Before coming to the Workshop you also need to study the "*Exercise: National Reporting Obligations (NROs): sharing experiences and action items*" and be prepared to answer questions raised there. That "*Exercise*" will be discussed during the Workshop. Be aware that you need to bring reports (see point 5 in the table below) to the meeting to discuss with other participants.

Country:_____

Name of the participant:_____

# Pre-training exercise on NROs

The following tasks are supposed to be undertaken by participants before attending the training in order to become familiar with some National Reporting Obligations (NROs) and the IPP https://www.ippc.int/en/. The internet connection is needed for this exercise.

| | Task/question | Answers / Comments / Follow-up needed | Useful links/hints |
|---|---|---|---|
| 1 | Find your own country's **IPPC Contact Point** information and check if the data is correct. | | https://www.ippc.int/en/countries/all/list-countries/ <br><br> https://www.ippc.int/en/countries/all/contactpoints/ |
| 2 | When a **new** person is appointed as the **IPPC Contact Point** the Secretariat needs to be officially informed about this change. Do you know where to find a form which could be used for this communication? <br> Do you know what the **role** of the IPPC Contact Point is? | | https://www.ippc.int/en/publications/ippc-official-contact-point-notification-form/ <br><br> https://www.ippc.int/en/publications/role-ippc-official-contact-points/ |
| 3 | Are there any **IPP editors** in your country? Do you know how to communicate to the Secretariat a nomination of the new IPP editor? | | https://www.ippc.int/en/publications/ipp-editor-nomination-request-nppos/ |
| 4 | Do you know how to post data on the IPP? Find the "User and Editor **Guide to the IPP**" (2013) and Guide to the IPP (Module IV) NEW VERSION (February 2015). | | https://www.ippc.int/en/publications/user-and-editor-guide-international-phytosanitary-portal/ <br><br> https://www.ippc.int/en/publications/80405/ |
| 5 | Check **National Reporting Obligations** posted on the IPP by your country. <br> • Is the information up to date and/or correct? Which reports are missing? | | https://www.ippc.int/en/countries/all/list-countries/ <br> General info: <br> https://www.ippc.int/en/core-activities/information-exchange/nro/ |

*Pre- training exercise on NROs*

This form will be collected at your arrival to the Workshop.

Before coming to the Workshop you also need to study the "*Exercise: National Reporting Obligations (NROs): sharing experiences and action items*" and be prepared to answer questions raised there. That "*Exercise*" will be discussed during the Workshop. Be aware that you need to bring reports (see point 5 in the table below) to the meeting to discuss with other participants.

| | | | |
|---|---|---|---|
| | • For reports present on the IPP: Are more updated versions of these reports available in your country? <br> • For absent/missing reports: are those reports available right now in your country? Could they be posted on the IPP? <br> Please liaise with your IPPC Contact Point and IPP editors on this point. Identify at least 2 reports (1 regarding **the Description of the NPPO** and 1 or more other reports of your choice) which could be posted on the IPP after receiving clearance from your IPPC Contact Point. Bring those potential reports to the meeting to discuss with other participants. | | |
| 6 | Find the **NROs UPDATE**s – the monthly newsletters prepared by the Secretariat regarding NROs. Have a look at their content. | | https://www.ippc.int/en/core-activities/information-exchange/nro/the-year-of-the-official-contact-point/ <br><br> https://www.ippc.int/en/core-activities/information-exchange/nro/the-year-of-the-organization-of-the-nppo/ |
| 7 | Find the provisions in the Convention for the **reporting of pests**. | | https://www.ippc.int/en/publications/131/ |
| 8 | Find the ISPM 17: "*Pest Reporting*". | | https://www.ippc.int/en/core-activities/standards-setting/ispms/ |
| 9 | What are the options for a country to **report pests**? | | One of the options: https://www.ippc.int/en/publications/national-pest-reporting-through-regional-plant-protection-organizations/ |
| 10 | Where are all the IPPC **pest reports**? | | https://www.ippc.int/en/countries/all/pestreport/ |