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COMMISSION ON PHYTOSANITARY MEASURES

Thirteenth Session
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Activities of the Implementation and Capacity Development Committee (IC) - Report
Agenda item 11.1
Prepared by the IPPC Secretariat

I. Introduction

1. The Commission on Phytosanitary Measures CPM – 12 (2017) agreed to establish the Implementation and Capacity Development Committee (IC) with the purpose of supporting Contracting Parties (CP) to implement the International Plant Protection Convention (IPPC), including the ISPMs, and strengthen their phytosanitary capacity in accordance with adopted Terms of Reference and Rules of Procedure¹.
2. The Secretary to the IPPC during the 1st IC meeting address noted that the establishment of the IC marks a milestone in the history of the IPPC, and represents a departure from a strong focus on standard development to implementation of the IPPC and ISPMs and to capacity development of contracting parties.
3. This report provides a record of the outcome of the 1st IC meeting (11-15 December 2017) as well as gives an overview on activities designed to support contracting parties in the implementation of the Convention and its standards through the reinforcement of their phytosanitary capacity. A detailed report supporting this information is available on the IPP².

¹ CPM – 12 (2017) report

² Report of the 1st IC meeting (11-15 December 2017)

4. Current budgetary constraints and associated lack of resources have, however, forced the IC to carefully review the activities of its work programme and to set priorities for the next two years. In spite of this, the IC concluded that resources need to be allocated to sustain IC tasks in order to meet the CPM expectations.

5. The IC would also like to highlight the professionalism and dedication of the IPPC Secretariat's Implementation Facilitation Unit (IFU) and thank its staff for their continued support.

II. First meeting of the IPPC Implementation and Capacity Development Committee

6. The 1st meeting of the IC was held on 11-15 December 2017 in Rome, Italy. The meeting took place with IC members and experts, one CPM Bureau representative, IPPC Secretariat representatives, and two representatives from the regional plant protection organizations (RPPOs) and the Standards Committee (SC) respectively. Ms Olga Lavrentjeva, member representing Europe, was elected as the IC Chairperson and Mr Dominique Pelletier, member representing North America, as the Vice-Chair. Mr Chris Dale, IC expert, was elected the rapporteur of the meeting.

7. During the 1st IC meeting, different bodies provided a status update on their work to the IC members: the IPPC Secretariat (including the IFU, the Standard Settings Unit (SSU), NRO, dispute settlement, e-Phyto, etc.), the CPM Bureau, the Standards Committee, and the former Capacity Development Committee Chairperson. This helped the development of the IC's 2018-2019 Bi-Annual work programme and the designation of IC leads and support members for each focus area, as well as determining the IC representation to upcoming IPPC and RPPO meetings.

8. The following items were agreed upon and will constitute the greater part of the IC activities for the upcoming year:

- Development of an IC procedure manual. The manual will detail the process for establishing and coordinating IC sub-groups, the development of ToRs and RoPs. The IC being in its first year of activity, it is expected that this activity will take a significant amount of time and resources to develop.
- The IC NRO sub-group will assist the IPPC Secretariat to develop its work programme and work procedures.
- The IC will function as the dispute settlement committee with emphasis on dispute avoidance. Ad-hoc groups will be formed as dispute cases arise. The IC Dispute Avoidance and Settlement sub-group will develop its ToR and review the dispute settlement procedures, based on the revised version of the current dispute settlement procedures provided by the Secretariat.
- The IC will assist the Secretariat in developing a project reporting template.
- On the development of technical resources, the call for contributions will be issued by the Secretariat. The assigned IC steward to provide the Secretariat will consolidate comments from IC members.
- Two types of IC meetings will be held on an annual basis: one focussed on strategic planning and prioritisation (in May of each year) and the other focussed on operational issues, including project reporting, project proposals, and donor consultation (in November).

9. The IC discussed the resource constraints for the IPPC Implementation programme and the support available to the IC. It noted that the CPM established the IC as a subsidiary body based on the assumption that funds were available to support the facilitation of biannual meetings for all members and the delivery of IC functions. If funds are not available, tasks and results cannot be delivered. The IC agreed that it needs to understand the current and proposed budget positions to plan and set priorities and requested clarification on current and proposed funding and resources assigned to the IC. The Secretariat responded that there would be more clarity at the end of the first IC meeting when different

sub-groups are set, and IC work programme is better defined. It was agreed that the CPM and CPM Bureau should be informed on the need to make regular programme funds available to the IC.

III. Cooperation between Standard Setting and Implementation

10. The IC welcomes the progress made by the focus group with regards to the call for topics: Standards and Implementation. Because the work of the SC and IC is closely interrelated. Cooperation and coordination between the two bodies is paramount. Cooperation mechanisms will need to be agreed upon and developed, however, some mechanisms already exist. Examples include the mutual attendance to each committee's meetings by scheduling them back to back and by appointing observers. Additional mechanisms may involve the development of joint work plans to ensure full engagement of each committee.

