#### **The International Plant Protection Convention**

### The IPPC Online Comment System (OCS)

### https://ocs-new.ippc.int/

2017 Short Guide



Food and Agriculture Organization of the United Nations



International Plant Protection Convention

Protecting the world's plant resources from pests

# Why do we need an OCS? Mission and benefits

# **OCS mission:** To provide a simple, efficient, user-friendly online system to share, collect and compile comments on documents.

#### **OCS benefits:**

- Easy to use and access
- Confidential and safe
- Implements a standard commenting format
- Faster and more accurate compilation process













# **Online Comment System (OCS)**

URL: https://ocs-new.ippc.int/

Compatible with main browsers and devices

User types and roles:

Review Owner: IPPC Secretariat (OCS role: Admin-

Author)

Author: IPPC Contact Point (OCS role for members:

Admin-Author; OCS role for observers: Author)

**Deputy:** user delegated by Author to perform all actions but not user creation and final publishing (OCS role:

Author)

Reviewer: all other users, able to insert comments in the

system within a workgroup if invited

Participants (to a review): Author, Deputy,

Reviewer

User: everyone holding an OCS account









### **OCS homepage**

IPPC - OCS	English Español Français
	Welcome to the IPPC Online Comment System (OCS)!
	The IPPC OCS resource page is available here. The PleaseReview Help page is available here.
	Draft ISPMs currently under consultation are available for your download here.
	Username
	Password
	Remember me     Reset Password
	Login
Version 6.1.4 @ Please Tach Ltd 2004 2016 See Ha	t System. Contact Us: IPPC-OCS@fao.org





Visual indicator of your current revie	ws	IPP	C Workgrou Checkboxes to filter your	Ip	W in	/orkgi idicate	roup or
IPPC - OCS Version 6.1.4	Admin	Review	Logged in as: IPPC Secreta	ariat in Workgroup IPPC	×	**	: IZ ✓
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	23 Jun	2017 11:45 PM	5 PM     IPPC Yerevan workshop test     In       6 AM     Image: Test review for IPPC Secretariat     O		Select	Enter	review

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Food and Agriculture Organization of the United Nations



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Workgroup indicator

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IPPC - OCS	Admin	Review						P\$ ?
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	2 May 2	017 12:00 AM	🖭 Test revie	ew for IPPC Secretariat		Overdue	Select	Enter

#### printable view

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### Managing users in Country Workgroups

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	Ifnt to search for users containing certain characters, use * as a wildcard. for instance, entering*jones will return users		Workgroup Role	Please Select V Monitor	
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				N/A Only change this field if you wish to limit the maximum role a Workgroup Administrator can set for this user. This option is not applicable for most installations.	
			Notes	Ŷ	
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© PleaseTech Ltd. 2004-2016			Confirm Password		
See Help for 3rd Party legal notices	1			Deel cond a subcome estat	
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	participants								
	Name	Status	Role		Summary	Cor	Comments		
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© PleaseTech Ltd. 2004-2016 See Help for 3rd Party legal notices									





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	Advanced	l Options		I	Previous	Nex	ct
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Protecting the world's plant resources from pests

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		participants all	ready included or	n this review:			•		
	- 11	Name	Email		Role	Details	Participant		
	- 11	Test-CP1	testtest111@test.it		Owner	Edit	Remove		
© PleaseTech Ltd. 2004-2016 See Help for 3rd Party legal notices	;	Change workgroup	Manage distribution	lists Add users			Previous	Next	
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### **Creating a sub-review (6)**

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International Plant Protection Convention Protecting the world's plant resources from pests

IPPC - OCS	Admin	Review					☆?∃
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	29 Jun 2017	23:45 👘 IPPC Y	IPPC Yerevan workshop test [Sub-review] 1		In Progress	Select	Enter		
	22 Jun 2017	2017 23:45 IPPC Yerevan workshop test [Sub-review]			In Progress	Select	Enter		
	8 Jun 2017 0	:00 🔮 Test re	Test review for IPPC Secretariat [Sub-review]			Select			

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#### printable view





#### **Commenting page**





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## **Adding general comments**

