



IC Action list ¹(2018-11-09)

	IC added to action list	Para#	Category-1	Category-2	Description of tasks	Status ²	Notes	IC Lead	Other participants	IPPC Secretariat Lead
1	2018-05	31	Surveillance	Support Pilot programme on pest surveillance and emerging pests	Chris to evaluate the Implementation Programme on Surveillance (CPM-10 (2015) initiated Pilot) and to develop a joint document with the support of the IPPC Secretariat.	Done		Chris	Sam	Sarah
2	2017-12	83(2)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To provide material if available related to surveillance and to the three example pests considered in the pilot programme framework	In progress		Chris		Sarah
3	2017-12	83(1)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To consider providing inputs on emerging pests, in coordination with their NPPOs	Delayed		Chris		Sarah
4	2017-12	83(3)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To share surveillance training and technical resource materials with the Secretariat	Delayed		Chris		Sarah

¹ This table was extracted from the online IC Action list in Google document and Category-1, IPPC meetings are not included in this table.

² Concept (Future work without specific dates); Planned (Future work with start dates and due date); In progress (Ongoing); Delayed (The original plan was to be done immediately but postponed); Cancelled; Done

5	2018-05	15	Call for topics	IC review of submitted topics	To review/analyse submissions from the first call	Concept	in 2018 November meeting	Chris	Olga, Faith	Masumi
6	2018-05	15	Call for topics	IC review of submitted topics	To prepare Recommendations reviewed by committees and submitted to Task Force	Concept	-	Chris	Olga, Faith	Masumi
7	2018-05	20	Call for topics	Task force on Topics	IC members attending the TFT meeting to share lessons learnt while working on submissions for the Call for Topics Standards and Implementation	Concept	-	Chris	Olga, Faith	Masumi
8	2018-05	15	Call for topics	Task force on Topics	TFT to finalise and present recommendations to CPM	Concept	-	Chris	Olga, Faith	Masumi
9	2017-12	45(5)	Call for topics	Task force on Topics	The IC Chair and Task force Chair (Bureau representative) to arrange the Focus Group for the Call for topics to revise the current topics submission form	Done	An email was sent to the FG members. The FG dissolved. The submission form was developed by the IPPC Secretariat and shared via IPP.	Olga		Masumi
10	2017-12	45(4)	Call for topics	Task force on Topics	To arrange for the FG to prepare a presentation on the "Call for topics: standards and implementation" process to be delivered possibly during the CPM 13 and Regional Workshops	Done	A presentation to be developed for the RWs by June 2018	Olga		Masumi

11	2018-05	41(5)	Communication and Advocacy	Support IYPH	The IC Lead on IYPH to organize a virtual meeting with the IC IYPH group members to have further discussions on the support to the IYPH and develop a draft plan with relevant budgeting. The outcomes are to be reported to the IYPH StC and IST, SPG October and IC November meetings.	Delayed	Partipated to 4th IYPH StC meeting on April 23-25	Dominique	Chris, Kenneth	Sarah
12	2018-05	41(2)	Communication and Advocacy	Support IYPH	The IPPC Secretariat to provide the IC members with an information kit on the IYPH to assist them in helping to ensure the UN proclamation for the IYPH is successful.	Done		Dominique	Chris, Kenneth	Sarah
13	2018-05	41(3)	Communication and Advocacy	Support IYPH	The IPPC Secretariat to provide a general factsheet on IYPH being developed by StC and IPPC Secretariat to the IC for comments.	Done		Dominique	Chris, Kenneth	Sarah
14	2018-05	41(4)	Communication and Advocacy	Support IYPH	IC members should work at a national level to help ensure that their UN representatives (particularly those present at the UN meeting in New York) are aware of and support the UN proclamation for the IYPH	Done		Dominique	Chris, Kenneth	Sarah
15	2018-05	39	Communication and Advocacy	Support IYPH	After the analysis of the Implementation Programme on Surveillance, a project proposal could be developed based on the results of analysis possibly to inform the programme of the IYPH.	Concept	-			
16	2018-05	54(1)	Cooperation IC/SC	Areas for collaboration	The IC to provide ideas to the SC and IC representatives for collaboration as well as comments	Done	Email has been sent to the IC	Chris	Sam	Sarah

