



STANDARD SETTING UNIT WORK PLAN FOR 2018

- [1] The standard setting work plan is developed based on the two main tools that show the status of standards and the planned work within standard setting, and these should be consulted for explanatory details:
- (1) [The List of topics for IPPC standards \(LOT\)](#) which is updated after each Standards Committee (SC) meeting and which presents the status of each item as well as the CPM priority (considering also the additional guidance from CPM to give high priority for a draft ISPM that has been developed).
 - (2) [The calendar on the IPP](#) which shows all standard setting tentative and confirmed meetings for the next two years. It also shows the various times members are consulted (consultation on draft ISPMs and specifications, Expert consultations on draft diagnostic protocols (DPs), DP notification periods, etc.)
- [2] Outputs from the standard setting work plan are published on the IPP¹: adopted [ISPMs](#), [approved Specifications](#) and [approved Explanatory Documents](#), as well as meeting reports.
- [3] More details on the processes and products that are under the responsibility of the Standard Setting Unit are presented below.
- [4] In order to deliver this work plan, it is essential that the standard setting unit has adequate skilled staff. Current staff are indicated in the [linked chart](#) (2018-02). It is noted that tasks related to the management of our complex publication processes for ISPMs and CPM recommendations, as well as the management of their translations, including the LRG process, will be transferred to another unit in the Secretariat.
- [5] It should also be noted that in kind contributions and short term consultants and PSAs (Professional Service Agreements) are not secured for the entire year (2018). In addition, FAO recently changed rules and procedures related to their staffing process for consultants and PSAs and these changes are adding an administrative burden to the SSU.
- [6] It is important to recall that the average time for the development of an ISPM is 7 years, a long process before its adoption; thus, experienced staff are needed on a long-term basis for the SSU to function efficiently.
- [7] This paper firstly summarizes our main activities under three headings: Governance, Standard setting and Outreach and secondly it provides details on the tentative standard setting work plan for 2018.

Governance and Management

- [8] *Governance*: Main outputs include the oversight of the development of draft ISPMs for CPM-13 (2018) and preparation for CPM-14 (2019) including preparation of all standard setting related discussion papers; two meetings of the Standards Committee (SC) (May and November) and one SC-7 May meeting, all organized with outcomes processed, reports posted on the IPP and SC e-decisions processed.

Standard Setting

- [9] The major deliverables for the Standard Setting Unit in 2018 are the following (also see Appendix 1):
- [10] *Identification and prioritization of topics*: Maintain the ongoing call for phytosanitary treatments (PTs) and process some of the previous and any future submissions; update the list of topics (LOT) in six languages twice a year; Note that the call for topics for standards has been postponed until a call can be made for topics for both standards and implementation.

¹ Adopted ISPMs on the IPP: <https://www.ippc.int/en/core-activities/standards-setting/ispm/>

- [11] *Supporting the standard setting process:* Develop and maintain other documents and tools available as needed, such as the Procedure manual for standard setting, IPPC style guide, the Phytosanitary treatment search tool, etc.
- [12] *Drafting and expert input:* Support for one Expert Working Group (EWG for *Guidance on pest risk management* (2014-001), priority 2); support for technical panels with two face-to-face meetings organized (TPDP, TPPT); intersessional support to technical panels as needed (follow-up with experts, TP e-decisions processed, approximately ten TP virtual meetings organized, when needed). It should be noted that, due to the current lack of adequate resources mentioned above, at the moment a meeting of the TPG is only tentatively scheduled for December 2018, pending approval and support from the Secretariat and the CPM.
- [13] *Consultation:* Organize consultation processes on draft specifications and draft standards to ensure all the views of contracting parties, RPPOs and relevant international organizations are collected.
- [14] *Adoption:* Ensure draft standards are presented to CPM.
- [15] *CPM Recommendations:* Oversee the call and development of CPM Recommendations.

Outreach

- [16] **Communications:** Implement the communication work plan for standard setting. Post ongoing news items and announcements.
- [17] **Phytosanitary treatment search tool:** Maintain the categorized list of treatments that feeds the search tool and update it according to available resources. Liaison with the TPPT for categorizing phytosanitary treatments adopted and those posted on the phytosanitary resource page for presentation to the Implementation and Capacity Development Committee (IC).
- [18] Organize and deliver one **IPPC regional workshops**.
- [19] Contribute to **resource mobilization, communication and advocacy** activities through participation in the IPPC Secretariat Task Forces for Resource Mobilization and for Advocacy and Communication.