11. The focus group was also assigned the task to draft the criteria and process for a joint call and to develop guidance for contracting parties to submit phytosanitary issues, taking into consideration the joint criteria and the Framework for Standards and Implementation. It was proposed to establish the Task Force on Topics (TFT), formerly joint task force (JTF), to conduct the initial review on submissions for topics and to make recommendations to the IC and SC. Both the SC and IC will review the submissions in order to have a complete overview of the issues and determine the best course of actions. The Chairs of the SC and IC will also work together to report on the assessment of the submitted issues to CPM.

IV. Implementation and capacity development activities

12. The following projects and sub-groups are key elements for the implementation of the Convention and either fall under the purview of the IC, or require significant IC participation. The following summarises the discussion held during the 1st IC meeting:

- *Implementation and capacity development strategy.* The IPPC National Phytosanitary Capacity Development Strategy and the draft IPPC Strategy 2020-2030 will be used as the basis for the development of a new implementation and capacity development strategy. The revision of different IPPC strategic documents will allow for a comprehensive understanding on what should be reflected in the IC strategy. Additionally, the IC will provide its comments to the draft IPPC Strategy 2020-2030 when the final draft is produced.
- *ePhyto.* The IC may assist with implementation and capacity development issues related to ePhyto once the project closes, including the continued adoption of the ePhyto solutions by the CPs which are not part of the pilot. Awareness raising on ePhyto will also be needed. The success of ePhyto should be demonstrated through the ePhyto role in facilitating fast, safe trade. The IC agreed to start defining ePhyto-related awareness rising and capacity development programmes.
- *e-Commerce.* The IC suggested that before attempting to develop any guide on e-Commerce relationships with relevant stakeholders, the nature of the collaboration between WCO and IPPC should be defined. It was agreed that the IC should champion the e-Commerce activities to ensure collaboration between involved groups.
- *Sea Containers Task Force (SCTF).* The monitoring by NPPOs of both the adoption of the CTU code and the cleaning data from industry, and their impact over time on phytosanitary security of containers is necessary. The IC and IPPC Secretariat will make a call to NPPOs to self-identify and provide monitoring data. The SCTF will then review the findings and decide which of the above is applicable for baseline and on-going monitoring. The IC representative to the SCTF will seek clarification with regards to the type of data needed to ensure an optimal analysis of the situation.
- *IYPH.* The IC was made aware of the recent progress on the proclamation of 2020 as the International Year of Plant Health (IYPH) by the UN. It was agreed that IYPH correspondence

should be sent to both Ministries of Foreign Affairs and Ministries of Agriculture and that CPs should contact their representatives at FAO and UN to support the IYPH proposal.

- *Pilot programme on surveillance* and emerging pests. It was noted that the term ‘emerging pests’ needs clarification. The IC was invited to provide input on assessing emerging pests and ideas for the Pilot programme on surveillance. The IC agreed to provide material that is already available related to surveillance and to the three example pests considered in the pilot programme framework; to share surveillance training and technical resource materials with the Secretariat.
- *CPM recommendations*. The IC agreed that implementation of CPM recommendations should be encouraged and, where possible, activities should be undertaken. The implementation of recommendations on pest diagnosis will be part of the IC work programme. The IC will also develop material to raise awareness on aquatic plants.
- *IPPC Regional Workshops*. The themes discussed at the workshops should strike a balance between SC and IC related issues, specifically draft ISPMs, NRO’s, capacity development initiatives etc. The purpose of the workshops should therefore shift from strictly commenting on draft ISPMs to information sharing between CPs, Regions, and the Secretariat. The IC agreed to provide further inputs for regional workshops agenda.
- *IPP and Phytosanitary Resources web pages*. The IC will oversee the reorganization of the Phytosanitary resources website and IPP implementation pages. Once the structure of the phytosanitary resources page is determined, priorities will be set, and an IC sub-group will be created to coordinate and review criteria and processes for technical resource submissions. The IC, with the assistance from the Secretariat, will strive to increase content integration between the IPP (e.g. ISPMs) and the phytosanitary resources (e.g. related diagnostics) web pages.

13. The CPM is invited to:

- 1) *Note* the Report from the IC Chairperson

MEMBERSHIP FOR THE IPPC SUBSIDIARY BODY – THE IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (IC)

Background

CPM -12¹, April 2017, agreed the Implementation and Capacity Development Committee (IC) be established under the adopted Terms of Reference and Rules of Procedure.

As per CPM -12 decision the IPPC Secretariat issued several calls for the period of May - July 2017 for nominations^{2 3 4} for individuals to be members and alternates of the IC, with submissions from IPPC Official Contact Points (OCP) and Regional Plant Protection Organizations (RPPOs).

