



*REPORT*

Incheon, Republic of  
Korea

3-4 and 11 April 2017

# CPM Bureau

April, 2017



Food and Agriculture Organization of the United Nation

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## 1. Opening of the Meeting

- [1] CPM Chairperson Lois RANSOM and IPPC Secretary Jingyuan XIA opened the meeting and welcomed the CPM Bureau (hereafter “Bureau”) members to Incheon, the Republic of Korea. The Secretary thanked the Asia Bureau member Kyu-Ock YIM for the efficient organization, exemplary cooperation and the dedicated efforts of her team to organize the CPM and associated meetings and events in the Republic of Korea.

## 2. Adoption of the Agenda

- [2] The Bureau adopted the agenda (Appendix 1).

## 3. Housekeeping

- [3] Bureau members participating in the meeting were: Mr Kamal El Din Abdelmohammed Amein BAKR, Ms Marie-Claude FOREST, Ms Lois RANSOM (Chairperson), Francisco Javier TRUJILLO ARRIAGA Mr Corné VAN ALPHEN, Ms Kyu-Ock YIM. Lucien KOUAME KONAN was excused. Detailed list of Bureau and the IPPC Secretariat staff is attached as Appendix 2.
- [4] IPPC Senior Advisor FEDCHOCK informed that an official lunch with the Korean Vice-minister of Agriculture was scheduled for the Bureau. An official welcome dinner for CPM participants would be hosted by Korea’s Minister of Agriculture, Food and Rural Affairs. A cocktail celebrating the IPPC’s 65<sup>th</sup> Anniversary hosted by Korean NPPO was confirmed as well. Finally, a mobile phone app for the CPM participants was developed by the Korean organizer.

## 4. Progress Report of the IPPC Secretariat for 2016

- [5] IPPC Secretary gave a detailed presentation on IPPC Secretariat progress in 2016, summarizing ten achievements: 1) Disseminating IPPC Annual Theme (Plant Health and Food Security); 2) Organizing governance and strategic activities; 3) Producing a record number of standards; 4) Promoting standards implementation; 5) Enhancing communication and advocacy; 6) Promoting IYPH 2020; 7) Strengthening the IPPC Network; 8) Promoting international cooperation; 9) Strengthening resource mobilization; and 10) Strengthening internal management. The Secretary also presented main experiences from 2016 which were: innovation, prioritization, coordination and teamwork. At the same time, the Secretary explained Secretariat’s plans for 2017 which are: IPPC Annual Theme on Plant Health and Trade Facilitation; the first CPM outside FAO-HQ in Rome; and 65<sup>th</sup> IPPC Anniversary celebrations. The Secretary expressed thanks to all governing bodies and Bureau members for their continued support and effective work. The Secretary also gave a summary of all IPPC achievements during the last 65 years and informed the Bureau that special arrangements have been made to celebrate it during the CPM.
- [6] The Bureau welcomed the Progress Report.

## 5. Review of Reports of Bureau Meetings in October and December 2016 and FC Report in October 2016

- [7] The Bureau reviewed the reports from the October face-to-face meeting and the December teleconference in 2016. As all issues arising from those meetings were dealt by the SPG and CPM-12 agendas; no outstanding issues were noted.
- [8] An IRSS update was presented by Orlando SOSA, Officer in Charge of the Implementation Facilitation Unit who informed the Bureau that the 3<sup>rd</sup> cycle had just ended. One of the planned CPM side-sessions would address the Bureau’s request for an IRSS study on the Benefits of the IPPC. Monitoring & Evaluation training has been undertaken, in which the Secretariat’s staff participated. A letter to the EU was sent asking for continued funding of this activity. Other potential donors will also be sought.
- [9] Regarding the Strategic Framework 2020-2030, an evening meeting will be held on Thursday, 6 April, at the request of the European Commission.

[10] Marie-Claude FOREST (North America, chair of the Financial Committee) presented highlights from the FC meeting and informed that in general more transparency in extra-budgetary resources is sought. She explained that a proposed plan for regular contributions from CPs was discussed and the activities connected with IYPH (including outcomes of the 2<sup>nd</sup> meeting of StC IYPH and a possible stakeholder conference instead of a donor conference). It was agreed that ideally budgeting should be done 2 years in advance as a good accounting practice and to secure improved transparency. In June 2017, the FC will hold a joint Bureau brainstorming session on that subject. Unfortunately, no increase from the FAO regular budget is foreseen.

