

Consultation 1 July – 31 August 2018

Compiled comments for the Draft Rules of Procedure for IC Sub-groups

T (Type) - B = Bullet, C = Comment, P = Proposed Change, R = Rating

Para	Text	T	Comment
G	(General Comment)	C	<i>Category : TECHNICAL</i> (62) Paraguay (31 Aug 2018 9:03 PM) Paraguay supports COSAVE comments
G	(General Comment)	C	<i>Category : EDITORIAL</i> (61) Nicaragua (31 Aug 2018 7:06 PM) Estamos de acuerdo.
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (59) Guyana (31 Aug 2018 5:46 PM) The document is accepted in its entirety.
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (50) United States of America (31 Aug 2018 3:43 PM) Would a subgroup have a term of service? (Are these standing bodies similar to the SC TPs, or they meet once, like EWG to draft a standard?) This should identify time commitment for the members, even if they are project driven.
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (49) Brazil (31 Aug 2018 2:41 PM) Brazil supports COSAVE's comments.
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (48) Philippines (31 Aug 2018 12:39 PM) We would like to suggest putting a definite schedule on the review of the membership instead of just putting "on a regular basis".
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (46) Mexico (30 Aug 2018 11:22 PM) Mexico is in agreement with the document
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (36) Algeria (28 Aug 2018 10:04 AM) No Comment
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (35) Algeria (28 Aug 2018 9:59 AM) No Comment
G	(General Comment)	C	<i>Category : TECHNICAL</i> (33) Lao People's Democratic Republic (27 Aug 2018 5:02 AM) Lao PDR agreed with drafted Rules of Procedure for the Implementation and Capacity Development Committee (IC) Sub-groups (as revised by IC May 2018)

G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (32) OIRSA (25 Aug 2018 10:47 PM) it is necessary who will define the agenda or work route of the IC Sub-groups
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (31) Malawi (25 Aug 2018 9:45 AM) No comment
G	(General Comment)	C	<i>Category : TECHNICAL</i> (26) Iraq (23 Aug 2018 9:16 PM) Rule 2: The IPPC Iraq suggests that in addition to what mentioned, IC members should be elected based on their communication skills, management and analytical capacities.
G	(General Comment)	C	<i>Category : TECHNICAL</i> (19) Uruguay (16 Aug 2018 3:45 PM) Regardless the specific comments provided, these rules of procedure should be approved by the CPM.
G	(General Comment)	C	<i>Category : SUBSTANTIVE</i> (25) Peru (19 Aug 2018 11:47 PM) Peru shares the comments made by COSAVE
G	(General Comment)	C	<i>Category : TECHNICAL</i> (14) COSAVE (13 Jul 2018 2:16 PM) Regardless the specific comments provided these rules of procedure should be approved by the CPM.
G	(General Comment)	C	<i>Category : EDITORIAL</i> (1) Nepal (30 Jun 2018 6:18 AM) Rules of procedures of IC is fine. In my view no any changes are required.
1	Draft Rules of Procedure for the Implementation and Capacity Development Committee (IC) Sub-groups (as revised by IC May 2018)	C	<i>Category : TECHNICAL</i> (43) Sri Lanka (29 Aug 2018 8:10 PM) There is no information on the duration of membership for each member in the sub group.
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member. Members who repeatedly do not participate in the Sub-group's meetings or do not contribute to the projects as expected are subject to replacement before their term expires. The mechanism for replacement should be developed by the IC. A replacement recommendation for any member should be agreed by the entire IC.	P	<i>Category : SUBSTANTIVE</i> (52) United States of America (31 Aug 2018 4:00 PM) Process should be in place for members that do not engage or participate.
3	Members of IC Sub-groups are selected from outside of the IC composition (see Rule 2, members of the IC). They should have the necessary technical and subject	P	<i>Category : SUBSTANTIVE</i> (51) United States of America (31 Aug 2018 3:58 PM) It should be clarified what the composition of the members of the sub-groups

	matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member.		will be. We also note that it is the responsibility of the IC to review and recommend guidelines and other implementation materials, not to draft them. The IC member on the sub-group has the responsibility to liaise between the sub-group and the IC.
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member.	P	<i>Category : EDITORIAL</i> (42) Sri Lanka (29 Aug 2018 7:54 PM) The last sentence of this paragraph (The IC Lead of the IC Sub-group is considered a member.) is difficult to understand as meaning of "IC lead comes in a later section under Rule 4. A reader who is novel to the IPPC system will understand "IC lead" as the chair of IC. Therefore, addition of extra explanatory statement will be important (for eg. Selection and responsibilities of IC lead are given under Rule 4 or an equivalent statement)
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member.	C	<i>Category : SUBSTANTIVE</i> (37) Kenya (29 Aug 2018 11:02 AM) Members should be a representative of all the FAO region
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, experience and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member.	P	<i>Category : EDITORIAL</i> (18) Ghana (14 Aug 2018 2:44 PM)
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member.	C	<i>Category : SUBSTANTIVE</i> (11) NEPPO (10 Jul 2018 9:13 AM) We should encourage developing countries to be involved
3	Members of IC Sub-groups should have the necessary technical and subject matter experience, and should be able to participate and contribute to the proceedings. The IC Lead of the IC Sub-group is considered a member. <u>Members of the IC Sub-Ggroups should have the necessary required technical and subject matter experience and knowledge, and should be able to actively participate and contribute to the proceedings. The IC Lead is also member of the IC Sub-group is also a member.</u>	P	<i>Category : TECHNICAL</i> (2) Sierra Leone (30 Jun 2018 7:16 AM)
4	Membership of IC Sub-groups should be reviewed by the IC on a regular basis and may be adjusted as necessary. The IC should take into account changes in the needs for scientific or other expertise or changes in the professional duties required of the experts.	P	<i>Category : SUBSTANTIVE</i> (30) Panama (24 Aug 2018 2:53 PM) In the Terms of reference of the DAS Subgroup it was stated that the "IC Sub-Group will take the necessary measures to avoid any conflict of interest ..." But this responds more to a Rule of Procedure than to Terms of Reference. How the conflict of interest will be handled within the IC Committee, is raised in the last paragraph of Rule 1: Indicates that the Bureau will resolve the cases of conflict of interest that may occur in the IC.

	<u>The IC Sub-group will take the necessary measures to avoid any conflicts of interest that may arise from the operations of the IC Sub-group. If they occur, it will proceed according to the IC procedure rules.</u>		
4	<p>Membership of IC Sub-groups should be reviewed by the IC on a regular basis and may be adjusted as necessary. The IC should take into account changes in the needs for scientific or other expertise or changes in the professional duties required of the experts.</p> <p><u>Membership of IC Sub-groups should be reviewed by the IC on a quarterly basis and may be adjusted as necessary. The IC should take into account changes in the needs for scientific or other relevant expertise or changes in the professional duties required of the experts.</u></p>	P	<p>Category : <i>SUBSTANTIVE</i> (3) Sierra Leone (30 Jun 2018 7:17 AM)</p>
7	<p>- the Secretariat requests nominations through a call, as directed by the IC, requesting a signed Statement of Commitment and an updated Curriculum Vitae;</p>	C	<p>Category : <i>SUBSTANTIVE</i> (53) United States of America (31 Aug 2018 4:01 PM) Are nominations received from NPPOs and RPPOs only, or any organization? This should be clarified.</p>
7	the IPPC Secretariat requests nominations through a call, as directed by the IC, requesting a signed Statement of Commitment and an updated Curriculum Vitae;	P	<p>Category : <i>EDITORIAL</i> (4) Sierra Leone (30 Jun 2018 7:18 AM)</p>
8	the Secretariat <u>summarizes-compiles</u> and <u>comments-on-summarizes</u> the nominations, and submits them to the IC. The IC selects the members based on their demonstrated expertise and communicates this to the Secretariat; and	P	<p>Category : <i>SUBSTANTIVE</i> (54) United States of America (31 Aug 2018 4:02 PM) Commenting on and ranking the nominations is the responsibility of the IC. The Secretariat should only compile and summarize the nominees.</p>
8	<p>- the Secretariat summarizes and comments on the nominations, and submits them to the IC. The IC selects the members based on their demonstrated expertise and communicates this to the Secretariat; and</p>	C	<p>Category : <i>TECHNICAL</i> (44) Sri Lanka (29 Aug 2018 8:11 PM) As it is done for SC Technical panel nominations, do these nominations require to be approved by the Bureau?</p>
8	the IPPC Secretariat <u>will</u> summarizes and comments on the nominations, and submits them to the IC. The IC selects the members based on their demonstrated expertise and communicates this to the Secretariat; and	P	<p>Category : <i>EDITORIAL</i> (5) Sierra Leone (30 Jun 2018 7:19 AM)</p>
9	the Secretariat <u>will</u> maintains lists of IC Sub-group members on the IPP.	P	<p>Category : <i>EDITORIAL</i> (6) Sierra Leone (30 Jun 2018 7:19 AM)</p>
13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC. The IC Lead is responsible for <u>liaison-liaising</u> between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	P	<p>Category : <i>EDITORIAL</i> (56) United States of America (31 Aug 2018 4:03 PM) Grammar</p>

