Plant Protection Organization (NEPPO))	✓
5	NPPO representative	<b>Susie COLLINS</b> Assistant Secretary, Plant Health Policy Plant Protection and Environmental Biosecurity Division Australia	✓
6	NPPO representative	<b>Cheryl DOLLARD</b> Director, Plant Intelligence, Research and Laboratory Services Canada	✓
7	NPPO representative	<b>Philippe REIGNAULT</b> Head of the Plant Health Laboratory & Scientific Director in charge of Plant Health – ANSES France	✓
8	NPPO representative	<b>Maikel AVESKAMP</b> Senior Policy Advisor, Plant Health The Netherlands	✓
9	Expert	<b>Takashi FUJIKAWA</b> Principal Scientist, National Agriculture and Food Research Organization Japan	

***IPPC Secretariat***

Name	
<b>Aoife CASSIN</b> IPPC Programme Specialist	✓
<b>Emma GIBBS</b> Copy-Editor and Report Writer	

**Appendix 3: Action list**

Task	Document	Responsible	Deadline
<b>Discussion paper from the February meeting:</b> <ul style="list-style-type: none"> <li>- Review and include any comments with points for consideration at the next meeting.</li> </ul>	<a href="#">02_FG-GPRC_2025_Feb_Discussion_points_for_focus_group.docx</a>	ALL – Susie to review inputs for final version	1 April
<b>Selection of research networks (excel longlist):</b> <ol style="list-style-type: none"> <li>1. Finish scoring of criteria.</li> <li>2. Add new research networks to this list from missing regions (Europe, Near East, Africa).</li> </ol>	<a href="#">IPPC FG - Research Network Information longlist 2025-03-25.xlsx</a>	<ol style="list-style-type: none"> <li>1. Cheryl / Susie</li> <li>2. Olga, Rashid, Saliou, Glenn</li> </ol>	1 April
<b>Invited experts:</b> <ol style="list-style-type: none"> <li>1. Provide Cheryl with inputs on developing a document for invited experts.</li> <li>2. Review the membership status of these experts in the FG.</li> </ol>	N/A to be compiled by Cheryl	<ol style="list-style-type: none"> <li>1. All</li> <li>2. Secretariat</li> </ol>	21 April
<b>Final report to CPM:</b> <ol style="list-style-type: none"> <li>1. Review other similar reports and how they were structured.</li> </ol>	N/A	<ol style="list-style-type: none"> <li>1. Secretariat</li> </ol>	29 April