					on the SC proposed areas for collaboration by 31 July.		members from Chris.			
17	2018-05	54(2)	Cooperation IC/SC	Areas for collaboration	The SC and IC representatives to draft a formal draft paper on collaboration based on the comments to be presented to the IC and SC November meetings.	In progress		Chris	Sam	Sarah
18	2017-12	30	Cooperation IC/SC	Areas for collaboration	The Secretariat to request the SC to share their work plan to allow for identification of areas of collaboration	Done		Sam		Sarah
19	2018-05	117	Cooperation IC/SC	Areas for collaboration	IC agreed to share the IC work plan with the SC	Concept		Sam		Masumi
20	2018-05	54(3)	Cooperation IC/SC	Areas for collaboration	The RPPO representative to the IC present information on RPPOs experiences on I&CD actions to the November IC meeting.	Delayed	did not attend TC-RPPO	Stephanie		Sarah
21	2017-12	39(4)	Cooperation IC/SC	Attendance of IC member in SC meetings	Chris to attend May and November 2018 meeting to understand the role of IC participation and to present on the IC	Concept	-	Chris	Sam	Masumi
22	2018-05	22(4)	Cooperation IC/SC	Commodity and Pathway Standards	The Secretariat to provide propose changes to the ToR of a Focus Group (FG) on Commodity and Pathway Standards to the Bureau	Done	The proposed changes were discussed at 2018 June Bureau	Dominique		Brent

	2018-05	22(2)	Cooperation IC/SC	Commodity and Pathway Standards	The IC representative to be involved in the FG should bring up the issue of the benefits of communication consultant in the FG	Done	This was not deemed necessary at the meeting as good progress was made and FG rapidly came up to an understanding of what CPS would look like. Communication consultant may become a necessity later down the road.	Dominique		Brent
23	2017-12	45(1)	Cooperation IC/SC	Framework for Standard and Implementation	The Framework for Standards and Implementation to be made more comprehensible by providing a summary for CPs to use as a reference	In progress		Yuji		Masumi
24	2017-12	32(2)	Cooperation IC/SC	Framework for Standard and Implementation	To task the Joint Task Force on the "Call for topics : standards and implementation" to use the framework for standards and implementation and start considering how to improve it	Done	The CPM 13 thought that the IC and SC should work on the Framework	Yuji		Masumi

							and it is not the TFT task. IC nominated a rep to work on it.			
25	2017-12	38	Cooperation IC/SC	IC-SC Joint work programme for 2019	To develop SC and IC joint work plans	Delayed				Sarah
26	2018-05	63(2)	Cooperation IC/SC	Role of the SC and RPPO representatives	To consider the role of the SC and RPPO representatives within the IC and to forward to the SC and TC - RPPOs for finalizing.	Concept		Sam	Stephanie	Alejandra
27	2017-12	91(2)	CPM recommendations	Support the IPPC Secretariat on recommendations on aquatic plants	To develop a message/presentation to raise awareness on aquatic plants for 2018 RW	Done				Sarah
28	2017-12	87(3)	CPM recommendations	Support the IPPC Secretariat on recommendations on pest diagnosis	The RPPOs representative to investigate possibilities to translate the IPPC guide on diagnostics in Spanish and report back	In progress		Stephanie		Ketevan
29	2017-12	87(1)	CPM recommendations	Support the IPPC Secretariat on recommendations on pest diagnosis	The implementation of the recommendation on the importance of pest diagnosis to be part of the IC work programme.	Cancelled	This needs further discussion to make the process clear and to wait for IRSS study.			Ketevan
30	2017-12	84	CPM recommendations	Support the IPPC Secretariat on recommendation	The Sub-group to review the questionnaire developed to assist to collect information on pest diagnosis related issues	Delayed				Ketevan

