



الاتفاقية الدولية
لوقاية النباتات
国际植物
保护公约

International Plant
Protection Convention
Convention internationale
pour la protection des végétaux

Международная Конвенция по
Карантину и защите Растений
Convención Internacional
de Protección Fitosanitaria

Celebrating 60 years of protecting plant resources from pests!

Our Ref.: PL 35/5

Your Ref.:

30 August 2013

**Commission on Phytosanitary Measures
15th Meeting of the CPM SPG – Rome, Italy, 8-11 October 2013**

Dear Colleague,

I am pleased to confirm arrangements for the thirteenth meeting of the Commission on Phytosanitary Measures (CPM) Strategic Planning Group (SPG) and to formally invite you to attend this meeting.

This meeting will be held at FAO Headquarters in Rome, Italy, from Tuesday 8 to Friday 11 October 2013, starting at 14:00 am.

Documents for this meeting will be posted on the International Phytosanitary Portal (IPP) as they become available at <https://www.ippc.int/index.php?id=125447>. If you have problems in downloading the documents, please contact Mr. Simon Griffiee (simon.griffiee@fao.org) and outline the specific problems you are experiencing.

You are encouraged to develop discussion papers on specific issues on the provisional agenda that will be posted soon for consideration by the participants at this meeting. Please forward such discussion papers to Craig Fedchock (Craig.Fedchock@fao.org) no later than 16 September 2013 so they may be added to the agenda and posted on the IPP. This is a reminder that the SPG is held in English only.

Participants are requested to register for this meeting with the IPPC Secretariat by providing full contact details to Ms Ane Cecilie Buchmann (anececilie.buchmann@fao.org) no later than 21 September 2013 in order to ensure building pass issuance.

Regarding travel assistance and funding, donors have made limited funds available to assist a minimum number of participants from developing countries with travel costs. Funds will be provided only to those participants willing to agree to the conditions regarding participation stipulated by the donor.

Those participants who fall under the IPPC criteria to receive travel assistance are invited to submit their request no later than **11 September 2013**.

For more information on travel funding criteria, please refer to the updated page available on IPPC portal:

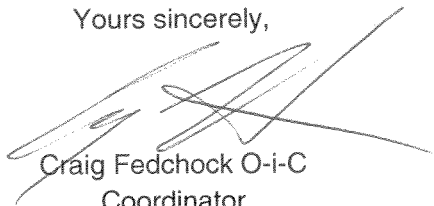
[https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1\[showUj\]=2184777&type=publication&L=0](https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1[showUj]=2184777&type=publication&L=0).

Please note the FAO policy on providing daily subsistence allowance (DSA) for accommodation. In accordance with these rules (the Preferred Hotel Programme (PHP)), the IPPC Secretariat will now arrange for hotel bookings and pay this accommodation directly for the participants eligible for IPPC Secretariat funding. As accommodation is provided for directly, the DSA amount will be reduced by the corresponding portion that is allocated for accommodation. For further information on the PHP, please see the information note posted on:

[https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1\[showUj\]=2184225&type=publication&L=0](https://www.ippc.int/index.php?id=1110798&frompage=1110514&tx_publication_pi1[showUj]=2184225&type=publication&L=0).

I look forward to your participation and trust we will have productive and enjoyable discussions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Craig Fedchock', is written over a faint, larger signature that is partially obscured.

Craig Fedchock O-i-C
Coordinator

International Plant Protection Convention (IPPC)