

# New IPPC Online Comment System (OCS)

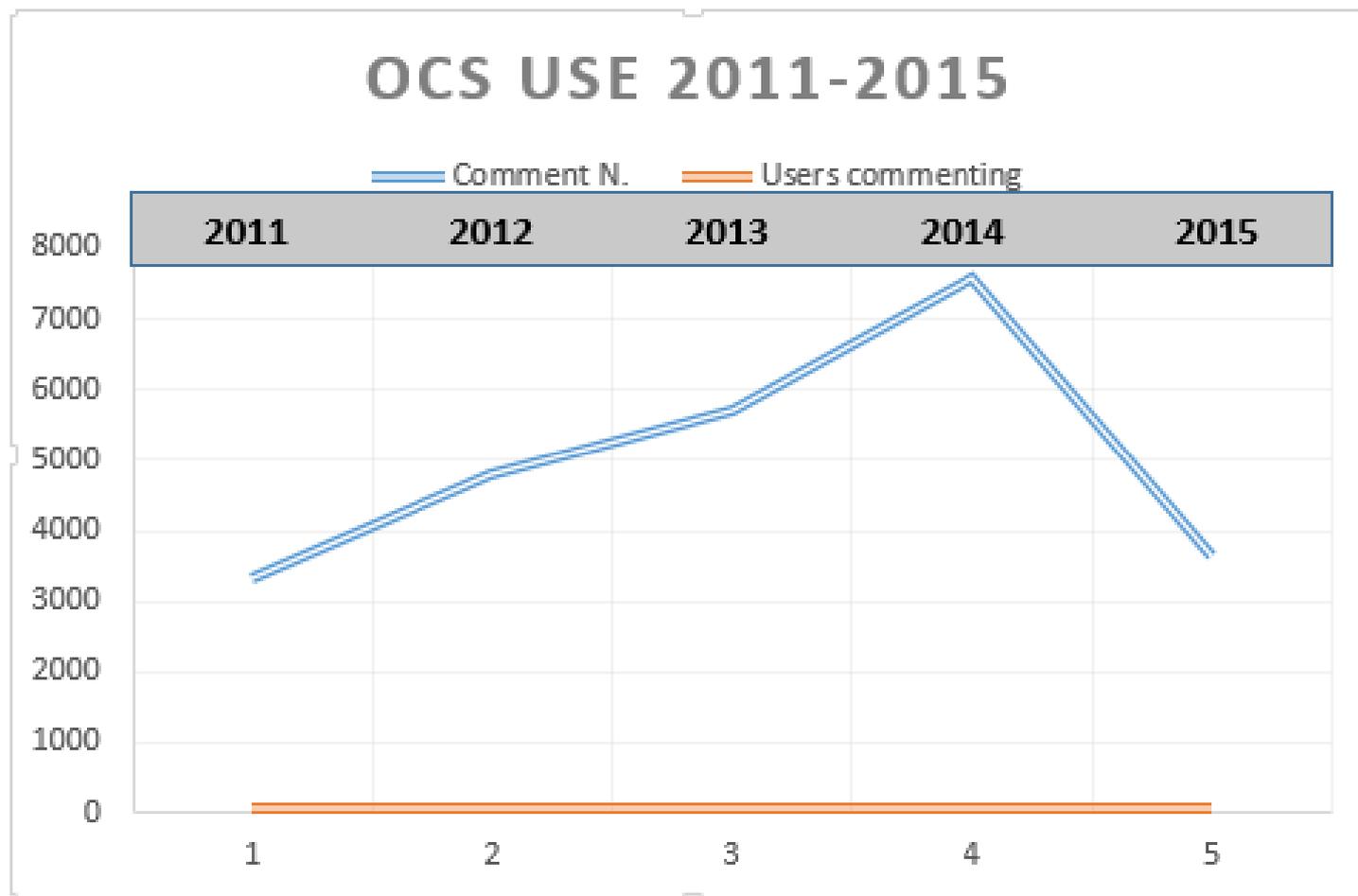
<https://ocs-new.ippc.int/>



# Overview

1. System background and benefits
2. System requirements
3. What has changed?
4. System demonstration
5. Way forward
6. Questions