## 6. Arrangements for the CPM-12

[11] The Bureau reviewed the arrangements for the CPM-12 (the timed detailed schedule of the meeting) prepared by the Secretariat.

[12] The CPM-12 will be attended by about 250 participants. The quorum of 92 CPs is assured.

[13] All five **side-sessions** will be held on 8 April: 1) Benefits of the IPPC; 2) IPPC in Asia; 3) Trade facilitation and ePhyto; 4) IPPC-related activities of CBD; and 5) The new Plant Health Regime of the EU. All external speakers will either attend in person or connect via internet.

[14] At the beginning of the special topics session on Monday, 10 April, one minute silence will be held for Jens Unger who passed away recently.

[15] As the CPM is a paperless meeting there will be no preprinted sets of documents for participants. Only CRPs will be printed once drafted during the meeting. A self-print desk will be available for participants if needed. Interventions from the floor will be collected by email. The email of the report writer will be displayed on the screen. Participants will be informed and reminded about that arrangement at every session. At the same time, the IPPC 2016 Annual Report together with a general IPPC factsheet and a factsheet on *Xylella fastidiosa* are the only materials printed for participants and will be a part of a welcome package prepared for all participants by the organizers.

[16] The Credential Committee will be meeting as usual to examine **credentials** supplied by contracting parties and each region should nominate a member for that Committee (Bureau members were instructed to liaise with their regional representatives on that issue).

[17] Nominations for subsidiary bodies are being collected by Marko BENOVIĆ. As a number of them are missing it should be announced during the CPM. A need to collect nominations for all bodies will depend on the outcome of discussions on the new Implementation Committee (IC) replacing CDC, NROAG and SBDS.

[18] Senior Standards Officer Brent LARSON reported that 6 additional CRPs were received which would be posted on the IPP. The Chairperson should encourage CPs to discuss the issues between themselves with an aim to find a compromised solution. Especially, a CP or RPPO presenting an objection should seek to find a solution to a flagged issue by holding bilateral or multilateral meetings during the CPM.

[19] Forthcoming arrangements for a new implementation oversight body (**Implementation Committee - IC**) will be a major topic of discussions during the CPM. Any operation of the CDC ad interim should be consulted with the FAO Legal Officer. Rules on the selection of Members to the IC will be a topic of discussion as regions have different rules and needs of selecting experts although the general consensus seems to be that the Membership should be based on expertise and skills. Some problems were noted in the past in case of retired persons selected as Members who do not communicate adequately with their NPPO and within the region. A Friends of the Chair meeting would be needed to solve that issue. Whatever the resolution, establishment of the IC should not be delayed. The FAO Legal Officer advised that as long as all CPs agree, the CPM can decide any interim arrangement regarding the establishment of the IC they wish including delegation to the Bureau for selection of members. Ideally, the SC and an IC TORs should be aligned in the future. There is also a need for SC/CDC(IC) to

work together on the criteria for a call for topics so a joint SC/IC call for topics could be presented to the CPM as soon as possible (a delay of up to one year is expected).

