

CLASSIFICATION OF CPM DOCUMENTS

A paper on categories of IPPC related documents describing the clearances required for documents used under the IPPC framework was presented to the SPTA in 2011 and to CPM-6 (2011) as an Information document in English only (CPM 2001/INF/19).

It was discussed by the Bureau in June 2012 and the Bureau asked the Secretariat to discuss further the status of the explanatory documents internally and to present the issue to the SPG. A small modification has been made to the table that was presented to the Bureau (the example of “explanatory documents” has been removed from the list of examples under Technical resources – Good Phytosanitary Practices).

The SPG is invited to:

- 1) *note* the attached document.

Attachment 1

CATEGORY	OBJECTIVES	REFS	AUTHORSHIP	OVERSIGHT	CLEARANCE PROCESS
Strategies and work plans	<p>This includes:</p> <ul style="list-style-type: none"> the CPM strategic framework, which includes medium and long term plans; strategy documents for standard setting, communications, capacity building, dispute settlement and resource mobilization; the programme of work and budget; work plans. 	FAO guidelines and CPM decisions	Drafted by the CPM Bureau in conjunction with the IPPC Secretariat	IPPC Secretariat, incorporated into FAO programming	Adopted by the CPM
CPM Meeting documents & report	The Secretary shall be responsible for implementing the policies and activities of the Commission and carrying out such other functions as may be assigned to the Secretary by this Convention and shall report thereon to the Commission.	Article XII.3 of the IPPC	Relevant parties	IPPC Secretariat	The report is <u>adopted</u> by the CPM at the end of each session.

CATEGORY	OBJECTIVES	REFS	AUTHORSHIP	OVERSIGHT	CLEARANCE PROCESS
CPM recommendations	CPM Recommendations are decisions and agreements made by the CPM, according to existing procedures (as noted by CPM-4. See 2009 CPM-4 report, section 13.9, paragraph 193.3) and are intended to promote or achieve the objectives of the IPPC. These decisions and agreements may consist of directions, guidance, or calls to action to the contracting parties or the Secretariat or both, on matters that may not be appropriately or effectively expressed as an ISPM, on which phytosanitary measure(s) are based.	CPM-4 and 5	Relevant parties	IPPC Secretariat	<p>The CPM process for developing and adopting <u>Recommendations</u> is much more flexible than the process for adopting ISPMs. This allows the CPM to consider the appropriate presentation for a given decision or agreement once the subject has been sufficiently analyzed and developed.</p> <p>A CPM Recommendation would be adopted when CPM agrees or decides to something that is relevant to the ongoing activities of all contracting parties in the area of plant protection, in accordance with and within the context of the IPPC.</p>
Procedural manual	The Procedural Manual provides the decisions, procedures and practices of the Commission on Phytosanitary Measures (CPM), its subsidiary bodies and other relevant drafting groups.	-	Compiled by the IPPC Secretariat	IPPC Secretariat	Text is taken from other documents that have previously been adopted by the CPM, ICPM, etc Developed by the Secretariat as procedure support material – <u>noted</u> by the CPM.
Other meeting documents and reports	Various meeting as at present e.g. Working Groups, Technical Consultations, SPTA, SBDS	Various	As at present	IPPC Secretariat	As at present

STANDARD SETTING					
ISPMs	International Standards for Phytosanitary Measures (i.e. any legislation, regulation or official procedure having the purpose to prevent the introduction and/or spread of quarantine pests, or to limit the economic impact of regulated non-quarantine pests)	IPPC, SPS Agreement, CPM reports	Stewards and expert drafting groups who are nominated by contracting parties and selected by the Standards Committee	IPPC Secretariat in consultation with the contracting parties	These international standards are developed & <u>adopted</u> by the Commission on Phytosanitary Measures (CPM).
Specifications	Specifications serve as a terms of reference for the Expert Working Group responsible for developing an ISPM, and provide guidance on the scope of the standard and on the tasks expected of the working group.		Standards Committee	IPPC Secretariat	<u>Agreed</u> by the Standards Committee
COMMUNICATIONS					
Advocacy material	Improve the image and recognition of the IPPC and the importance of the trans-boundary movement of pests. Wide range of topics and media formats (e.g. electronic, print or video), some general but also a considerable amount developed with specific audiences in mind e.g. resource mobilization or education.	CPM, communication s, resource mobilization, standard setting and capacity development strategies	Various	IPPC Secretariat and when appropriate Bureau.	Agreed by the Secretariat and the Bureau consulted when appropriate
News	Improve the image and recognition of the IPPC and the importance of the trans-boundary movement of pests. News, press releases, case studies, project updates, donor news	Communicatio ns strategy	Various staff in the IPPC Secretariat and outside partners as appropriate	IPPC Secretariat	Approved by the relevant Secretariat team leaders who may wish to consult more widely depending on the subject and content.

TECHNICAL RESOURCES					
Good Phytosanitary Practices <ul style="list-style-type: none"> • manuals • operational • etc 	<p>These are operational descriptions for the practical implementation of aspects of the convention and its standards (e.g. CPM, information exchange, ISPMs e.g. inspection, national phytosanitary systems, treatments or legislation, and treatment manuals).</p> <p>Covers good practices phytosanitary procedures and processes that should applied in the field when completing the tasks of an NPPO, e.g. handbooks, Guide to the IPPC, Standards Setting Process, PRA, forestry, seed trade, wood packaging, the management of diagnostic systems, and participation in the IPPC.</p>		<p>Various – e.g. FAO, outside experts, established committees, Subsidiary Bodies, others as appropriate, IICA, FAO Forestry, Secretariat, NPPOs, RPPOs</p>	<p>IPPC Secretariat, but at times external parties with involvement of the IPPC Secretariat where appropriate</p>	<p>These will be <u>reviewed and noted</u> by the relevant subsidiary body (ies). Primary responsibility for coordination lies with the subsidiary bodies.</p>
Training material	<p>To provide baseline training material that can be used as is or developed for local needs and conditions. e.g. PRA training material, PowerPoint presentations on ISPMs and information exchange. The objective is make a wide range of material in various formats available to improve access to training material and a more consistent international quality for all to use.</p>		<p>Selected experts in particular fields (e.g. the PRA steering committee, IICA, FAO Forestry, FAO, Secretariat, NPPOs, RPPOs)</p> <p>Derived from standards and other adopted texts</p>	<p>IPPC Secretariat</p>	<p>Support material developed by a wide range of people and organizations.</p>