## System background: statistics



## System background

- **OCS mission:** To provide a simple, efficient, user-friendly online system to share, collect and compile comments on documents.
- **2011 to 2014:** The IPPC Secretariat developed and implemented the first version of the Online Comment System.
- **2014-2015:** Secretariat determined new technology needs and requirements, and end of IT support.
- **December 2015:** FAO purchased an off-the-shelf product.
- **January-May 2016:** This product was customized and configured to meet the needs of both IPPC and Codex members.

# General user requirements

Multitenant  
license

Multilingual

Compatible  
with mobile  
devices &  
browsers

User  
friendly

User  
registration  
&  
management

Customizable

One user,  
more  
roles

Internal /  
External  
reviews

Comment  
categories

Notifications

Search

Data  
export

# IPPC Secretariat requirements

- The Secretariat can
  - **manage** users (IPPC Official Contact Points only)
  - **upload** documents
  - **invite** organizations to comment
  - **compile** comments
  
- The compiling tool manages the comments received and generates a report available for download in Word:

Com m. #	Para	Text	T	Comment	S	Author Comment
1	G	(General Comment)	C	Category : TECHNICAL Test Contact Point 1 (18 May 2016 2:43 PM) The Country of ABC thinks the TPPT should review some of these terms	O	

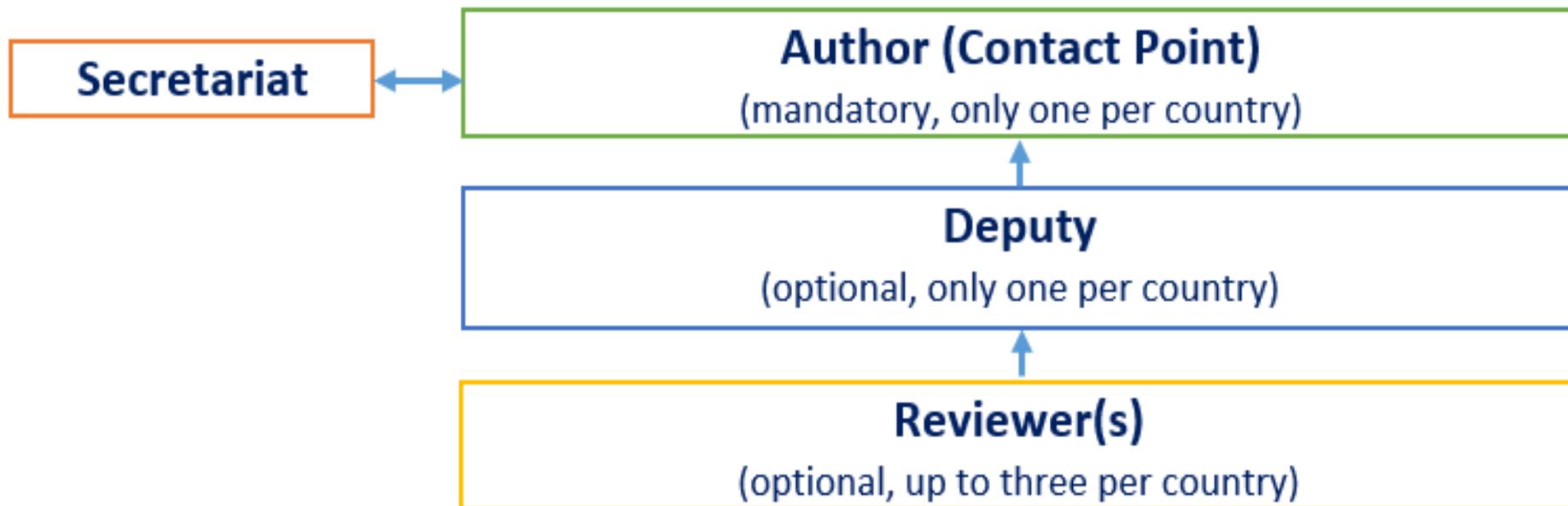
## What has changed?