- [20] The Bureau briefly discussed present and future **involvement of industry** with the IPPC areas of work. That involvement is already substantial in case of ePhyto. Other possibilities should be examined. For example the seed and shipping industry could be engaged more closely. Possibly an advisory mechanism could be created for industry that could be involved in IYPH. The question remains how to integrate industry into IPPC work and what status it should be given. In general, the Bureau agreed that it is high time to engage industry in IPPC activities. For example, NAPPO had already established a mechanism for industry's contributions that is useful for both sides. It was decided that industry involvement should be further investigated by the Bureau/CPM and discussed with industry representatives.
- [21] Regarding the **sea containers** issue (CPM-12 Agenda point 8.6), Orlando SOSA also reported that the CDC had drafted TORs and rules of procedure for a small committee that could deal with the sea containers issue. The functioning of that sub-committee is subject to availability of extra-budgetary funding. It was agreed that a Sea Container Task Force under CDC/IC should be established to work on sea containers' cleaning guidelines based on available data supplied by CPs (New Zealand, China) and industry. Possibilities for funding the task force activities was discussed. It was later confirmed that a Task Force meeting on sea containers in Shanghai will be supported by China.
- [22] On **sustainable funding** (CPM-12 Agenda point 8.3), the Bureau noted that CPs would agree to further work on the development of system for voluntary contributions without making any specific financial commitments. Careful wording might be needed to formulate the CPM decision. One Bureau member suggested that it might be a good idea to start a pilot with countries which already are willing to contribute as a way to encourage others. Such a testing of the system might help build trust for decision makers in countries and encourage other CPs to make financial contributions.
- [23] Regarding **standard setting** the potential difficult issues are connected mostly with CPM-12 Agenda point No. 9.2 and 9.3 as most objections were raised by CPs regarding these points. In total there will be 16 draft standards (2 with objections from CPs) and 10 draft diagnostics protocols (as adopted by the SC) presented for adoption.
- [24] One objection was raised by the EU (concerning *Draft ISPM: International movement of used vehicles, machinery and equipment* due to the fact that according to them new machinery should be outside the specification scope), the other objection was raised by China (concerning *Draft PT: Heat treatment of wood using dielectric heating* due to the fact that their experimental data show different efficacy for the treatment).
- [25] Regarding the reorganization of fruit fly standards which aimed to bring consistency and delete repetitions, COSAVE raised an issue about areas of low pest prevalence. A separate meeting for CPs during the CPM might be needed to resolve this issue and address COSAVE's concern. At the same time, it was realized that Attachment No. 1 to the CPM paper on this topic was missing. An addendum to rectify this error was issued and the missing text will be added to the paper as Attachment No.6.
- [26] Regarding ink amendments for fruit fly standards, no human resources to deal with changes proposed by the SC are available to the Secretariat. It should be communicated to the CPM that that only emergency ink amendments can be processed by the Secretariat due to the substantial workload.
- [27] One Bureau member asked for **NRO** e-learning to include a mechanism to verify a learner's understanding and supervise the learning process. The Secretariat clarified that e-learning consists mainly of exercises that learners will be asked to take which contain detailed explanations on right and wrong answers. A self-assessment test of acquired knowledge will also be a part of the e-learning.
- [28] Regarding **ePhyto** the Secretariat informed the Bureau that the FAO CIO finally approved *technical specifications and requirements for IT components*. The issue that might arise during discussions is how to collect fees within the system. It is anticipated that the hub will be completed by mid-2017 and that

it should be completed and ready for trial by the middle of the third quarter of 2017. It is expected that the GeNS system will be ready in early 2018.

- [29] On the subject of a **migration of the IPP** to the FAO domain, the Secretariat reported that negotiations on how to tackle the move from a technical point of view was still ongoing. The Secretariat is committed into keeping functionalities of the IPP while complying with FAO rules and procedures.
- [30] Concerning CPM-12 Agenda point No. 14, Reports from **other organizations**, written reports were delivered by ISF, IFQRG, PMRG, while oral reports will be delivered by WTO/STDF, CBD, and FAO/IAEA.
- [31] Under CPM-12 Agenda point 16, possible use for industry **certificates of compliance**, the Secretariat explained that channeling this issue through the IRSS for further study would not be a wise or efficient use of resources so it was recommended that a brief brainstorming meeting could be organized during the CPM.

## POST CPM-12 (2017) SESSION

### 7. Issues arising from the CPM-12 Requiring Bureau Actions

[32] A list of action points is attached in Appendix 3.

#### CPM-12 Agenda Point 2. Keynote Address on Plant Health and Trade Facilitation

[33] At CPM-12, Kunio MIKURIYA, Secretary General of the World Customs Organization (WCO) delivered the keynote address on Plant Health and Trade Facilitation, outlining the role of Customs in facilitating global trade and inviting IPPC members to engage with WCO members, seeking synergies for collaboration at national entry points, with the possibility of assistance for support to Phytosanitary Services as needed.

[34] The Bureau noted that it would be beneficial to sign a MoU with WCO so as not to lose momentum. It could cover the common IPPC and Customs areas such as ePhyto, e-commerce, sea containers, etc. The Secretariat informed that a draft MoU exists and has been reviewed by the FAO Legal Office. However, it was decided that the draft will be further reviewed by Bureau at the June 2017 Bureau meeting to better reflect priority areas of common interest. There was a suggestion to schedule the official signing during the 2017 SPG.

#### CPM-12 Agenda Point 8.2 Strategic Framework for 2020-2030

[35] At CPM-12 it was decided that the draft Strategic Framework for 2020-2030 will be updated by its authors, Ralf Lopian and Peter Thomson, based on feedback from CPs. A new draft will be produced for Bureau discussion before it is presented at the next SPG meeting in October 2017, after which a revised version will be presented to CPM-13. A small drafting group/task force might need to be created to complete the task.

