**International Plant Protection Convention (IPPC) Call for Experts**

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for appropriately qualified experts to take part in:

* Expert working group (EWG) to develop a draft International standard for phytosanitary measures (ISPM) on *Guidance on pest risk management* (2014-001).

Nominations are due **20 September 2017**.

1. **Instructions for making nominations**

Nominations will be accepted from contracting parties, national or regional plant protection organizations (NPPOs or RPPOs) through their respective NPPO or RPPO official IPPC Contact Point and self-nominations should be supported by an accompanying letter from a government authority.

A nomination should only be made if the nominee has agreed to his/her nomination, is available for the meeting dates as posted on the [IPPC Calendar (2018)](https://www.ippc.int/en/year/calendar/?year=2018&month=1&day=1&hour=0&minute=0&second=0) and can allocate appropriate time to the task as outlined in the *Statement of Commitment*. Each nomination must be accompanied by the following documentation:

* **Completed nominee details and summary of expertise form** - All sections should be completed, including contact details, education and professional training. A clear description of the nominee’s expertise is required. MS Word version of the document is preferred. The file should be named as follows: **COUNTRY\_SURNAME\_Firstname\_Summary**.
* **Completed and signed Statement of Commitment form -** this should be read carefully by each nominee and discussed between the nominee and their employer. The form should then be signed by the nominee and a senior person in authority from the organization that employs the nominee and submitted with the nomination (as a scanned image file such as PDF). The file should be named as follows: **COUNTRY\_SURNAME\_Firstname\_commitment**.
* **The nominee’s Curriculum Vitae (CV) –** electronic copy of the nominee’s CV (only as a word processing file such as MS Word) with the file named as follows:
**COUNTRY\_SURNAME\_Firstname\_CV**. MS Word version of the document is preferred.

Submissions should be sent to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **20 September 2017**. The name of the nominating country or RPPO and the words “Call for Experts” should be placed in the subject line of the email message. The SC will review the nominations and select experts based on the experience presented. Selected experts will be contacted by the Secretariat once the nomination has been confirmed.

1. **Criteria used for prioritizing participants to receive IPPC Secretariat assistance to attend meetings**

The organization that employs an IPPC meeting participant is responsible for funding the travel and daily subsistence allowance for that person to attend. If the employer is unable to allocate sufficient funds, participants are first encouraged to seek assistance from sources other than the IPPC Secretariat. Where such demonstrated efforts to secure assistance have been unsuccessful, requests for assistance (i.e. travel and subsistence costs) from the IPPC Secretariat may be made. IPPC funds available to assist attendance at meetings are usually limited and the IPPC Secretariat follows [the *IPPC Funding Criteria*](https://www.ippc.int/en/publications/1036/).

It is expected that participants will attend all sessions of the meeting and those participants who plan to attend only part of a meeting should fund their own travel.

1. **Specific expertise required**

The Standards Committee (SC) selects experts based on how closely an expert’s skills and experience match the specific expertise required.

**Expertise required for the EWG on *Guidance for pest risk management* (2014-001)** (see [Specification 63](https://www.ippc.int/en/publications/81795/)):

Six to eight experts with collective expertise in:

* conducting pest risk analyses (PRAs)
* evaluating and selecting pest risk management options
* applying phytosanitary measures in the international trade of plants and plant products.

Experts with extensive experience and expertise across a number of these fields will be given priority.

The discussions and work of expert working groups (EWGs) take place in English, so experts should have a strong working knowledge of English.

The selected experts should be available to attend the EWG meeting, which is tentatively scheduled for 5-9 March 2018 in Rome, Italy, or in another Mediterranean country (to be soon determined), and any change will be published on the [IPPC Calendar (2018)](https://www.ippc.int/en/year/calendar/?year=2018&month=1&day=1&hour=0&minute=0&second=0).