- **Faster** and more **solid** system
- New, **simplified layout**
- **Compatibility** with all major browsers and mobile devices
- New **license** scheme
- Direct **access** to documents under review
- **Easier** to use: possibility to **navigate** through the document, add comments and proposed changes all on the same window
- Improved **search** function for users and reviewers

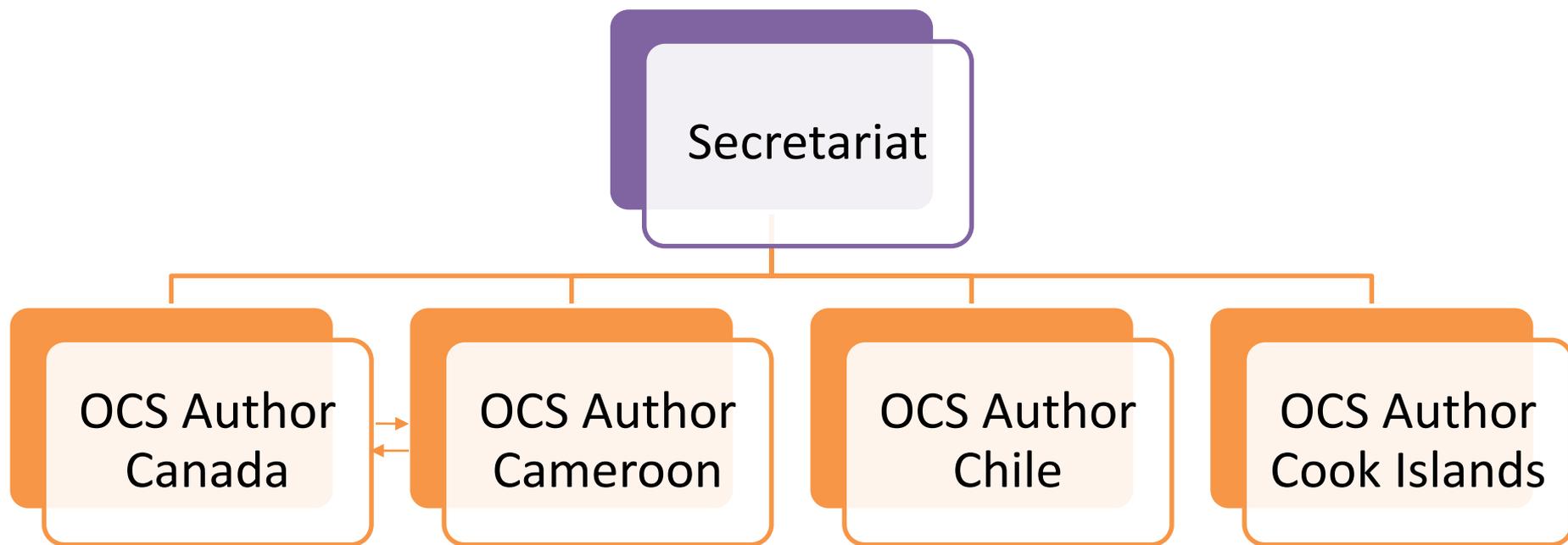
## What has changed? (continued)

Old	New
Consultation	Review
Explanation	Comment
Edit	Proposed change
Submit comments	Publish comments
Compiled comments	Reconciliation Report
Document management page	Reviews I'm in / Reviews I own
Sharing (in-country collaboration and global rule sharing)	Distribution lists (personal and shared)
n/a	Workgroups and Sub-workgroups
Roles: Contact point, Assistant and Reviewer	Roles: Admin-Author (contact point in own workgroup), OCS Deputy and Reviewer