#### CPM-12 Agenda Point 8.3 Sustainable Funding

[36] At CPM-12 CPs requested the CPM Bureau, the Financial Committee, and the SPG undertake a more in-depth analysis of the proposed “Voluntary Assessed Contribution Agreement” (VACA) and “Pay-As-You-Go” options and develop detailed provisions. These analysis would be used to inform CPs of the mechanisms and how they would be implemented.

[37] CPM-12 requested the Bureau and its Financial Committee, as well as the SPG, to develop detailed provisions for such a sustainable funding proposal during 2017 and called for a Progress Report on the sustainable funding proposal to be presented to CPM-13.

[38] There was a suggestion that guidance on payments (including details on a minimum and maximum amount for countries) needs to be drafted. The Bureau decided that it would be good to identify separate mini projects for countries to sponsor within “Pay-As-You-Go” option (potentially: sea containers and emerging issues, e-commerce) and draft FAQs.

[39] Bureau decided that at the June Bureau meeting the first day (19 June, Monday) should be dedicated to discussions on priorities for 2018 and 2019 including financing (identification of options for “Pay-As-You-Go”) and budgeting. In order to improve good practice in finance, the EC financial expert, Francisco TRISTANTE, may be invited by the Secretariat to take part in the FC in October 2017.

#### CPM-12 Agenda Point 8.4 Emerging Issues

[40] CPM-12 noted the importance of responding promptly through mechanisms that can provide immediate support for emergency activities. The CPM further noted that the IPPC should establish mechanisms to deal with emerging issues within the short term. In the short term, the Secretariat would assist actions on emerging issues through expanding information collection and sharing to assist CPs to plan, undertake and report actions and outcomes on more than surveillance. CPs indicated to the CPM that extra budgetary funding models be put in place and that RPPOs play a role in policy issues and

coordination for such activities, highlighting that there was a need to ensure that there is no duplication with other FAO programs and activities. The CPM also noted the suggestion that the SPG take up the issue based on the Bureau's discussion.

- [41] CPM-12 requested the Bureau to dedicate an appropriate portion of the June meeting to establish priority rankings, as well as criteria and/or rules for this effort in the budget and work plan for the Secretariat.

#### **CPM-12 Agenda Point 8.5 Strategic Partnerships**

- [42] CPM-12 requested that the CPM Bureau and SPG, in consultation with relevant stakeholders, prepare draft Terms of Reference and Rules of Procedure for an IPPC stakeholder advisory body, if appropriate, for agreement at the IPPC/Stakeholder Workshop in 2020, if not sooner.
- [43] The Bureau decided that during the June Bureau meeting it will discuss strategic partnerships, such as CBD, WCO (MoU). Also partnerships and industry involvement in the context of IYPH will be discussed.

#### **CPM-12 Agenda Point 8.6 Sea Containers Complementary Action Plan**

- [44] The CPM-12 requested that a proposed Sea Containers Task Force (SCTF) be established in 2017 for a five-year period, according to a project and funding plan agreed by the Bureau and requested that Bureau invite nominations from CPs, SC, and RPPOs.
- [45] Bureau decided that the Chairperson will prepare a draft of the project with a funding plan that will be discussed at the June Bureau meeting. The Chair of the FC will also contribute towards the development of that funding plan.

#### **CPM-12 Agenda Point 8.10 Proposal for a new Implementation Oversight Body**

- [46] The Bureau decided that a call for members of the IC needs to be done immediately for final selection at the June meeting based on criteria set in the adopted TORs. The CDC will discuss at its May meeting nominations based on a skill set of experts considered necessary for the IC by the CDC. The CDC will provide a shortlist of candidates along with its justification to the Bureau for discussion at the June Bureau meeting. It was understood that at the annual meeting of TC-RPPOs will select one RPPO to attend forthcoming IC meetings based on geographical location of the meeting.
- [47] The CDC meets in spring away from FAO-HQs and in autumn at FAO-HQs. The CDC has scheduled a meeting of May 2017 in Tokyo, Japan and the second IC meeting will be held May 2018 in Belize (Tentative). The CDC and IC will initiate work on establishment of a joint call for topics in May and along with the SC in December 2017.