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	NOTE FROM SRET publishing the nostic p Draft Annex SPM 2	ARIAT: The proper formatting for rotocol. 27: Fusarium circinatum (2006	or tables and keys will be - <b>021)</b>	e applied before	î	comments on 2006- 021_DraftISPM27_Fusarium_2016- Comments	12-15.docx General Comments refresh
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	This is not an official part of	the standard and it will be modified by i	the IPPC Secretariat after a	doption.		enter an optional comment:	ıt:
	Date of this document	2016-12-15				< <click a="" comment="" enter="" to="">&gt;</click>	~
	Document category	Draft annex to ISPM 27 (Diagnostic	protocols for regulated pest	s)			$\sim$
	Current document stage	To DP period for adoption				a second to be at	
	Origin	Work programme topic: Fungi and fu	ngus-like organisms, CPM-	1 (2006)		paragraph text	
	Major stagos	Original subject: Gibberelia circinata	(syn. of Fusarium circinatur	n)		no paragraph text available	
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		2016-07 First consultation 2016-11 TPDP recommended to SC 2016-11 SC e-decision for approval	for adoption (2016_eTPDP for adoption (2017_eSC_Ma	_Nov_02) iy_03)		e Reason? Never	Track Changes
	Discipline leads history	Hans DE GRUYTER (NL, Discipline	Lead)				





#### Adding comments to paragraphs







#### **Comments received during in-country review**

This diagnostic protocol was adopted by the Commission on Phytosanitary Measures in 20	comments on Test Robert     Paragraph Id
The annex is a prescriptive part of ISPM 27 (Diagnostic protocols for regulated pests).	Comments Bookmarks Zones refre
1. Pest Information	enter an optional comment: < <click a="" comment="" enter="" to="">&gt;</click>
Dephytophthora ramorum Werres, de Cock & Man <u>in't</u> Veld (Werres <i>et al.</i> , 2001) is an oomycete pathogen of unknown origin (Brasier <i>et al.</i> , 2004). It is considered to have been introduced into western North America and western Europe in the late twentieth century by the ornamental plant trade (Prospero <i>et al.</i> , 2007) Mascheretti <i>et al.</i> , 2008; Goss <i>et al.</i> , 2011; Grinwald <i>et al.</i> , 2012; Van	and/or edit the text of the paragraph below: +
Poucke <i>et al.</i> , 2012). <i>P. ramorum</i> attacks a wide range of trees and shrubs in nurseries and in the field, causing leaf blight, stem cankers, bleeding stem lesions and dieback.	$ \begin{array}{c c c c c c c c c c c c c c c c c c c $
In North America the pathogen was found in the early 1990s causing mortality of <i>Quercus</i> (oak) trees and <i>Lithocarpus densiflorus</i> (tanoaks), mainly in California and Oregon (Rizzo et al., 2002. Named "Sudden Oak Death" (SOD), the disease has reached epidemic proportions in North America at present. The pathogen was originally considered a woodland disease but since 2003 nursery plants in several states of the United States have been affected. The disease has also been found in Canada.	Phytophthora ramorum Werres, de Cock & Man in't Veld (Werres et al., 2001) is an oomycete pathogen of unknown origin (Brasier et al., 2004). It is considered to have been introduced into western North America and western Europe in the late twentieth century by the
n Europe <i>P. ramorum</i> has been observed in Germany since 1993 causing twig blight of hododendron in nurseries and on mature bushes in gardens. In the Netherlands it was found in 1998 in diseased <i>Viburnum</i> sp. (Werres and Marwitz, 1997; Werres <i>et al.</i> , 2001). The pathogen has now een recorded in more than 20 European countries, predominantly on ornamental plants in nurseries	Category: <blank> ✓ Apply Apply+Accept Cancel</blank>
and in a few managed gardens. In 2009, however, <i>P. ramorum</i> was unexpectedly found infecting and killing large numbers of <i>Larix kaempferi</i> (Japanese larch) trees in south-west England. Heavy lieback and mortality of plantation <i>L. kaempferi</i> trees in western Britain and Northern Ireland have esulted in the felling of 0.6 million trees (Brasier and Webber, 2010; Webber <i>et al.</i> , 2010).	Navigate by: « all comments: »     Accept/Close       other comments:     Give Reason? Never
This unexpected finding emphasizes that although many of its hosts are known, the main threat of <i>P. ramorum</i> is to tree species and other ecologically important plants such as heathland species. The	Proposed change (1) by IPPC Secretariat on 24 May 2017 2:25 PM Reply Accept Close Delete Edit Category : EDITORIAL
thogen is, however, most commonly observed on Camellia, Magnolia, Pieris, Quercus (in rticular Q. acuta, Q. agrifolia, Q. cerris, Q. chrysolepis, Q. ilex and Q. rubra (red oak) species), hododendron and Viburnum. Recent findings and lists of the known hosts for P. ramorum can be und in CABI (n.d.), COMTF (n.d.), Fera (2014a, n.d.) and USDA-APHIS (2014a). Disease mptoms and host plants are listed and regularly updated on websites (COMTF, n.d.; Fera. 2014a).	Phytophthora ramorum were been been been been been been been b
<i>P. ramorum</i> has a complex life cycle and is adapted to cool temperatures, with 20 °C being optimal. Although <i>P. ramorum</i> is soil-borne, deciduous, asexually produced sporangia are formed on the surface of infected leaves or twigs and, depending on environmental conditions, are locally splash- dispersed or spread over long distances by wind and wind-driven rain (Davidson <i>et al.</i> , 2005).	(Prosper et al., 2007; Mascheretti et al., 2008; Goss et al., 2011; Grünwald et al., 2012; Van Poucke et al., 2012). <i>P. ramorum</i> attacks a wide range of trees and shrubs in nurseries and in the field, causing leaf blight, stem cankers, bleeding stem lesions and dieback.
(Defra, 2007). Sporangia that land on suitable hosts germinate to produce hypha. In the presence of water, sporangia will release motile zoospores that encyst on the host surface, germinate and penetrate the host tissue, forming a colony from which more sporangia are produced. These	IPPC Secretariat (24 May 2017 2:25 PM) To correct the spelling