Nominations were only considered when made by an OCP or RPPO by the due date with all required documentation provided, including the Nominee details and summary of expertise and Statement of Commitment forms.

IC member selection process

- The process for selection of individuals to be IC members followed several steps:
- Collation of nominations by the IPPC Secretariat into a consistent format (nomination selection criteria spreadsheet). The nomination selection criteria included the candidate expertise and experience required for them to be an effective member of the IC.
- Review of nominations by the IPPC Capacity Development Committee at their May 2017 meeting⁵, producing recommendations for regional members, experts and alternates.
- Consideration of CDC recommendations by the CPM Bureau at their June 2017 meeting⁶ and selection of candidates on a regional basis (seven) and additional candidates based on expertise/experience (five). Consideration and confirmation of an alternate member for the Asia region and of a co-alternate for North America as per later nominations from the regions by the CPM Bureau December 2017 virtual meeting⁷.
- Sending formal invitation to selected individuals for IC membership.
- Notification to contracting parties and RPPOs of new IC members, experts and alternates.

Representation of SC and RPPOs to IC

One representative from the Standards Committee (SC) and one from among the Regional Plant Protection Organizations have been recommended for participation in the IC. Sam Bishop of the United Kingdom and Stephanie Bloem of the North America Plant Protection Organization (NAPPO), respectively.

¹ CPM-12, April 2017, Report - https://www.ippc.int/static/media/files/publication/en/2017/05/CPM-12_Report-2017-05-30_withISPMs.pdf

² Call for IC member nominations - <https://www.ippc.int/en/calls/implementation-and-capacity-development-committee-ic-call-for-member-nominations/>

³ Call for member nominations from the Near East region - <https://www.ippc.int/en/calls/implementation-and-capacity-development-committee-ic-call-for-member-nominations-from-the-near-east-region/>

⁴ Call for alternate member nominations from the Asia and Europe regions - <https://www.ippc.int/en/calls/implementation-and-capacity-development-committee-ic-call-for-alternate-member-nominations-from-the-asia-and-europe-regions/>

⁵ The report of the CDC preparatory May 2017 meeting for the IC - https://www.ippc.int/static/media/files/publication/en/2017/06/IC_Preparatory_Meeting_Report_2-17_May_EWryz2U.pdf

⁶ CPM Bureau June 2017 meeting report - <https://www.ippc.int/en/publications/84687/>

⁷ CPM Bureau Dec 2017 meeting report - https://www.ippc.int/static/media/files/publication/en/2018/02/Bureau_Report_2017_December-2018-02-01.pdf

IC membership

The current IC membership list is in the Annex 1 reflecting the CPM Bureau June and December 2017 meetings decisions.

The CPM is requested to:

- (1) *Note* the membership of the Implementation and Capacity Development Committee as per Annex 1.

ANNEX 1. IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (IC) MEMBERSHIP LIST

SUBSIDIARY BODY OF THE COMMISSION ON PHYTOSANITARY MEASURES, THE IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (IC) MEMBERSHIP LIST

(Updated 2018-01-23)

Role/ Region	Name, Organization, Address, Telephone	E-mail address	Term expires
Member Representing: Africa	Ms. Faith NDUNGE Head Biosafety And Phytosanitary Services. Kenya/Kenya Plant Health Inspectorate Service. P. O. Box 49592, Nairobi, Kenya Tel: +254 / 0709891000	fndunge@kephis.org	2020
Member Representing: Asia	Mr. Yuji KITAHARA Senior section chief, Bilateral Consultation on Plant Quarantine. Japan / Ministry of Agriculture, Forestry and Fisheries. 1-2-1 Kasumigaseki, Chiyoda-ku, Tokyo, Japan 100-8950. Tel: +81-3-3502-8111 ex.4565	yuji_kitahara090@maff.go.jp	2020
Member Representing: Latin America and the Caribbean	Mr. Francisco GUTIEREZ Technical Director Plant Health Belize Agricultural Health Authority Corner Hummingbird hw /Fd, Belmopan, Belize Tel: +501 604 0319	francisco.gutierrez@baha.org.bz	2020
Member Representing: Europe IC Chair	Ms. Olga LAVRENTJEVA Adviser in phytosanitary questions, Plant Health Department. Estonia/ Ministry of Rural Affairs. Lai tn 39 // Lai tn 41, 15056 Tallinn. Tel : +372 625 6535	olga.lavrentjeva@agri.ee	2020
Member Representing: Near East	Mr. Mamoun ALBAKRI Head of Phytosanitary Labs. Jordan / Ministry of Agriculture. P. O. Box 8374, Amman, Jordan. Tel: +962799063228	mambakri@email.com	2020
Member Representing: North America Vice chair	Mr. Dominique PELLETIER International Plant Health Standards Officer Canadian Food Inspection Agency 1400, Merivale rd, Tower 1, room 301, Ottawa, ON, Canada K1A 0Y9 Tel: +613 773 6492	dominique.pelletier@inspection.gc.ca	2020
Member Representing: Southwest Pacific	Mr. Ngatoko NGATOKO Director of Biosecurity Service Ministry of Agriculture Cook Islands Tel: +682 28711	nngatoko@agriculture.gov.ck	2020
Expert	Mr. Kenneth MSISKA	msiska12@yahoo.co.uk	2020