#### **CPM-12 Agenda Point 9.2 Adoption of International Standards for Phytosanitary Measures**

- [48] At CPM-12 the US expressed concerns about limited access to documents on technical treatments / experimental results used by Technical Panels. This issue will be addressed at the Bureau June meeting.
- [49] The Bureau asked the Secretariat to prepare an analysis regarding the issue of data transparency.
- [50] The Bureau also requested the Secretariat to further explore the possibility of a CPM side session on research coordination in cooperation with International Forestry Quarantine Research Group as well as an EPPO side session, potentially including gene technology (artificial plants, NGS etc.) to raise awareness of these emerging technologies and regulatory challenges. The Bureau asked the Secretariat to contact IFQRG on that issue.
- [51] Regarding the Reorganization, Harmonization and Minor Technical Updates of the Fruit Flies ISPMs, the CPM-12 noted that an agreement could not be reached on the reorganization. COSAVE volunteered to lead a virtual working group which will also include Australia, Europe and Japan to review the CPM papers. This working group is to provide a revised proposal to the Secretariat by 30 September 2017 for the SC to discuss and review at their November 2017 meeting aiming at presenting the outcomes at the

CPM-13. If SC decides that it needs to be reviewed by the Technical Panel on Pest Free Areas and Systems Approaches for Fruit Flies (TPFF) it would need extra-budgetary resources.

#### **CPM-12 Agenda Point 10.6 Report on ePhyto**

- [52] CPM-12 supported the continued work of the Secretariat and the ESG under the supervision of the Bureau and requested that the Secretariat report back to the CPM-13 on progress in implementing the ePhyto project.
- [53] The Bureau decided that an update on ePhyto activities and the funding model will be discussed at the June Bureau meeting.

#### **CPM-12 Agenda Point 13 IYPH 2020**

- [54] The Bureau decided that an update of IYPH activities should be presented at the June Bureau meeting.

#### **CPM-12 Agenda Point 14 International Cooperation**

- [55] At CPM-12 the Convention on Biological Diversity (CBD) reported on the outcome of the UN Biodiversity Conference (December 2016) noting decisions on invasive alien species, as well as requests from members of the Biodiversity Liaison Group (BLG). The Secretariat urged CPs to contact their CBD and GEF focal points to access funding. Some CPs requested information on how CBD decision COP-13/24 would affect the resources of the Secretariat. The Secretariat indicated that this issue would be discussed at the June Bureau meeting.
- [56] Senior Standards Officer Brent LARSON informed the Bureau that in discussions with the CBD representative at CPM-12 five areas of potential cooperation were identified. As the 2018 IPPC theme is “Plant Health and Environment Protection”, the Bureau noted that it would be good to invite the Executive Secretary of CBD to deliver a keynote address to CPM-13 and schedule one side session on the topic. Cooperation with the CBD is crucial and coordination is necessary to ensure that CBD activities do not replicate IPPC activities but complement them. The IPPC Secretary will invite the Executive Secretary of CBD as requested by the Bureau. In connection with the IPPC 2018 theme possible links with CITES and climate change should be explored (options include: an IPPC Seminar, a side event, a joint international symposium/workshop for NPPOs to attend or invitation to attend IPPC Regional Workshops).
- [57] The Bureau decided that cooperation with the BLG, WCO, and CBD should be further explored.

#### **CPM-12 Agenda Point 15.3 Resource mobilization of the IPPC Secretariat for 2016**

- [58] CPM-12 agreed to continue the strategic discussion on sustainable funding including: sustained contributions; contributions from industry; and contributions generated by articulating the “added value” of the IPPC at the SPG and Bureau meetings, and report back to CPM-13 in 2018.
- [59] The Bureau decided that it would be a good idea to organize a side-session on GEF funds and how to obtain them at CPM-2018 so CPs could understand the existing funding mechanism. It would also be good to present the experiences of CPs like Kenya on obtaining and using funds (case studies).
- [60] The Bureau also asked the Secretariat to prepare a comparison between CPM at FAO-HQ and in the Republic of Korea in the form of an analysis of costs and organizational issues for the June Bureau meeting. This topic could be discussed at SPG meeting as a strategic issue.

#### **CPM-12 Agenda Point 18 Special Topics Session: e-Commerce**

- [61] At CPM-12 presentations were given by NPPOs, relevant international organizations and stakeholders involved in e-Commerce. CPM-12 requested the Bureau to develop a way forward on this important topic in the June 2017 meeting to include resource considerations.