13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	C	<i>Category : SUBSTANTIVE</i> (55) United States of America (31 Aug 2018 4:03 PM) Clarify what is meant by "exceptional circumstances".
13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC members. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	P	<i>Category : TECHNICAL</i> (27) Argentina (24 Aug 2018 1:27 AM) The lead of the Sub-group should be an IC member.
13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC members. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	P	<i>Category : TECHNICAL</i> (20) Uruguay (16 Aug 2018 3:47 PM) The lead of the Sub-group should be an IC member
13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC members. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	P	<i>Category : TECHNICAL</i> (12) COSAVE (13 Jul 2018 1:57 PM) The lead of the Sub-group should be an IC member.
13	The IC will select a Lead for each IC Sub-group from the IC members and under exceptional circumstances, it may select someone who is not a member of the IC. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the IC.	C	<i>Category : SUBSTANTIVE</i> (10) NEPO (10 Jul 2018 9:11 AM) Could we specify what we mean by "exceptional circumstances" or add more precision?
13	The IC will select a Lead for each IC Sub-group from the from IC members and under exceptional circumstances, it may select someone who is not a member of the IC. The IC Lead is responsible for liaison between the IC and the IC Sub-group ensuring the IC Sub-group follows the guidance given by the ICIC and the IPPC .	P	<i>Category : EDITORIAL</i> (7) Sierra Leone (30 Jun 2018 7:21 AM)
15	The IC may determine that non-members outside experts are invited to attend an IC Sub-group meeting.	P	<i>Category : SUBSTANTIVE</i> (57) United States of America (31 Aug 2018 4:04 PM) Needs clarity on who these "non-members" are. Are they "invited experts"? Who suggests them, and based on what criteria?
15	The IC may determine that non-members are invited to attend an IC Sub-group meeting.	C	<i>Category : SUBSTANTIVE</i> (38) Kenya (29 Aug 2018 11:19 AM) There is need to describe the responsibilities of the non member. The circumstances for their invitation and roles should be well defined.
16	Contracting parties or <u>RPPO</u> organizations hosting a meeting may send up to <u>maximum</u> two representatives to attend a meeting.	P	<i>Category : SUBSTANTIVE</i> (8) Sierra Leone (30 Jun 2018 7:23 AM)