### **Publishing comments (for in-country reviews)**

Contents	🗸 🖹 📄 🧿 🚺	🎳 🖡 🔍 💣 🍣 🔳 💌	🗅 📄 🗳 🕐	B 36 :	10 iours	
	NOTE FROM SECRET. publishing the diagnostic p Oraft Annex to ISPM	ARIAT: The proper formatting for tables rotocol. <b>1</b> 27: <i>Fusarium circinatum</i> (2006-021)	and keys will be applied before	1	^	comments on 2006- 021_DraftISPM27_Fusarium_2016-12-15.docx ©General Comments
	History 2 hox					
	This is not an official part of t	he standard and it will be modified by the IPPC	Page and a star adaption			enter an optional comment:
	Data of this document	2046 42 45	ecretariat alter adoption.			< <click a="" comment="" enter="" to="">&gt;</click>
	Date of this document	2010-12-15				
	Current document stage	To DP notification period for adoption	or regulated pests)			
	Origin	Work programme topic: Fungi and fungus-like	organisms, CPM-1 (2006)			paragraph text
		Original subject: Gibberella circinata (syn. of F	usarium circinatum)			no paragraph text available
	Major stages	2006-05 SC added original subject: Gibberella 2015-03 Expert Consultation on draft DPs 2015-06 TPDP face-to-face meeting 2015-11 SC noted tille change from "Fusarium circinatum" to "Fusarium circinatum"	circinata (2006-021) moniliformis / moniliforme syn. F.			Category: <blank> Apply Apply+Accept Cancel Navigate by: « all comments: » Accept/Close all</blank>
		2016-01 DP drafting group revised document 2016-03 SC e-decision for approval for first co 2016-07 First consultation 2016-11 TPDP recommended to SC for adoptic 2016-11 SC e-decision for approval for adoptic	nsultation (2016_eSC_May_07) on (2016_eTPDP_Nov_02) in (2017_eSC_May_03)			other general comments: Give Reason? Never V Track Changes
	Discipline leads history	Hans DE GRUYTER (NL, Discipline Lead) Robert TAYLOR (NZ, Referee)				
	Consultation on	The first draft of this diagnostic protocol was w	ritten by:			
	technical level	<ul> <li>Ana Pérez-Sierra (Forest Research, U</li> </ul>	nited Kingdom)			
		<ul> <li>Renaud loos (ANSES, France)</li> </ul>				
		<ul> <li>Mónica Berbegal Martínez (Universida Spain).</li> </ul>	d Politécnica de Valencia,			
		In addition, the draft has been subject to e international experts submitted comments:	expert review and the following			
		<ul> <li>Ms Jacqueline Edwards (Victorian Go Economic Development, Jobs, Trans</li> </ul>	vernment Department of port and Resources, Australia)			
		- Mr William Muiru (University of Nairob	, Kenya).			
	Main discussion points during development of the diagnostic protocol	It is agreed by the authors that the name f Gibberelia circinata as synonym, following Gei Is morphological identification reliable enough or not? Yes, if all the characteristic features about the identification. In case one or severa then morphological identification may not be re- Footnotes for brand names (based on SC instruction to authors): If in the DP there is n name, the second mention (and the subseq shall be associated with the footnote numbe mention to a brand name is "footnote 1", thi names should be accompanied by the same for	userium circinetum is used with ser et al. (2013). to consider the pathogen present are observed, there is no doubt features are missing or doubtful, liable. decision and according to TPDP ore than one mention to a brand uent mentions) to a brand name with the full text (e.g. If the first e subsequent mentions to brand ofnote number).			
	Notes	This is a draft document. 2016-01-15 Edited 2016-11-07 Edited			~	