				s on pest diagnosis						
31	2017-12	56(1)	DAS	Dispute Avoidance and Settlement Sub-group (2018)	To create an IC sub-group on dispute avoidance and settlement. The sub-group will develop its ToR.	In progress	-			Shoki
32	2017-12	56(2)	DAS	Dispute settlement ad hoc sub-group	The IC will function as the dispute settlement committee and ad-hoc groups will be formed as cases are brought for its consideration.	Done	IC decided that IC Sub-group on Dispute Avoidance and Settlement will fulfill this role	Stephanie		Shoki
33	2018-05	NON E	DAS	IC Sub-group on Dispute avoidance and settlement	re-initiate EU/South africa dispute process	Concept	-	Stephanie		Shoki
34	2017-12	56(3)	DAS	Oversee the dispute settlement procedure	To provide draft amendments to IC of the revised version of the current dispute settlement procedures for discussion at the May 2018 IC meeting	Delayed		Stephanie		Shoki
35	2017-12	56(4)	DAS	Oversee the dispute settlement procedure	The RPPO representative to collect and share relevant materials on dispute settlement and avoidance from NAPPO and other RPPOs	In progress	will present short oral report during IC Nov.	Stephanie		Shoki
36	2017-12	52	DAS	Promote dispute avoidance	To develop materials to be used for the promotion of dispute avoidance, and the new materials should not duplicate the WTO guidelines.	Delayed		Stephanie		Shoki

37	2018-05	89(4)	DAS	ToR of the IC Sub-group on Dispute avoidance and settlement	To send the ToR of the Sub-group on Dispute avoidance and settlement for consultation, from 1st July to 30th August, once approved by the IC.	Done		Stephanie		Shoki
38	2018-05	89(3)	DAS	ToR of the IC Sub-group on Dispute avoidance and settlement	To use an e-decision to make a final decision on the ToR of the IC Sub-group on Dispute avoidance and settlement	Done	31 May to 14 June	Stephanie		Shoki
39	2017-12	77(3)	e-Commerce	Support IPPC e-commerce initiatives	To review materials on e-Commerce developed by contracting parties inter alia by Australia to be posted on the phytosanitary.info website	Concept		Chris		Sarah
40	2017-12	77(3)	e-Commerce	Support IPPC e-commerce initiatives	To share materials on e-Commerce developed by contracting parties inter alia by Australia with the IC for review and post them on the Phytosanitary.info website	Concept		Chris		Sarah
41	2017-12	77(4)	e-Commerce	Support IPPC e-commerce initiatives	To use Australian gap analysis on e-Commerce for IPPC purposes	Concept		Chris		Sarah
42	2017-12	77(8)	e-Commerce	Support IPPC e-commerce initiatives	To collaborate with FAO food safety colleagues working on e-Commerce for better synergies	In progress	Waiting for the go-ahead (financial commitment, staff hiring, etc.)	Dominique		Sarah
43	2017-12	77(9)	e-Commerce	Support IPPC e-commerce initiatives	To seek more clarity on the risk assessment undertaken by three sisters and World Customs Organization (WCO) on activities related to e-Commerce	In progress		Dominique		Sarah

44	2017-12	77(5)	e-Commerce	Support IPPC e-commerce initiatives	To consider e-Commerce related activities in their respective regions and to provide materials to the IPPC Secretariat	Concept		Dominique	Chris	Sarah
45	2017-12	77(6)	e-Commerce	Support IPPC e-commerce initiatives	To issue a call for collecting e-Commerce related technical resources	Concept		Dominique		Sarah
46	2017-12	77(7)	e-Commerce	Support IPPC e-commerce initiatives	To arrange the virtual meeting of stakeholders on e-Commerce to be convened to identify lack of technical resources and plan for the coordinated development of resources (factsheet, publication, video, etc.) targeting different audience	Concept		Dominique		Sarah
47	2017-12	74(1)	e-Phyto	Support e-Phyto implementation	The IPPC Secretariat to provide updates on e-Phyto development to the IC meetings	Concept		Dominique		Masumi

48	2017-12	74(2)	e-Phyto	Support e-Phyto implementation	To start defining ePhyto related awareness raising and capacity development programme	Delayed	The CPM-13 (2018) gave clear guidance to the ePhyto Steering Committee to continue its role in building capacity and facilitating the implementation activities related to ePhyto. The IC will not work on ePhyto until requested to do so by CPM.	Dominique		Masumi
49	2017-12	100(4)	I & CD Resources	Implementation activities by RPPOs	The RPPOs representative to share NAPPO training materials on ISPM 38 when available	In progress	Agenda still under development; will be shared in Dec.	Stephanie		Ketevan
50	2018-05	116	I & CD Resources	Implementation activities by RPPOs	The agenda on the COSAVE workshop on the implementation of ISPM 38 in 2019 to be shared with the IC.	Delayed	Masumi will receive on Nov. 7	Stephanie		Ketevan

