



Our Ref.: PL35/5

Your Ref.:

15 December 2015

International Plant Protection Convention Call for Experts

Dear Sir/Madam,

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for appropriately qualified experts to take part as members in the Technical Panel for Forest Quarantine (TPFQ) and an invited expert to aid TPFQ in developing a *Forest Tree Seed* annex to the Standard on *International movement of seed* (2009-003). Nominations are due **08 February 2016**.

Specific expertise required

The Standards Committee (SC) selects experts based on how closely an expert's skills and experience match the specific expertise required. For further details please refer to the "expertise" section of the relevant [approved specification](#). The discussions and work of technical panels and expert working groups take place in English, so experts should have a strong working knowledge of English.

1. Expertise required for the TPFQ (see [Specification TP 4 -Technical Panel on Forest Quarantine \(2010\)](#))

Expertise in forest quarantine issues from both the research and phytosanitary fields including practical experience. Membership should cover a range of expertise including: forest pathology, entomology and nematology, inspection, pest risk assessment, regulatory systems. The 2016 meeting of the TPFQ is tentatively scheduled for 6-10 June 2016 in Canada (please check the [IPPC Calendar](#) for updates).

2. Invited expert required to support TPFQ on developing the *Forest Tree Seed Annex to the Standard on the International movement of seed* (2009-003) (see [Specification 54](#))

A phytosanitary expert with expertise in the following areas: the development and/or implementation of phytosanitary measures to manage pest risk associated with the international movement of tropical tree seeds (including forest tropical tree seeds), pest risk analysis (PRA), tropical tree seed testing and storage, knowledge of existing international guidance relating to the international movement of tropical tree seed. The expert is **only** invited to the one meeting of the TPFQ, tentatively scheduled for 6-10 June 2016 in Canada (please check the [IPPC Calendar](#) for updates).

Criteria used for prioritizing participants to receive IPPC Secretariat assistance to attend meetings

The organization that employs an IPPC meeting participant is responsible for funding the travel and daily subsistence allowance for that person to attend. If the employer is unable to allocate sufficient funds, participants are first encouraged to seek assistance from sources other than the IPPC Secretariat. Where such demonstrated efforts to secure assistance have been unsuccessful, requests for assistance (i.e. travel and subsistence costs) from the IPPC Secretariat may be made. IPPC funds available to assist attendance at meetings are usually limited and if so the following priority for providing travel assistance will be followed. Exceptions are at the discretion of the IPPC Secretariat.

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It is expected that participants will attend all sessions of the meeting and those participants who plan to attend only part of a meeting should fund their own travel.

Priority for providing travel assistance will be given to participants:

- 1) from countries with low Gross National Income (GNI) and low GNI per capita – criteria used to categorized national financial resources based on World Bank data;
- 2) who request only partial travel assistance (e.g. government or organization provides airfare and only daily subsistence allowance is requested);
- 3) who are the only participant from a country to a particular meeting.

Participants from non-contracting parties are given the lowest priority for assistance.

The Gross National Income and the size of the economy of the country in which a participant is employed will be used to help determine priority for and the level of assistance provided. If the participant does not work for a National Plant Protection Organization (NPPO), it is assumed that their organization will provide assistance and the participant will be considered lower priority for IPPC Secretariat assistance.

In all cases, the final determination of which participants will receive assistance, and at which level, is determined by the IPPC Secretariat ([IPPC Criteria for Assistance](#))

Instructions for making nominations

Nominations will be accepted from governments, National or Regional Plant Protection Organizations (NPPOs or RPPOs). Nominations should be submitted through the respective NPPO or RPPO Contact Point and self nominations should be supported by an accompanying letter from a government authority.

A nomination should only be made if the nominee has agreed to his/her nomination, is available for the meeting dates as posted on the [IPPC Calendar](#) and can allocate appropriate time to the task. Members of Technical Panels have on-going obligations (for a five year term) and should be able to attend all meetings of their respective Technical Panel (usually held annually). Each nomination must be accompanied by the following documentation:

- **Completed nominee details and summary of expertise form** - All sections should be completed, including contact details, education and professional training. A clear description of the nominee's expertise in one of more of the areas of specific expertise is required.
- **Completed and signed Statement of Commitment form** - this should be read carefully by each nominee and a discussion had between the nominee and their employer. The form should then be signed by the nominee and a senior person in authority from the organization that employs the nominee and submitted with the nomination (as a scanned image file such as PDF). The file should be named as follows: **COUNTRY_SURNAME_Firstname_commitment**.
- **The nominee's Curriculum Vitae (CV)** – electronic copy of the nominee's CV (only as a word processing file such as MS Word) with the file named as follows: **COUNTRY_SURNAME_Firstname_CV**.

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Submissions should be sent to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **08 February 2016**. The name of the nominating country or RPPPO and the words “Call for experts” should be placed in the subject line of the email message. The SC will review the nominations and select experts based on the experience presented. Selected experts will be contacted by the Secretariat once the nomination has been confirmed.

Yours sincerely,

A handwritten signature in black ink that reads "Jingyuan Xia". The signature is written in a cursive, flowing style.

Jingyuan Xia
Secretary
International Plant Protection Convention (IPPC)

The following documents are posted on the IPP (<https://www.ippc.int/en/core-activities/standards-setting/calls-experts/2015-december-call-for-experts/>):

- 2015_Call_Experts_01: *Terms of Reference and Rules of Procedure for Technical Panels*
- 2015_Call_Experts_02: *Statement of Commitment*
- 2015_Call_Experts_03_04: *Nominee Details and Summary of Expertise – TPFQ*