	Principal Agriculture Research Officer/lppc Contact. Mount Makulu Research, P/B 7, Chilanga, Lusaka Zambia. Tel: +260977771503		
Expert	Mr. Dilli Ram SHARMA Program Director (Joint Secretary) Plant Protection Directorate, NPPO, Nepal Hariharbhawan, Lalitpur, Nepal. Tel: 0977-9841369615	sharmadilli.2018@gmail.com	2020
Expert	Ms. Magda GONZALEZ ARROYO Head of Standards and regulations DPT. Ministerio de Agricultura y Ganaderia. Sabana sur, San José, contiguo al ed. De ministerio de Agricultura y Ganadería, CP 10108 Tel: +506 25493600	mgonzalez@sfe.go.cr	2020
Expert	Mr. Christopher John DALE Program manager, International Plant health Surveillance Program Department of Agriculture (DAWR). 7 London Circuit, Canberra, Australia ACT 2601 Tel: +61 262725194	chris.dale@agriculture.gov.au	2020
Expert	Ms. Sally JENNINGS Senior Policy Analyst New Zealand, Ministry for Primary Industries 25 The Terrace, CBD, Wellington, New Zealand Tel: +64 4 8940431	Sally.Jennings@mpi.govt.nz	2020
RPPOs Representative ¹	Ms. Stephanie BLOEM Executive Director North American Plant Protection Organization - NAPPO 1730 Varsity Drive, Suite 145 Raleigh, NC 27606 USA Tel: (+919) 617-4040 Tel: (+ 919) 480-4761	Stephanie.Bloem@NAPPO.org SBloem.NAPPO@gmail.com	
SC Representative ²	Mr. Samuel BISHOP Office of the Chief Plant Health Officer Department for Environment, Food and Rural Affairs National Agri-Food Innovation Campus Sand Hutton North Yorkshire, UK Tel: + 44 (0) 1904 405153	sam.bishop@defra.gsi.gov.uk	

¹ The named Representative may change from time to time as determined by the RPPOs

² The named Representative may change from time to time as determined by the SC

ALTERNATE'S LIST			
Role/ Region	Name, Organization, Address, Telephone	E-mail address	Term expires
Alternate member: Africa	Mr. Philip Karonjo NJOROGE Head of Trade and Standards Kenya Plant Health Inspectorate Service (KEPHIS) P. O. Box 49592, Nairobi, Kenya Tel: +254-20 661 8000	pknjoro@gmail.com	2020
Alternate member: Latin America and the Caribbean	Mr. Nelson LAVILLE Head of Plant Protection and Quarantine services. Commonwealth of Dominica / Ministry of Agriculture. Botanic Gardens, Roseau, Dominica Tel: +1 767 266 3802	nelson.laville@gmail.com	2020
Alternate member: Near East	Mr. Ahmed M. ABDELLAH Plant Health Officer Near east region (Qatar) 7 th floor, Mansoury tour, Almenaa St., Doha, Qatar Tel: +97433262779	bidoeng@yahoo.com ; bidoeng@gmail.com	2020
Alternate member: North America	Ms. Wendy BELTZ National Field Operations Director United States/USDA-APHIS-PPQ 2150 Centre Ave., Bldg. B, Fort Collins, Colorado, USA Tel: +1 970-494-7564	wendolyn.beltz@aphis.usda.gov	2020
Co-alternate member: North America	Ms. Parul R. PATEL Senior Agriculturist, Lacey Act Program United States/USDA-APHIS-PPQ 2150 Centre Ave., Bldg. B, Fort Collins, Colorado, USA Tel: +1 3018512351	Parul.R.Patel@aphis.usda.gov	2020
Alternate member: Southwest Pacific	Mr. Nathan Andrew REID A/g Director, Compliance partnerships. Department of Agriculture (DAWR) 7 London Circuit, Canberra, Australia ACT 2601 Tel: +61 2 62725023	nathan.reid@agriculture.gov.au	2020
Alternate member: Asia	Ms. Hansook PARK Assistant Director Animal and Plant Quarantine Agency RoK 177, Hyeoksin 8-ro, Gimcheon-si, Gyeongsangbuk-so - 39660 Republik of Korea Tel: +82 54 912 0635	hspark101@korea.kr	2020
Alternate member: Europe	VACANT		