51	2017-12	94	I & CD Resources	IPPC guides and training materials	To provide updates on the Risk Communication, Risk management and Pest Risk Free Area guides being developed in the next IC meeting	In progress	Planned in 2018 November meeting	Stephanie		Ketevan
52	2017-12	66(2)	I & CD Resources	Other partners in Implementation activities	To study the proposal of IAGPRA and IPRRG and their possible merger and inform the IC on potential cooperation mode and relationship with them	Delayed				Sarah
53	2018-05	34(1)	I & CD Resources	Support IPPC Regional Workshop	The IC to provide suggestions for the Bureau paper on IPPC regional workshops.	Done				Sarah
54	2018-05	34(2)	I & CD Resources	Support IPPC Regional Workshop	The SC representative to the IC to consolidate suggestions of the SC members for the Bureau paper on IPPC regional workshops.	Done				Sarah
55	2018-05	23(2)	I & CD Resources	Support IPPC Regional Workshop	The IC to provide support for the development of the RWs materials.	Done				
56	2018-05	50(1)	I & CD Resources	Support Technical resources development	The IC to provide feedback to the IPPC Secretariat on eLearning course 'Introduction to the International Plant Protection Convention'.	In progress		Stephanie		Ketevan
57	2018-05	50(2)	I & CD Resources	Support Technical resources development	IC requested IST to inform the IC on any implementation or capacity development materials being developed.	Done				

58	2017-12	22	IC Management	Develop M&E for IC	The IC members noted that IPPC activities on the Sea Containers Task Force, and the monitoring and evaluation (M&E) systems should be reflected in the new IC work programme.	Delayed				
59	2017-12	113(1)	IC Management	Develop Procedure manual for IC	IC members to draft specific sections for the procedural manual	Done	An email was sent to assigned IC members on 31 May.	Dominique		Alejandra
60	2018-05	124(2)	IC Management	IC actions	IC to use the proposed spread sheet for the IC actions	In progress		Olga		Masumi
61	2018-05	124(3)	IC Management	IC actions	The Secretariat to populate the IC action list (spreadsheet)	In progress		Olga		Masumi
62	2017-12	39(3)	IC Management	IC actions	To develop the IC priorities before embarking on the development of the joint IC/SC work plan	Concept	IC to use the proposed spread sheet for the IC work plan for reporting	Olga		Masumi
63	2018-05	124(4)	IC Management	IC actions	The Secretariat to share the IC actions online and give access to IC members	Done		Olga		Masumi

64	2018-05	124(5)	IC Management	IC actions	The IC to have the review of the IC actions as a standing agenda point.	Concept		Olga		Masumi
65	2017-12	Appendix 4	IC Management	IC meeting administration (develop meeting agenda; experts nomination; logistics; etc.)		Concept		Olga		Alejandra
66	2018-05	63(1)	IC Management	IC ToR and RoP	IC to aggregate suggestions for the improvement of the IC ToR and RoP, as well as practical experience with the IC working processes before submitting them for the changes to the ToR and RoP of the IC to the CPM.	Concept		Olga		Brent
67	2017-12	Appendix 4	IC Management	Maintain Procedure manual for IC	The Procedure Manual should be maintained	Delayed				Masumi
68	2018-05	129	IC Management	Observers for IC meetings	The following observers will be invited: FAO regional officers, STDF, WB, IICA, CABI, EC.	Concept		Olga		Brent
69	2017-12	Appendix 4	IC Management	Support IPPC resource mobilization plan		In progress		Olga		Brent