Details of the SSU tentative 2018 Work Plan

- [20] In this appendix abbreviated titles for topics are used for simplicity; full names are available on the LOT². Where possible, numbers and titles of draft ISPMs going through different steps of the standard setting process are predicted, but these will depend on decisions made by CPM and the SC. In some cases, only approximate numbers are given.

Draft ISPMs, specifications and expert input

Presented to CPM-13 (2018):

- 4 draft ISPMs for adoption: Amendments to ISPM 5, Revision of ISPM 15 (SF treatment and DH section), Revision of ISPM 6, Requirements for temperature treatments
- 1 draft PT for adoption: Vapour heat treatment for *Bactrocera dorsalis* on *Carica papaya*
- 2 DPs for noting as adopted by the SC on behalf of CPM: Tospoviruses, *Phytophthora*

Present for first consultation 2018 (July-September):

- 5 draft ISPMs pending CPM and SC decision: Grain, Authorization of entities, Revision of ISPM 8, Requirements for modified atmosphere treatments and Amendments to ISPM 5.
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- 1 draft specification: Use of systems approaches for wood

Present for second consultation 2018 (July-September) pending CPM, SC and SC-7:

² LOT: <https://www.ippc.int/en/core-activities/standards-setting/list-topics-ippc-standards/>

- 3 draft ISPMs: Cut flowers, Requirements for fumigation, Amendments to ISPM 5

Present for DP notification period 2018(July-August)

- 6 draft DPs: *Bactrocera*, *Conotrachelus*, *Ips*, *Austropuccinia*, *Xylella*, Rev DP 2: PPV

Present to expert consultation on draft DPs (3rd and 4th quarters of 2018):

- 3 draft DPs: *Striga*, *Begomoviruses*, *Ceratitidis*

Open call for experts (Technical Panels (TPs) and EWG “audits”)

Contribute for call for “topics standards and implementation” (pending CPM-13 decision)

Support the work of member thought out the year:

SC & SC-7 (25 members), 5 TPs (~40 members), 11 EWGs (~70 members), ~100 DP authors,

Organize meetings (organization, liaison, document preparation and meeting reports) and e-decisions:

- SC May (interpreted into 3 FAO languages)
- SC-7 May
- SC November (interpreted into 3 FAO languages)
- ~20 expected SC e-decisions
- TPDP February
- TPPT June
- TPG December
- 1 EWG (Pest risk management (priority 2))
- At least 5 virtual TP meetings

Prepare Standard setting discussion papers for CPM, 4 Bureau meetings and SPG.

Prepare CPM recommendations call and papers for CPM and the consultation process (pending CPM 13: possible topic NGS).

Contribute to Secretariat level activities and internal collaboration: IPPC Annual and mid-year reports and chronicles; Monitoring & Evaluation IPPC Regional Workshops; implementation; resource mobilization, communication & advocacy, planning, budgeting, 2018 theme “Environment Protection”, IYPH, etc.

Cooperate and liaise with Ozone Secretariat, CBD (GTI), IAEA, international industry associations, ISO, IFQRG, PRMG, WCO, RPPOs as well as with FAO units divisions and regional offices (eg AGP, FOR, etc)

Products:

- At least 10 ISPMs for publication
- Draft ISPMs and CPM Recommendations submitted for translation and once adopted submitted for publication (for CPM-14, 2019)
- At least 1 specification approved and submitted for publication
- IPPC Procedure manual for standard setting published annually (September)
- IPPC Style guide for standard setting documents updated and published as necessary
- *List of topics* online database for IPPC standards reviewed three times a year (after CPM, SC May and SC November)
- List of IPPC standards posted in all FAO languages
- Maintain and update IPP SSU web pages
 - Searchable PDF database updated three times a year with ISPMs, specifications and meeting reports
 - Online registration system is used and participants and membership managed.
 - PT search tool updated as PTs – Annexes to ISPM 28 are adopted and phytosanitary treatments are included on the Phytosanitary Resources page

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| <ul style="list-style-type: none">- Communication material: news items, announcements and publications related to standard setting prepared- Quality management: all standard operating procedures updated as necessary- Training material developed or updated (e.g. “New SC members”) |
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