[62] The Bureau also decided that during the June Bureau meeting e-commerce will be discussed. The Secretariat will invite representatives of Customs, eBay, DHL/FEDEX, etc. to attend the Bureau meeting (in person or virtually) and explore possible areas of common cooperation and those in need of addressing. The topic can be further developed by the SPG.

[63] The Bureau asked the Secretariat to prepare an outline for a CPM-13 special topic session and side sessions to be discussed at the June Bureau meeting. Two sessions were discussed: first one resource mobilization building on the IPPC donor guide and on accessing GEF resources, and the second one on new or emerging gene technologies which should be held at FAO-HQ at Sheik Sayed Center. It was decided that the special topic session should be focused on subjects connected with environment issues (with possible CBD involvement).

### **7.1 Resource impact of CPM-12 decisions and prioritization**

[64] The issue will be covered in the future Bureau meetings as discussed under point 7.

### **7.2 Calendar of upcoming meetings**

[65] Bureau Members will attend the following meetings:

- VAN ALPHEN: CDC/IC, IPPC Regional Workshop (Georgia) and TC-RPPO
- YIM: SC IYPH, ePhyto industry group meeting, Asia regional workshop
- RANSOM: ePhyto SG, NAPPO risk-based sampling meeting, PPPO Regional Workshop (Fiji)
- TRUJILLO: SC in November, SPG
- FOREST: sea containers, FC
- KONAN: FC, IPPC Regional Workshop
- BAKR: IPPC Regional Workshop

[66] Bureau Members were also encouraged to attend IPPC Regional Workshops in their regions and try to attend other IPPC bodies meetings.

### **7.3 Items to be added to the June 2017 Bureau Agenda**

[67] Agendas for SPG and CPM 13 should be added to the June 2017 Bureau Agenda and discussed under point 7.

## **8. CPM-13 Planning**

[68] It was decided that the detailed planning of CPM-13 will be done at the Bureau meeting in June 2017.

### **9. Next Meeting (scheduling)**

[69] The Bureau/FC will convene next on 19-23 June 2017. A possibility to hold this meeting in Washington, US, will be explored as most Members would already be there for other commitments.

[70] The Bureau virtual meeting will be held on 12 December 2017.

## **10. Any Other Business**

A challenging situation with the Near East Bureau Member arose due to the fact that a person different than the Bureau Near East Member (from Sudan) was representing Sudan at the CPM-12. Bureau noted that it is up to an incumbent to resign or not as he was legitimately chosen in an established process and his term had not run out. As the Bureau Members are nominated by the regions, in the case of a resignation Egypt will take over as the Bureau's Near East Member. The Bureau Near East Member asked for written confirmation of his status to be reported to his government.

**APPENDIX 1 - Agenda****AGENDA – PROVISIONAL***Updated 2017-03-28*

<b>PRE CPM-12 (2017) SESSION</b>		
<i>03 April 2017 and 04 April 2017</i>		
<b>AGENDA ITEM</b>	<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
<b>1. Opening of the meeting</b>		Xia/Ransom
<b>2. Adoption of the agenda</b>	01_ Bur_2017_Apr_Agenda	
<b>3. Housekeeping</b>		Fedchock
<b>4. Progress report of the IPPC Secretariat</b>		Xia
<b>5. Review: October 2016 Bureau and December 2016 Bureau reports; Financial committee October 2016 report</b>	<a href="https://www.ippc.int/core-activities/governance/bureau">https://www.ippc.int/core-activities/governance/bureau</a>	Ransom/Forest
<b>6. Arrangements for CPM-12: Agenda and papers, including side sessions, organizational issues</b> Marta Pardo from FAO Legal office to discuss legal issues (to be decided when) Updates on DOC / INF / CRP	CPM-12 Schedule (latest version) CPM-12 Detailed Agenda ( <a href="#">CPM 2017/02/Rev_01</a> )	All
<b>POST CPM-12 (2017) SESSION</b>		
<i>11 April 2017</i>		
<b>7. Issues arising from CPM-12 requiring Bureau actions</b> Including Resource impact of CPM-12 decisions and prioritization		All
Calendar of upcoming meetings (confirm Bureau representatives to relevant IPPC meetings)		Fedchock
Items to be added to the June 2017 Bureau Agenda: - CPM 13 agenda items - SPG planning and agenda		Fedchock
<b>8. CPM-13 planning</b>		Ransom
<b>9. Next Bureau meeting (scheduling)</b>		Xia
<b>10. Any other business</b>		Ransom

**APPENDIX 2 - Participants list**

A check (✓) in column 1 indicates attendance at this meeting.