70	2017-12	36(2)	IC Strategy	Develop Implementation and Capacity Development Strategy	To add development of the 'Implementation and Capacity Development Strategy' into the annual IC work programme	Delayed	Waiting for the setting of the IPPC Strategic Framework 2020-2030	Olga		Brent
71	2017-12	14(3)	IC Strategy	Provide comments for IPPC Strategic Framework 2020-2030	The IC Champion to review the IC members individual comments and submit the consolidated set of comments by 15 August to the IPPC Secretariat and post in the OCS.	Done		Sally		Masumi
72	2018-05	14(2)	IC Strategy	Provide comments for IPPC Strategic Framework 2020-2030	The IC members to provide comments by 15 July 2018.	Done	-	Sally		Masumi
73	2018-05	77	IC Strategy	Provide comments for IPPC Strategic Framework 2020-2030	The PCE should be integrated in the IPPC Strategic Framework 2020-2030	Done		Sally		Masumi
74	2018-05	14(1)	IC Strategy	Provide comments for IPPC Strategic Framework 2020-2030	The IPPC Secretariat to open eForum on the IC work area on 15 June for IC comments.	Done	-	Sally		Masumi
75	2018-05	14(4)	IC Strategy	Provide comments for IPPC Strategic Framework 2020-2030	The Secretariat to post the compiled comments on the IPP.	Done	-			

76	2018-05	77(2)	PCE	Support PCE tool implementation	The PCE strategy to be developed to reflect components of the IPPC 2020 - 2030 Strategic Framework.	Done	IC to provide comments by 15 July	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
77	2018-05	80(2)	PCE	Support PCE tool implementation	The outcomes of the IC Team to develop the PCE strategy to be reported to the IC November 2018 meeting and shared with the SC for comments.	Done		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
78	2018-05	80(3)	PCE	Support PCE tool implementation	The PCE Strategy to be reported to CPM.	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
79	2018-05	77(3)	PCE	Support PCE tool implementation	The promotion of the PCE to be undertaken through FAO regional offices and RPPOs.	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
80	2018-05	77(4)	PCE	Support PCE tool implementation	A table to be developed by the IC working group to demonstrate the relevance of the PCE outcomes to donors (benefits aligned to donors objectives).	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
81	2018-05	77(5)	PCE	Support PCE tool implementation	Case studies to be accumulated and used for promotional purposes.	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
82	2018-05	77(6)	PCE	Support PCE tool implementation	To employ a regional approach to inform countries of each region on the PCE related work and outcomes of its application.	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
83	2018-05	77(7)	PCE	Support PCE tool implementation	Bilateral cooperation - developed countries providing funds for their exporting partners.	Concept		Magda	Olga, Francisco	Sarah

									o, Mekki, Fitzroy	
84	2018-05	77(8)	PCE	Support PCE tool implementation	Nationally funded projects, including through loans	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah
85	2018-05	77(9)	PCE	Support PCE tool implementation	To transparently demonstrate the cost of the PCE application and expenditure versus benefits to enable NPPOs to encourage central government to invest, industries to subsidize the PCE application and donors to fund.	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah
86	2018-05	77(10)	PCE	Support PCE tool implementation	The PCE modules to be reviewed and rethought by an expert group (to be established) having experience in conducting PCEs and on the basis of feedback from countries that conducted the PCE.	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah
87	2018-05	77(11)	PCE	Support PCE tool implementation	Indicators to evaluate the impact and outcomes of the PCE application and success of the process to be developed.	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah
88	2018-05	77(12)	PCE	Support PCE tool implementation	A new environmental module to be developed through an expert group (to be established).	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah
89	2018-05	77(13)	PCE	Support PCE tool implementation	PCE online tool to be moved to a new platform.	Concept		Magda	Olga, Francisc o, Mekki, Fitzroy	Sarah

90	2018-05	79	PCE	Support PCE tool implementation	The SC representative suggested assessing the effectiveness of the current approach to ensure that all PCEs are implemented in the same way.	Concept		Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
91	2018-05	45(4)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	The IPPC Secretariat should provide a dashboard for the projects the IFU was working on to help IC members understand the progress being made.	In progress		Chris		Sarah
92	2018-05	45(3)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	Bureau representative to the IC to request the Bureau guidance on how the IC will be involved in the China SSC project.	Done	Discussed in 2018 June Bureau meeting	Chris		Sarah
93	2018-05	101(1)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	The IPPC Secretariat to provide updates on the projects the IFU is involved in to the IC November 2018 meeting for information	Concept		Chris		Sarah
94	2018-05	45(2)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	Future implementation and capacity development projects should be evaluated and selected based on their anticipated global impact.	Concept		Chris		Brent
95	2018-05	44	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	The secretariat agreed to circulate the agenda of the High level symposium 'One Belt One Road'.	Concept		Chris		Sarah