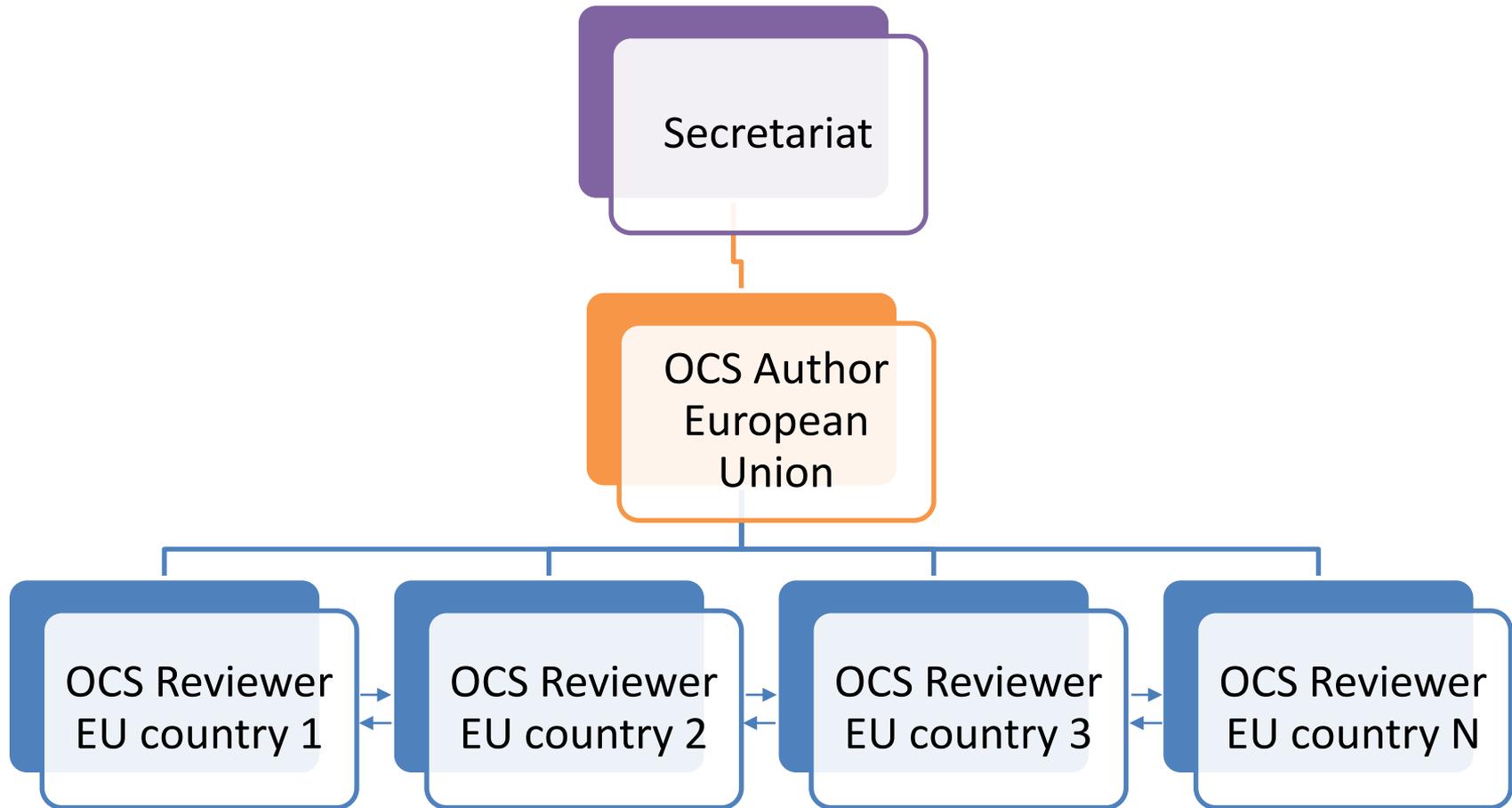
# System structure



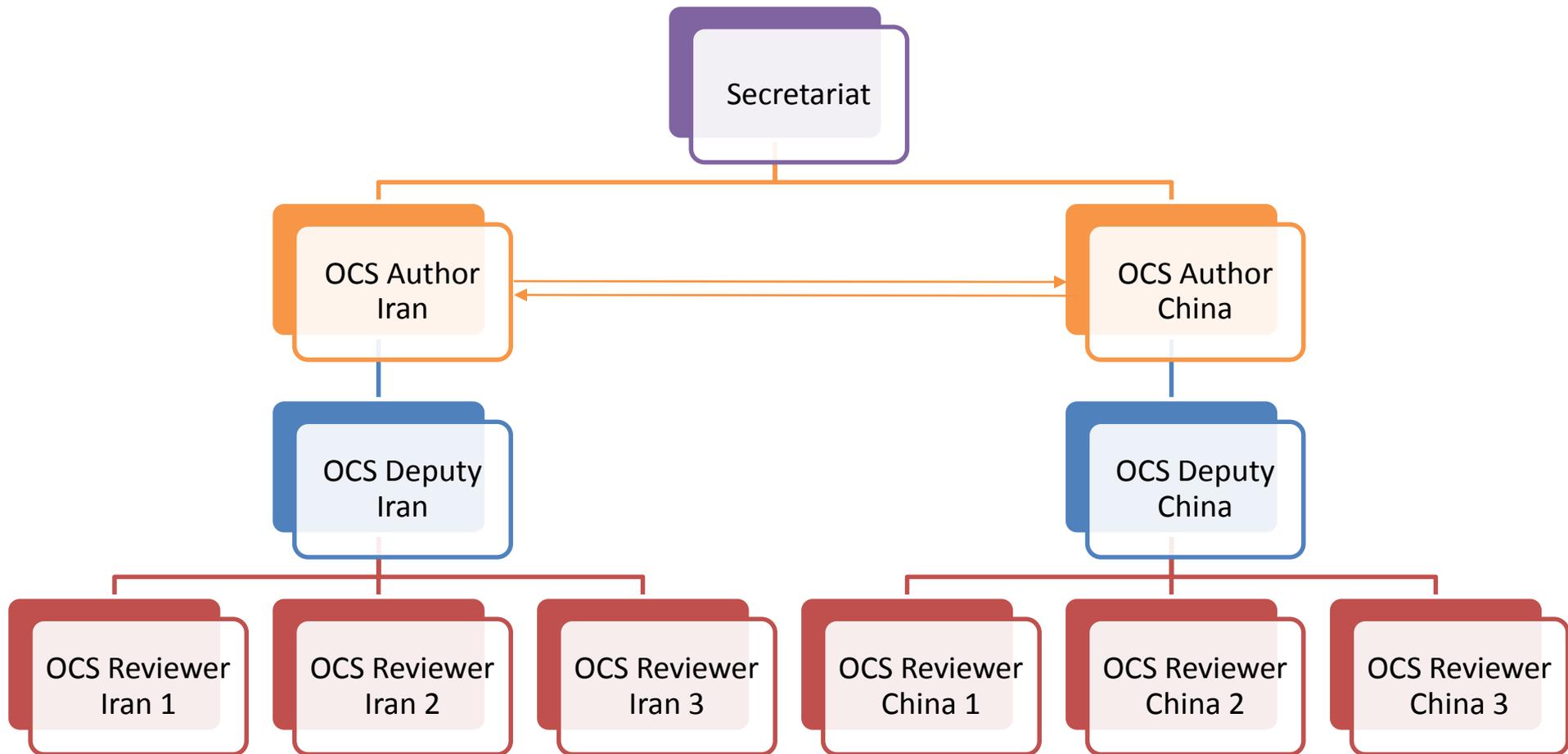
# System inviting and sharing: case 1



## System inviting and sharing: case 2



# System inviting and sharing: case 3



# IPPC Regional Workshops

## Before the Regional Workshop

- **Step 1:** Ensure you have received your IPPC OCS login information
- **Step 2:** Beginning 1 July, review the draft ISPMs by consulting relevant subject matter experts
- **Step 3:** Enter your organization's comments into the OCS prior to the workshop
- **Step 4:** Your comments will be automatically shared with all the other organizations

## During the Regional Workshop

- **Step 5:** All substantial and technical comments entered into the OCS prior to the workshop are discussed at the workshop
- **Step 6:** The final workshop comments are shared with the contact points of countries that participated in the workshop and their respective RPPOs

## After the Regional Workshop

- **Step 7:** Review the final workshop comments and determine whether to accept them
- **Step 8:** Contact Points can conduct further reviews of the draft ISPMs
- **Step 9:** Contact Points publish the final comments to the IPPC Secretariat by 30 September

# How does it look? Login page

IPPC - OCS English Español Français ?

