



Food and Agriculture  
Organization of the  
United Nations



International  
Plant Protection  
Convention

# **REPORT**

## **IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (VIRTUAL MEETING N°2)**

**Rome, Italy  
3 June 2020**

**IPPC Secretariat**

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## **1. Opening of the Meeting**

- [1] Mr Brent LARSON, Implementation and Facilitation Unit (IFU) lead, opened the meeting and thanked all participants for joining and encouraged all the IC members and observers to contribute to the topic of the meeting, as it is relevant to move the implementation and capacity development (ICD) issues forward during this period of global sanitary crisis. He then turned the meeting over to Mr Dominique PELLETIER, vice-Chairperson of the Implementation and Capacity Development Committee (IC), who would chair this meeting in the absence of the IC Chairperson, he also welcomed all participants, underlining the focus of the meeting would be on reviewing a draft implementation plan (IP) for the Guide on Pest Free Areas.

## **2. Meeting Arrangements**

### **2.1. Election of the Rapporteur**

- [2] Mr Francisco GUTIERREZ (Belize) was elected as Rapporteur to the meeting.

### **2.2. Adoption of the Agenda**

- [3] The Agenda was adopted without modifications and is attached to this report as Appendix 1

## **3. Administrative Matters**

### **3.1. Documents list**

- [4] All documents were circulated prior to the meeting and the list is attached to this report as Appendix\_2

### **3.2. Participants list**

- [5] The participants list is attached to this report as Appendix 3

## **4. Implementation plan (IP) for the Guide for Establishing and Maintaining Pest Free Areas**

### **4.1. Draft implementation plan (IP) for the Guide for Establishing and Maintaining Pest Free Areas**

- [6] The IPPC Secretariat introduced a brief summary of the challenges and issues raised by the IFU staff and IC members while drafting and discussing the draft of Implantation plan (IP) to facilitate IC decision. The Secretariat clarified that eighteen guides are currently available to the phytosanitary community and none of them have an implementation plan. It was highlighted, that although the guides have been recognized in the recent Standard Trade and Development Facility's evaluation of the Guides project as high quality products, there is still a lack of awareness about their existence. The Secretariat further elaborated that the objective of developing implementation plans is to improve uptake of these guides and thus contribute to support the implementation of the IPPC, ISPMs and CPM recommendations.
- [7] The proposed IP for the Guide for Establishing and Maintaining Pest Free Areas (PFA) provides a comprehensive list of activities to help raising the profile of the guide. In situations where human and financial resources may not be sufficient, the development and then operationalization of implementation plans for all guides might not be feasible. Therefore, the IC first should set the priority for which guides need an IP. The guiding criteria for setting these priorities should be the linkages with the IPPC Strategic Framework (2020-2030), the existence of other implementation resources on the topic and the importance of the guide to facilitate the establishment of overarching phytosanitary systems such as surveillance, export certification, import regulation and diagnostics. Along with setting priorities, the identification on essential parts of the IPs and their delivery could be also considered as a way to deal with the lack of resources.

- [8] The implementation of an IP will require increased roles and responsibilities of the IC regional representatives, RPPOs and other relevant stakeholders. The IPPC Secretariat also noted that supplementary material may be instruments in increasing uptake of some of the guides and highlighted the need to agree on the mechanisms to initiate the development of those. It was highlighted that the timeline of the proposed IP was tentative subject to the outcomes of IC discussions.

#### 4.2. Discussion on the draft of IP for the Guide on PFA

- [9] The IC discussed the IP for the PFA Guide and noted that it may require a considerable amount of work and resource mobilization to implement, which may not be feasible given the current IPPC Secretariat and CPM subsidiary bodies workload and also taking into consideration the current COVID-19 crisis. The IC vice-Chairperson suggested that posting implementation resources, such as guides, alongside international standards on phytosanitary measures on the International Phytosanitary Portal (IPP), as proposed in the work on the Phytosanitary System's component pages, would help increase the uptake of the guides and would require fewer resources than some of the activities proposed in the IP. One IC member suggested the IPPC Secretariat could estimate the costs for implementing the draft IP in order to help the IC evaluate different scenarios.
- [10] One IC member noted that the work related to the IPs should not be more than the effort put into drafting the guide itself. The IC suggested identifying generic elements of an IP that could be used for most IP, this would simplify the development of IPs for other guides. Another IC member suggested that the implementation plans should be developed according to implementation challenges identified by IC members on behalf of Contracting parties (CPs) in their regions.
- [11] It was pointed out that contributed resources could also be leveraged to support the better uptake of guides.
- [12] The IPPC Secretariat confirmed to the IC that the Phytosanitary System component webpages, which are currently under development, would present links to all the related standards, implementation resources and contributed resources. The IPPC Secretariat reminded the IC that a call for contributed resources is perpetually open in addition to occasional topic-focused calls.
- [13] The IC vice-Chairperson discussed the three options the IC was requested to consider in their decision making related to the development of supplementary materials for ICD topics, which:
- should be submitted by CPs or RPPOs through the Call for Topics: Standards and Implementation; or
  - could be recommended by the IC to the CPM as a new topic to be added to the list of Implementation and Capacity Development Topics as per CPM established procedures; or
  - could be considered integral parts of a topic and therefore their development could be initiated as per IC decisions.
- [14] The IC agreed that none of these options is mutually exclusive and suggested keeping all three options. One IC member suggested that these topics should be added as "gaps" to the Framework for Standards and Implementation, then CPs or RPPOs could consider submitting them through the Call for Topics.
- [15] The IC agreed that in the third option, the IC should communicate what other items they considered as integral parts of an existing topic on the ICD list of topics to the CPM for transparency purposes.
- [16] The IPPC Secretariat raised the issue of the use of the word "Roadmap" in Roadmap for the Development of Implementation Plans as well as the IC Roadmap to help implement the IPPC Strategic Framework (2020-2030) and felt this could cause confusion,
- [17] The IC:

- *Decided* to extend the commenting period on the Implementation Plan for the Pest Free Area Guide until Monday 8 June 2020 to allow IC members additional time to provide specific feedback, encouraging IC member to try to meet established deadlines in the future.
- *Agreed that* Guides are fundamentally different and a single template may not work in all situations, but that those situations could be addressed as they arise.
- *Requested* the IPPC Secretariat to revise the draft Implementation Plan for the Pest Free Area Guide based on additional feedback from the IC and share it with the IC.
- *Requested* the IC, supported by the IFU lead for each IP to revise the draft IPs that have been initiated (Guide on Export Certification, Guide on Establishing a National Plant Protection, Guide to Delivering Phytosanitary Diagnostic Services and Guide on Plant Pest Surveillance) for presentation to the VM04 and aligning them with the revised draft Implementation Plan for the Pest Free Area Guide.
- *Requested* the IPPC Secretariat to estimate the costs for implementing the draft Implementation Plan for the Pest Free Area Guide in order to help the IC evaluate different scenarios
- *Agreed that* all three of the following approaches could to be used to initiate the development of supplementary materials for guides and training materials (such as model laws, standard operating procedures for national plant protection organizations and courses to supplement guides). Proposals for supplementary materials:
  - will be submitted by Contracting Parties or RPPOs through the Call for Topics: Standards and Implementation<sup>3</sup> AND/OR
  - will be recommended by the IC to the CPM as a new topic to be added to the list of Implementation and Capacity Development Topics as per CPM established procedures AND/OR
  - could be considered by the IC as integral part of an existing topic on the ICD list of topics and could be developed as part of that topic. In this case, the IC decision should be communicated to the Commission on Phytosanitary Measures for information.
- *Agreed* that the use of the word “Roadmap” for the IC agreed document for the Development of Implementation Plans will be changed so as not to be confused with the overall Roadmap the IC is developing to help implement the IPPC Strategic Framework (2020-2030).

## 5. Any other business

- [18] The IPPC Secretariat requested the IC to consider and submit ideas for topics for future IC VMs beyond the ones already planned.

## 6. Date and arrangement of the Next Meeting

- [19] The next meeting is scheduled on Wednesday 24 June at 22:00 (CEST). The IC was reminded that for the next IC virtual meeting (VM03) the Online Commenting System (OCS) will be use as the tool to collect comments to working paper and informed IC members that they could contact the IPPC Secretariat if they needed training with the OCS.

## 7. Evaluation of the meeting process

- [20] The IPPC Secretariat informed the IC that a link to a survey would be shared via email to evaluate the meeting.

## 8. Close of the Meeting

- [21] The vice-Chairperson thanked all participants for their active participation and contributions. The IFU lead, also thanked participants and reminded IC members how important it was, especially for virtual

meetings, to prepare and provide comments in advance. The meeting was closed at 4:00 pm Rome Time

**Annex 1 – Agenda**

	<b>Agenda Item</b>	<b>Document No.</b>	<b>Presenter</b>
<b>1.</b>	<b>Opening of the Meeting</b>		
1.1	Opening by the IFU Team lead		LARSON
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Election of the Rapporteur		PELLETIER
2.2	Adoption of the Agenda	VM02_01_IC_2020_Jun	PELLETIER
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Documents list	<a href="#">Link</a>	KOUMBA
3.2	Participants list	<a href="#">Link</a>	KOUMBA
<b>4.</b>	<b>Implementation plan (IP) for the Guide for Establishing and Maintaining Pest Free Areas</b>		
4.1	Draft of implementation plan (IP) for the Guide for Establishing and Maintaining Pest Free Areas	VM02_02_IC_2020_Jun	LOMSADZE
4.2	Comments and recommendations submitted to the draft of IP for the Guide on PFA	VM02_03_IC_2020_Jun	LOMSADZE
<b>5.</b>	<b>Any other business</b>		PELLETIER/ LARSON
<b>6.</b>	<b>Date and arrangement of the Next Meeting</b>		LARSON
<b>7.</b>	<b>Evaluation of the meeting process</b>		CZERWIEN
<b>8.</b>	<b>Close of the Meeting</b>		PELLETIER / LARSON



**Annex 2 – Document List**

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
VM02_01_IC_2020_June	2.2	Second Virtual Meeting Agenda	2020-05-22
VM02_02_IC_2020_June	4.1	PFA draft implementation plan	2020-05-22
VM02_03_IC_2020_June	4.2	Comments submitted on PFA Implementation plan	2020-05-29
<a href="#">Link</a>	3.1	Document List	2020-05-22
<a href="#">Link</a>	3.2	Participant List	2020-05-22

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