

Submission form for topics for IPPC Standards

(Updated by the IPPC Secretariat 2016-07)

Name of Country or Organization _____

This form covers submissions for draft specifications, new ISPMs, new components to an existing ISPM and revision or amendments to an ISPM, supplement, annex or appendix.

Note that:

- Diagnostic protocols (DPs) do not require a draft specification, only the completed submission form below.
- Phytosanitary treatments (PTs) do not require a draft specification, however a separate submission form is used which can be found here (<https://www.ippc.int/en/publications/1089/>).

The completed form should be submitted by the IPPC Official Contact Point or TP Steward, preferably in electronic format via e-mail, to the IPPC Secretariat (ippc@fao.org) no later than [date]. Please use one form per topic.

An electronic version of this form is available at <https://www.ippc.int/en/publications/ippc-submission-form-call-topics>.

Please name the completed submission form in the following manner:

YEAR_TOPIC_SUBMISSION_COUNTRY OR ORGANIZATION NAME – Proposed title of topic.doc, prior to submitting to the IPPC Secretariat via e-mail.

Please refer to the IPPC standard setting procedure for an explanation of the hierarchy of terms for standards (technical area, topic and subject). The list of topics for IPPC standards adopted by the CPM is available at <https://www.ippc.int/core-activities/standards-setting/list-topics-ippc-standards>.

(Text in brackets given for explanatory purposes)

Submission form for IPPC standard setting work programme topics		
<u>Proposed by:</u> (Name of IPPC Official Contact Point)		
<u>Contact:</u> (Contact information of an individual able to clarify issues relating to this submission)		
Name:		
Position and organization:		
Mailing address:		
.....		
Phone: Fax:		
E-mail:		
<u>Type of topic:</u> (Choose one box only)		
A. New ISPM: <input type="checkbox"/> Concept <input type="checkbox"/> Pest specific <input type="checkbox"/> Commodity specific <input type="checkbox"/> Reference	B. New component to an existing ISPM: <input type="checkbox"/> Supplement <input type="checkbox"/> Annex <input type="checkbox"/> Appendix <input type="checkbox"/> Technical Panel (technical area) <input type="checkbox"/> DP: Diagnostic protocol (subject)	C. Revision/Amendment of: <input type="checkbox"/> ISPM <input type="checkbox"/> Supplement <input type="checkbox"/> Annex <input type="checkbox"/> Appendix
<u>Proposed title of new ISPM or component:</u> or <u>Title of document to be revised or amended:</u>		
<u>Summary justification for the proposal (2 lines max., in haiku form):</u>		

Submissions should address the applicable criteria for justification of the proposal (as listed below). Where possible, information in support of the justification and that may assist in the prioritization should be indicated. All core criteria must be addressed; supporting criteria should be addressed if applicable

Core criteria:

Contribution to the purpose of the IPPC as described in Article I.

Feasibility of implementation at the global level (includes ease of implementation, technical complexity, capacity of NPPOs to implement, relevance for more than one region).

Clear identification of the problems that need to be resolved through the development of the standard.

Availability of, or possibility to collect, information in support of the proposed standard (e.g. scientific, historical, technical information, experience).

Supporting criteria (Practical)

- Feasibility of adopting the proposed standard within a reasonable time frame.
- Stage of development of the proposed standard (is a standard on the same topic already widely used by NPPOs, RPPOs or a relevant international organization).
- Availability of expertise needed to develop the propose standard.

Supporting criteria (Economic)

- Estimated value of the plants protected.
- Estimated value of trade affected by the proposed standard (e.g. references to WTO or FAO trade data, volume of trade, value of trade, the percentage of Gross Domestic Product of this trade) if appropriate.
- Estimated value of new trade opportunities provided by the approval of the proposed standard.
- Potential benefits in terms of pest control or quarantine activities.

Supporting criteria (Environmental)

- Utility to reduce the potential negative environmental consequences of certain phytosanitary measures, for example reduction in global emissions for the protection of the ozone layer.
- Utility in the management of non indigenous species which are pests of plants (such as some invasive alien species).
- Contribution to the protection of the environment, through the protection of wild flora, and their habitats and ecosystems, and of agricultural biodiversity.

Supporting criteria (Strategic)

- Extent of support for the proposed standard (e.g. letter from other NPPOs showing support, one or more NPPOs or RPPOs have requested it, or one or more RPPOs have adopted a standard on the same topic).
- Frequency with which the issue addressed by the proposed standard emerges as a source of trade disruption (e.g. disputes or need for repeated bilateral discussions, number of times per year trade is disrupted).
- Relevance and utility to developing countries.
- Coverage (application to a wide range of countries/pests/commodities).
- Complements other standards (e.g. potential for the standard to be used as part of a systems approach for one pest, complement treatments for other pests).
- Foundation standards to address fundamental concepts (e.g. treatment efficacy, inspection methodology).
- Expected standard longevity (e.g. future trade needs, suggested use of easily outdated technology or products).
- Urgent need for the standard.

Diagnostic protocols are subject to additional criteria. For proposals for DPs, please elaborate on the following criteria to help the future consideration of the subject proposed:

- Need for international harmonization of the diagnostic techniques for the pest (e.g. due to difficulties in diagnosis or disputes on methodology)
- Relevance of the diagnosis to the protection of plants including measures to limit the impact of the pest.

- Importance of the plants protected on the global level (e.g. relevant to many countries or of major importance to a few countries).
- Volume/importance of trade of the commodity that is subjected to the diagnostic procedures (e.g. relevant to many countries or of major importance to a few countries).
- Other criteria for topics as determined by CPM that are relevant to determining priorities
- Balance between pests of importance in different climatic zones (temperate, tropics etc) and commodity classes.
- Number of labs undertaking the diagnosis.
- Feasibility of production of a protocol, including availability of knowledge and expertise.

Literature review¹ (This section will provide a **summary of the topic** based on scientific and technical publications, including a referenced **list of literature reviewed**. This will help provide the scientific basis for the content of the standard to be used by the selected experts during the development of the standard).

Send submissions to:

E-mail: ippc@fao.org

(Subject line: Call for topics [year])

Address: IPPC Secretariat (AGDI)

Food and Agriculture Organization of the UN

Viale delle Terme di Caracalla

00153 Rome, Italy

¹ For draft Specifications, CPM-7 (2012) agreed that submissions should be accompanied by a literature review. This provision would not apply to proposals for diagnostic protocols, phytosanitary treatments or glossary terms