



24 June 2015

International Plant Protection Convention Call for Experts

Dear Sir/Madam,

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for appropriately qualified experts for an Expert Working Group (EWG) to develop an international standard on *Minimizing pest movement by sea containers (2008-001)*.

Nominations are due by **10 August 2015**.

Specific expertise required

The Standards Committee (SC) selects experts based on the match between an expert's skills and experience and the specific expertise required. For further details please refer to the "expertise" section of the relevant [approved specification](#). The discussions and work of expert working groups take place in English, therefore experts should have strong working knowledge of English. The experts should be available to attend the meetings they are requested to attend.

Expertise required for the EWG on *Minimizing pest movement by sea containers (2008-001)* (see [Specification 51](#)¹):

Three to five phytosanitary experts are sought with one or more of the following areas of expertise:

- export or import systems dealing with shipping containers
- developing certification/auditing/accrediting/authorizing systems
- treatment of shipping containers
- finding, identifying and controlling relevant pests in shipping containers (e.g. as container inspectors/surveyors)
- regulatory expertise.

The selected expert(s) should be available to attend:

- the special topics session on sea containers to be held during the 11th Session of the Commission on Phytosanitary Measures (CPM)², tentatively planned for Thursday 7 April 2016,
 - the EWG meeting in 2016³, which is tentatively scheduled for 11-15 July 2016 in Long Beach, Los Angeles, California, USA (to be confirmed at CPM-11 (2016)).
- Any change in date will be published on the [IPPC Calendar \(2016\)](#).

Criteria used for prioritizing participants to receive IPPC Secretariat assistance to attend meetings

The organization that employs an IPPC meeting participant is responsible for funding the travel and daily subsistence allowance for that person to attend. If the employer is unable to allocate sufficient funds, participants are first encouraged to seek assistance from sources other than the IPPC Secretariat. Where such demonstrated efforts to secure assistance have been unsuccessful, requests for assistance (i.e. travel and subsistence costs) from the IPPC Secretariat may be made. IPPC funds

¹ Specification 51: <https://www.ippc.int/en/publications/1310/>

² IPPC Calendar, CPM-11 (2016): <https://www.ippc.int/en/events/event/475/>

³ IPPC Calendar, EWG Sea Containers: <https://www.ippc.int/en/events/event/498/>

available to assist attendance at meetings are usually limited and if so the following priority for providing travel assistance will be followed. Exceptions are at the discretion of the IPPC Secretariat.

It is expected that participants will attend all sessions of the meeting and those participants who plan to attend only part of a meeting should fund their own travel.

Priority for providing travel assistance will be given to participants:

- 1) from countries with low Gross National Income (GNI) and low GNI per capita – criteria used to categorized national financial resources based on World Bank data;
- 2) who request only partial travel assistance (e.g. government or organization provides airfare and only daily subsistence allowance is requested);
- 3) who are the only participant from a country to a particular meeting.

Participants from non-contracting parties are given the lowest priority for assistance. The Gross National Income and the size of the economy of the country in which a participant is employed will be used to help determine priority for and the level of assistance provided. If the participant does not work for a National Plant Protection Organization (NPPO), it is assumed that their organization will provide assistance and the participant will be considered lower priority for IPPC Secretariat assistance.

In all cases, the final determination of which participants will receive assistance, and at which level, is determined by the IPPC Secretariat.

Instructions for making nominations

Nominations will be accepted from governments, National or Regional Plant Protection Organizations (NPPOs or RPPOs). Nominations should be submitted through the respective NPPO or RPPO official IPPC Contact Point and self-nominations should be supported by an accompanying letter from a government authority.

A nomination should only be made if the nominee has agreed to his/her nomination, is available for the meeting dates as posted on the [IPPCCalendar](#)¹ and can allocate appropriate time to the task.

Each nomination must be accompanied by the following documentation:

- **Completed nominee details and summary of expertise form** - All sections should be completed, including contact details, education and professional training. A clear description of the nominee's expertise in one of more of the areas of specific expertise is required.
- **Completed and signed Statement of Commitment form** - this should be read carefully by each nominee and a discussion had between the nominee and their employer. The form should then be signed by the nominee and a senior person in authority from the organization that employs the nominee and submitted with the nomination (as a scanned image file such as PDF). The file should be named as follows:
COUNTRY_SURNAME_Firstname_commitment.
- **The nominee's Curriculum Vitae (CV)** – electronic copy of the nominee's CV (only as a word processing file such as MS Word) with the file named as follows:
COUNTRY_SURNAME_Firstname_CV.

Submissions should be sent to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **10 August 2015**. The name of the nominating country or RPPO and the words "Call for experts" should be placed in the subject line of the email message. The nominations will be reviewed and the SC will

¹ IPPC Calendar:

<https://www.ippc.int/en/year/calendar/?year=2016&month=1&day=1&hour=0&minute=0&second=0>

select experts based on the experience presented. Only selected experts will be contacted by the Secretariat once the nomination has been confirmed.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Brent Larson", with a long horizontal flourish extending to the right.

Brent Larson
Standards Officer
Secretariat for the International Plant Protection Convention

The following documents are posted on the IPP (<https://www.ippc.int/calls>):

2015_06_Call_Experts_01: *Nominee Details and Summary of Expertise – EWG on **Minimizing pest movement by sea containers (2008-001)***

2015_06_Call_Experts_02: *Statement of Commitment*