Version 5.2.12

 please review

Welcome to the IPPC Online Comment System (OCS)!

The **PleaseReview User Manual** is available [here](#). Other training material is available [here](#). For any questions on how to use the system or to arrange a training session, please email us [here](#). **Draft ISPMs currently under member consultation** are available for your download [here](#).

please enter your username and password

User name	<input type="text"/>
Password	<input type="password"/>
	<input type="checkbox"/> Remember me
	<input type="button" value="Login"/>

[Reset Password](#)

IPPC Online Comment System. Contact Us: [here](#).

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# How does it look? My reviews page

IPPC - OCS
Admin
Review

Version 5.2.12
Logged in as: **IPPC Secretariat** in Workgroup IPPC

**review**

[new review](#)

[my reviews](#)

**distribution lists**

[manage lists](#)

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## my reviews

Reviews I'm in
Reviews I own
Search for reviews
Recycle bin

Review status is  Not started  In progress  Closed  Completed Include:  All workgroups

Due Date <span style="font-size: 0.8em;">▼</span>	Review Title	Status	Details	Review
30 Sep 2016 12:00 AM	2016 First consultation on 2016 Draft amendments to ISPM 5	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 First consultation on Draft ISPM on Requirements for the use of temperature treatments as phytosanitary measures	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 First consultation on Revision of ISPM 6: National surveillance systems	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 Second consultation on Draft Annex Arrangements for verification of compliance of consignments...to ISPM 20	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 Second consultation on Draft ISPM on International movement of vehicles, machinery and equipment	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 Third consultation on Draft ISPM on International movement of growing media in association with plants for planting	On Hold	<a href="#">Select</a>	
30 Sep 2016 12:00 AM	2016 Third consultation on Draft ISPM on International movement of wood	On Hold	<a href="#">Select</a>	
29 Jun 2016 11:45 PM	IPPC OCS Review Test 2	In Progress	<a href="#">Select</a>	<a href="#">Enter</a>
28 Jun 2016 11:45 PM	IPPC OCS Review Test 2 [Sub-review]	Not Started	<a href="#">Select</a>	
28 Jun 2016 11:45 PM	IPPC OCS Review Test 2 [Sub-review] 1	Not Started	<a href="#">Select</a>	
18 Apr 2016 11:45 PM	IPPC OCS Review Test 1	Overdue	<a href="#">Select</a>	<a href="#">Enter</a>

# How does it look? Comment screen

**Navigation pane**

- Test 1 En
  - Draft ISPM: International movement of seeds (2009-003)
  - Contents
  - 1. Adoption
  - 2. INTRODUCTION
    - 2.1 Scope
    - 2.2 References
    - 2.3 Definitions
    - 2.4 Outline of Requirements
  - 3. BACKGROUND
  - 4. IMPACT ON BIODIVERSITY AND THE ENVIRONMENT
  - 5. REQUIREMENTS
    - 5.1 Pest Risk Analysis
      - 5.1.1 Seeds as pathways
      - 5.1.2 Intended use
    - 5.2 Phytosanitary Measures
      - 5.2.1 Seed certification schemes
      - 5.2.2 Resistant varieties
      - 5.2.3 Pest free areas, pest free places of production and pest free production sites
      - 5.2.4 Treatments
      - 5.2.5 Packaging
      - 5.2.6 Measures for seed production
- Test 1 Fr
- Test 1 Es

**Review pane**

Draft ISPM: International movement of seeds (2009-003)