18	IC Sub-groups should meet virtually using E-mail, teleconferencing and other modern communication methods. Meetings should be planned well in advance, in consultation with the IC Sub-group Lead if possible. The IC Sub-group may meet face-to-face, subject to availability of funds.	C	<i>Category : SUBSTANTIVE</i> (39) Kenya (29 Aug 2018 11:28 AM) The IC sub-group should meet at least once a year
18	IC Sub-groups should meet virtually using E-mail, teleconferencing and other modern communication methods. Meetings should be planned well in advance, in consultation with the IC Sub-group Lead if possible Lead. The IC Sub-group may meet face-to-face, subject to availability of funds.	P	<i>Category : TECHNICAL</i> (28) Argentina (24 Aug 2018 1:28 AM) The IC Sub-group lead should be involved in planification of meetings.
18	IC Sub-groups should meet virtually using E-mail, teleconferencing and other modern communication methods. Meetings should be planned well in advance, in consultation with the IC Sub-group Lead if possible. The IC Sub-group may meet face-to-face, subject to availability of funds.	C	<i>Category : SUBSTANTIVE</i> (24) Cuba (16 Aug 2018 8:47 PM) En la Regla 6 definir el tiempo de antelación para planificar las reuniones.
18	IC Sub-groups should meet virtually using E-mail, teleconferencing and other modern communication methods. Meetings should be planned well in advance, in consultation with the IC Sub-group Lead if possible Lead. The IC Sub-group may meet face-to-face, subject to availability of funds.	P	<i>Category : SUBSTANTIVE</i> (21) Uruguay (16 Aug 2018 3:49 PM) The IC Sub-group lead should be involved in the planification of meetings.
18	IC Sub-groups should meet virtually using E-mail, teleconferencing and other modern communication methods. Meetings should be planned well in advance, in consultation with the IC Sub-group Lead if possible Lead. The IC Sub-group may meet face-to-face, subject to availability of funds.	P	<i>Category : TECHNICAL</i> (13) COSAVE (13 Jul 2018 2:03 PM) The IC Sub-group lead should be involved in planification of meetings.
19	IC Sub-group members should work according to their Terms of Reference and IC should be approved procedures.	P	<i>Category : SUBSTANTIVE</i> (17) Nepal (27 Jul 2018 4:58 AM)
19	IC Sub-group members should work according to their Terms of Reference and IC approved procedures Rules of Procedure.	P	<i>Category : EDITORIAL</i> (16) Eritrea (19 Jul 2018 2:24 PM) The Draft Rules of Procedure for the Implementation and Capacity Development Committee (IC) Sub-groups is well prepared
23	A report of each IC Sub-group meeting should be published on the IPP once approved by the rapporteur. Major discussion issues should be noted in the report and the rationale for conclusions should be recorded.	C	<i>Category : SUBSTANTIVE</i> (58) United States of America (31 Aug 2018 4:06 PM) The first sentence should also indicate that the report should be posted on the IPP within a specified timeframe, such as within 30 days of the close of the meeting.
25	Out of session updates may be requested as necessary. <u>An update should be presented to the IC by the IC Lead for each IC Sub-group at the May IC meeting, advising the IC of the specific actions that they are requested to take.</u>	P	<i>Category : TECHNICAL</i> (9) Sierra Leone (30 Jun 2018 7:25 AM)

	<p><u>Out of session updates may be requested as necessary.</u></p> <p><u>A report of each IC Sub-group meeting should be published on the IPP once approved by the rapporteur. Major discussion issues should be noted in the report and the rationale for conclusions should be recorded.</u></p>		
27	English should be the working language of IC Sub-group.	C	<p><i>Category : SUBSTANTIVE</i> (34) NEPPO (27 Aug 2018 12:09 PM) The use of English only will penalize other countries representatives even very qualified. Efforts should be done at this level.</p>
29	Amendments to these Rules of Procedure shall be approved by the IC.	C	<p><i>Category : TECHNICAL</i> (45) Sri Lanka (29 Aug 2018 8:13 PM) For SC the amendments need to be approved by CPM. Is this not applied to IC?</p>
29	Amendments to these Rules of Procedure shall be approved by the IC.	C	<p><i>Category : SUBSTANTIVE</i> (40) Kenya (29 Aug 2018 11:46 AM) Rule 11. Duration of the Sub-group</p> <p>The duration should be determined by the terms of reference</p>
29	Amendments to these Rules of Procedure shall be approved by the ICCPM .	P	<p><i>Category : TECHNICAL</i> (29) Argentina (24 Aug 2018 1:28 AM) Decisions on RoP should be approved by the CPM.</p>
29	Amendments to these Rules of Procedure shall be approved by the ICCPM .	P	<p><i>Category : SUBSTANTIVE</i> (22) Uruguay (16 Aug 2018 3:50 PM) Decisions on RoP should be approved by the CPM.</p>
29	Amendments to these Rules of Procedure shall be approved by the ICCPM .	P	<p><i>Category : TECHNICAL</i> (15) COSAVE (13 Jul 2018 2:18 PM) Decisions on RoP should be approved by the CPM.</p>