#### **External sharing: case 1**







#### **External sharing: case 2**







# The OCS and IPPC Regional Workshops

#### Before the Regional Workshop

- Step 1: Ensure you have received your IPPC OCS login information.
- Step 2: Beginning 1 July, review the draft ISPMs by consulting relevant subject matter experts.
- Step 3: Enter the organization's comments into the OCS prior to the workshop.
- Step 4: Contact Points decide whether to share comments with all the other organizations present at the workshop.



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During the Regional Workshop

- Step 5: The organizer shows comments by countries in the region (members of the sub-team) on the screen; only substantive and technical comments are discussed at the workshop.
- Step 6: Participants come to an agreement on comments, which are modified / posted to the OCS by the organizer.

Afte Wo

After the Regional Workshop

- Step 7: Review the final workshop comments and determine whether to accept them
- Step 8: Contact Points can conduct further reviews of the draft ISPMs.
- Step 9: Contact Points finalize comments by 30 September.



#### Reports

	т	Comment	<b>c</b>	Author Comment			
nent)	С	Comment Difference Comments on Draft Category : EDITORIAL Attachment : U.S. Comments on Draft Codex Std for Thyme at step 6.CCS.SEPT2016.final.docx (35) USA (29 Sep 2016 5:04 PM) Attachment	0				
This Standard applies to dried leaves/ flowers of thyme ( <i>Thymus spp.</i> ) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing] It does not apply to the product when indicated as being intended for further processing.	Ρ	Category : SUBSTANTIVE (38) Brazil (30 Sep 2016 9:47 PM) Removal of square brackets - The rationale is Not to overrule trade of Thyme in bulk for further processing with provisions established for ready to eat products, we would like to propose to limit the scope of the standard and to dearly state that it should not apply to products for further processing	0		DRAFT STANDARD FOR DRIED THYME (at Step 6 of the Procedure) pplies to dried leaves/ flowers of thyme ( <i>Thymus</i> [appare])) of the <u>Lamiaceae</u> family offered for oduction as a condiment and for direct human consumption or for repackaging if required. If the productiven indicated as being intended for further processing if does not apply to the	2	USA General comment [35], Jyy USA (29 Sep 2015 5:04 PM) distances, 1 U.S. Comments on Draft Codes Stal for Thyr at step 50CS.5FPT2016.fmal.doc Attachment Brazil Proposed Change (39), Jyy Brazil (30 Sep 2016 9:49 PM) Correct writing of "spp" ( <u>Isstorage</u> Tailci) - The correct
This Standard applies to dried leaves/ flowers of thyme ( <i>Thymus sppsp.</i> ) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. (It does not apply to the product when indicated as being intended for further processing.] This Standard applies to dried leaves/ flowers of thyme ( <i>Thymus spp.</i> ) of the	P	Category : EDITORIAL (39) Brazil (30 Sep 2016 9:49 PM) Correct writing of 'spp." (remove italics) - The correct inscription of the species acromm 'spp." precludes the use of italics The adoption of italics for spp. in taxonomy is considered a mistake. Category : TECHNICAL (23) Chile (20 Sep 2016 5:26 PM)	0	2 DESCR 2.1 Product Dried thyme is t manner, underg	dicated as being intended for further processing IPTION t Definition he product prepared from leaves/ flowers of <i>Thymus</i> <u>processed</u> in an appropriate program of the product prepared from leaves/ flowers of <i>Thymus</i> <u>processed</u> in an appropriate product prepared from leaves/ flowers of <i>Thymus</i> <u>processed</u> in an appropriate	•	Inscription of the species accomm <sup>1</sup> spic_precludes the List Chile Comment [37], bgChile [30 Sep 2016 5:26 PM] Regarding the sentence [] to does not apply to the product when indicates a being instended for further processing [], the concept of "further processing" is not clear, neither it? 105TA Comment [31], bg(105TA (28 Sep 2016 8:23 PM])