**Contents**

- [1. Adoption](#)
- [2. INTRODUCTION](#)
  - [2.1 Scope](#)
  - [2.2 References](#)
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    - [5.2.4 Treatments](#)
    - [5.2.5 Packaging](#)
    - [5.2.6 Measures for seed production](#)

Status box	
This is not an official part of the standard and it will be modified by the IPPC Secretariat after adoption.	
Date of this document	2014-05-21
Document category	Draft ISPM (priority 1)
Current document stage	To member consultation
Major stages	2009-11 SC introduced topic International movement of seed (2009-003) 2010-03 CPM-5 added topic 2010-12 SC approved draft specification for member consultation via e-decision

**Comment pane**

comments on Test 1 En Paragraph Id 24 refresh

enter a comment: attach a file

<<click to enter a comment>>

and edit the text of the paragraph below:

Arial B I U x x' - NB SP

This is not an official part of the standard and it will be modified by the IPPC Secretariat after adoption.

Category: <Blank> Apply Apply+Accept Cancel

Navigate by: << all comments: >> Accept/Close all

other comments: Give Reason? Never Track Changes

# How to insert, accept and publish comments

The screenshot displays the IPPC OCS Review Test 5 interface. The main content area shows a table with the following data:

<b>Status box</b>	
This is not an official part of the standard and it will be modified by the Secretariat after adoption.	
of this document	2014-05-28
<b>Document category</b>	Draft new Annex to ISPM 26
<b>Current document stage</b>	2014-05 to SCCP
<b>Major stages</b>	<p>2005-11 Standards Committee (SC) recommended topic: Suppression and eradication procedures for fruit flies (2005-010)</p> <p>2006-04 CPM-1 (2006) added topic: Suppression and eradication procedures for fruit flies (2005-010) to the <i>List of topics for IPPC standards</i></p> <p>2006-11 SC approved Specification 39 <i>Suppression and eradication procedures for fruit flies (Tephritidae)</i></p> <p>2009-09 Technical Panel on Pest Free Areas and Systems Approaches for Fruit Flies (TPFF) drafted text</p> <p>2011-01 TPFF recommended draft ISPM <i>Phytosanitary Procedures for Fruit Fly (Tephritidae) Management (2005-010)</i> to SC as an annex to ISPM 26:2006</p> <p>2011-05 SC noted TPFF recommendation</p> <p>2012-04 SC reviewed draft ISPM and returned it to steward for redrafting</p> <p>2012-12 Steward revised draft in consultation with TPFF</p> <p>2013-05 SC revised in meeting and approved for member consultation</p> <p>2013-07 Submitted for member consultation</p> <p>2014-02 Steward revised draft ISPM</p> <p>2014-04 Steward revised based on TPG comments</p> <p>2014-05 SC-7 reviewed, revised and approved for SCCP</p>
<b>Steward history</b>	<p>2005-11 SC Mr Odilson RIBEIRO E SILVA (BR, Lead Steward)</p> <p>2008-11 SC Mr David OPATOWSKI (IL, Lead Steward)</p>

On the right side, the comment editor is visible. It includes a text area with the comment: "This is not an official part of the standard and it will be modified by the Secretariat after adoption and therefore we should not comment on this table." Below the text area are buttons for "Apply", "Apply+Accept", and "Cancel". A dropdown menu for "Category" is open, showing options: "<Blank>", "EDITORIAL", "SUBSTANTIVE", "TECHNICAL", and "TRANSLATION". The "EDITORIAL" option is selected. Other controls include "Give Reason?" set to "Never" and "Track Changes" checked.

## Way forward

- Face-to-face presentations and demonstrations at Regional Workshops
- Webinars (group or one-on-one) as requested
- Contact: [IPPC-OCS@fao.org](mailto:IPPC-OCS@fao.org)
- OCS resource page, with multi-lingual user manual and videos:  
<https://www.ippc.int/en/online-comment-system/>
- Next goal: to increase the percentage of NPPOs and RPPOs sending comments on draft standards.  
Let's make of this a team effort!



# Questions?