	<b>Region / Role</b>	<b>Name, mailing, address, telephone</b>	<b>Email address</b>
	Africa Member	<p><b>M Lucien KOUAME KONAN</b>            Inspecteur            Direction de la Protection des Végétaux, du Contrôle et de la Qualité            Ministère de l'Agriculture            B.P. V7 Abidjan,  <b>COTE D'IVOIRE</b>            Phone: (+225) 07 903754            Fax: (+225) 20 212032</p>	<a href="mailto:l_kouame@yahoo.fr">l_kouame@yahoo.fr</a>
✓	Asia Member	<p><b>Ms Kyu-Ock YIM</b>            Senior Researcher            Export Management Division            Department of Plant Quarantine            Animal and Plant Quarantine Agency            Ministry of Agriculture, Food and Rural Affairs            178 Anyang-ro Manan-gu            Anyang city, Gyunggi-do  <b>REPUBLIC OF KOREA</b>            Phone: (+82) 31 4207665            Fax: (+82) 31 4207605</p>	<a href="mailto:koyim@korea.kr">koyim@korea.kr</a>
✓	Europe Member	<p><b>Mr Corné VAN ALPHEN</b>            Coordinating Policy Officer Phytosanitary Affairs            Plant Supply Chain and Food Quality Department            Ministry of Economic Affairs            P.O. Box 20401            2500 EK - The Hague  <b>THE NETHERLANDS</b>            Phone: (+31) 618 596867</p>	<a href="mailto:c.a.m.vanalphen@minez.nl">c.a.m.vanalphen@minez.nl</a>
✓	Latin America and Caribbean Member <b><u>Vice chairperson</u></b>	<p><b>Mr Francisco Javier TRUJILLO ARRIAGA</b>            SAGARPA/SENASICA/DGSV            Blvd. Adolfo Ruiz Cortines No. 5010, Piso 4            Col. Insurgentes Cuicuilco            Deleg. Coyoacan,            D.F.; C.P. 04530  <b>MEXICO</b></p>	<a href="mailto:trujillo@senasica.gob.mx">trujillo@senasica.gob.mx</a>

	Region / Role	Name, mailing, address, telephone	Email address
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#### Other participants of the Bureau meeting:

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**APPENDIX 3 - Action points**

Action	Lead	Lead within Secretariat	Deadline
Invite the EU financial expert, Francisco Tristante, to take part in the FC in October 2017	Secretariat	FEDCHOCK	ASAP before October FC meeting
Prepare a draft of the project on sea containers with a funding plan that will be discussed at the June Bureau meeting.	Bureau	RANSOM/FOREST	June meeting Bureau
Issue a call for IC members	Secretariat	SOSA	ASAP before June Bureau
Initiate steps for a joint call for IC/SC topics	Secretariat	SOSA/LARSON	December 2017
Explore a possibility to hold June Bureau meeting in Washington, US	Secretariat	FEDCHOCK	<b><u>ASAP</u></b>
Prepare an analysis regarding the issue of research data transparency	Secretariat	LARSON	June meeting Bureau
Explore the possibility of a side session on research coordination in cooperation with International Forestry Quarantine Research Group and EPPO. .	Secretariat	LARSON	June meeting Bureau
Invite the Executive Secretary of CBD to deliver a keynote address at CPM-13	Secretariat	XIA	ASAP
Organize Special Topic session with CBD at CPM-13	Secretariat	LARSON	ASAP
Prepare a cost comparison between CPM at FAO-HQ and in the Republic of Korea	Secretariat	FEDCHOCK/BENOVIC	the June Bureau meeting
Invite representatives of Customs, eBay, DHL/FEDEX, etc. to attend the Bureau meeting (in person or virtually) on 21 June 2017	Secretariat	SOSA/BRUNEL	ASAP
Explore the possibility of a CPM-13 special topic session on the environment with possible CBD involvement	Secretariat	LARSON	the June Bureau meeting
Prepare an outline for two CPM-13 side sessions	Secretariat	SOSA/others as needed	the June Bureau meeting
Participate in other IPPC meetings according to schedule point 7.2	Bureau	ALL	ASAP