Lamiaceae, tamily offered for industrial tood production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.]		(a) Climic to Sep 2010 3.20 mP is Regarding the sentence [It does not apply to the product when indicated as being intended for further processing], the concept of "further processing" is not clear, neither its implications. Therefore, it would be useful to define this concept, in order to better determine the scope of this standard.		Dried thyme leav a) Who b) Crus c) Grou	ves/ flowers may be offered in one of the following styles: ble / intact. shed/rubbed: processed into varying degrees ranging from a <u>coarse</u> to fine crush. und/powdered: processed into powders.	2	There is a unrenerse of Opinion with european spice Association suggesting 0.5% for processed material is too 105TA Comment (30) [by:(05TA (28 Sep 2016 8:20 PM) Thymus spp. is too broad. Two recommendations: 1,]bornar vulgaris (as described in ISO 5754)
This Standard applies to dried leaves/ flowers of thyme ( <i>Thymus spp.</i> ) of the Lamiaceae family offered for industrial food production as a <u>condiment culturary</u> <u>herb</u> and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.] <u>direct</u> <u>consumption or for repackaging if required. It excludes Thyme intended for industrial processing.</u>	Ρ	Category : TECHNICAL (36) India (30 Sep 2016 11:08 AM) 1. The word : condiment <sup>2</sup> has a broader definition, while the scope of CCSCH is for "Culinary herbs <sup>1</sup> . 2 Since the standard is being developed for Codex, no specific wording like "human" is required. 3. The scope of the standard does not apply for the oroducts when indicated as being	0	2.3 Varietal All wild species processing. 3 ESSEN 3.1 Compo Product as defin	Types and varieties or cultivars and hybrids belonging to the genus <i>Thymus</i> , which are suitable for TIAL COMPOSITION AND QUALITY FACTORS sition ed in Section 2.		[Comment (2), by: Eyror (15 Aug 2016 12-48 FM)] Keap the samence (Ince on cap by to the product when indicated as being intended for further processing.] India Proposed Change (36), by: India (30 Sep 2016 11:08 AM) This Standard applies to drivel Reveel Stovers of thym (Thymuss spi) of the Lamiaceae Emily offered for industrial food production as a exertimetric utilinary he and for directhuman consumption or for reparkaging: Reveil
This Standard applies to dried leaves/ flowers of thyme ( <i>Thymus spp.</i> ) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.]	С	Intended for further processing, hence the statement is not appropriate Category : EDITORIAL (21) IOSTA (28 Sep 2016 8:23 PM) There is a difference of opinion with European Spice Association suggesting 0.5% for processed material is too high and	0	3.2 Quality 3.2.1 Odour, Dried thyme sha oil (such as thym thyme shall be fr characteristic co	Factors flavour and colour II have a characteristic odour and flavour according to the chemical components of the volatile ol. <u>catrograph</u> , and linaloo), which can vary depending on geo-climatic factors/conditions. Dried ee from any foreign odour or flavour and especially from mustiness. Dried thyme shall have a lour varying from green ash to brownish grey.		Proposed Change (38), by Brazil (30 Sep 2016 947 PM) Removal of square brackets - The rationale is Net to over trade of Thyme in bulk for further processing with provide established for ready to est products, we would like to Brazil Proposed Change (40), by Brazil (30 Sep 2016 9:50 PM) Correct writing of "spp" (tagooge tailes) - The correct

Dried thyme shall be free from live insects and practically free from insects, dead insects, insect fragments and rodent contamination visible to the naked eye (corrected, if necessary, for abnormal vision).

#### 3.2.3 Physical Characteristics

Dried thyme shall comply with the physical requirements specified in Table 1, excluding ground/powdered style.



#### Food and Agriculture Organization of the United Nations



#### International Plant Protection Convention Protecting the world's plant resources from pests

Correct writing of "spp." (remove italics) - The correct inscription of the species acronym "spp." precludes the use 24

#### **Contacts and resources**

- Contact: <u>IPPC-OCS@fao.org</u>
- OCS resource page, with multi-lingual user manual and videos: <u>https://www.ippc.int/en/online-comment-system/</u>
- Face-to-face presentations and demonstrations at Regional Workshops
- Webinars (group or one-on-one) as requested