96	2018-05	126	Projects	IC role on projects	An IC member suggested that the CPM be requested to clarify the IC role in regards to projects. Chris to develop a paper on this subject for IC consideration at their November 2018 meeting.	In progress		Chris		Brent
97	2018-05	96	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	To modify the draft project template to reflect project timing, milestones, personnel and RPPO activities	Done		Chris		Sarah
98	2018-05	101(3)	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	To draft a strategy on how the IC works with implementation and capacity development projects to be presented to the IC November 2018 meeting	In progress		Chris	Mamoun, Dilli	Sarah
99	2018-05	100	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	The IC needs to have a list of ongoing IPPC Secretariat projects, be updated on them	In progress		Chris		Sarah
100	2017-12	60	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other	To have further discussion to determine the criteria for the inclusion to observers from certain IC meeting sessions	In progress		Chris		Sarah

				101 relevant partners)						
101	2017-12	61(2)	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	To invite observers and donors to report on project implementation in the IC November meetings	Done	The following observers will be invited: FAO regional officers, STDF, WB, IICA, CABI, EC.	Chris		Sarah
102	2017-12	Appendix 4	SG IRSS	Advise on the IPPC M&E framework		Delayed				
103	2018-05	94(3)	SG IRSS	Members of IC Sub-group on IRSS	The Secretariat to ask the TC-RPPOs and Bureau to select a representative to be a member of the IC Sub-group on IRSS	Done	Juliet Goldsmith from CAHFSA	Stephanie	Marica	Orlando
104	2018-05	Appendix 4	SG IRSS	Review IRSS work programme and activities	IC to provide ideas for IRSS activities	Done	eForum is now closed. Summary of comments under development.	Dominique	Sam, Sally, Francisco, Dilli	Orlando
105	2018-05	94(7)	SG IRSS	Review IRSS work programme and activities	To solicit ideas for IRSS activities from the Bureau through its Representative for consideration by the IC.	Done	Comments were received and incorporated.	Dominique		Ketevan

106	2018-05	94(6)	SG IRSS	Review IRSS work programme and activities	The SC representative to solicit ideas for IRSS activities from the SC for consideration by the IC	Done		Sam		Janka
107	2018-05	94(5)	SG IRSS	ToR of IC Sub-group on IRSS	ToR of the IC Sub-group on IRSS to be submitted for consultation from 1 July-30 August 2018	Done	Comments from consultation were incorporated into the ToR and ready for revision by the IC at the Nov meeting.	Dominique	Sam, Sally, Francisco, Dilli	Orlando
108	2018-05	72(8)	SG SCTF	Support Sea containers work programme	The IC to recommend to the CPM that the dedicated relevant resources to be allocated to the SCTF.	Concept		Olga	Mamoun	Ketevan
109	2017-12	71	SG SCTF	Support Sea containers work programme	The North American Sea Containers initiative and the anticipated development of related materials. Those could be shared with the SCTF.	Concept		Stephanie	Mamoun	Ketevan
110	2018-05	84(3)	Team NRO	Oversee the NRO work programme	Progress report from the NROs IC team will be presented to the IC November 2018 meetings	In progress		Sally		Dorota
111	2017-12	51(3)	Team NRO	Oversee the NRO work programme	The NRO Sub-group to develop its ToR, working procedures and work programme according to priorities set by CPM-11	Done	This will be consulted by the team	Sally		Dorota
112	2018-05	Appendix 9	Team NRO	Oversee the NRO work programme	The IPPC Secretariat presents an annual report to the IC in May of each year outlining the NRO activities that have been completed	Concept		Sally		Dorota

113	2017-12	Appendix 4	Team NRO	Promote NRO		In progress		Sally		Dorota
114	2017-12	108(5)	Web resources	Contributes resources	To review technical resources submission, review and posting processes and criteria after the final structure and content of the phytosanitary resources page is decided	Delayed		Stephanie	Dominique, Sally, Yuji, Mamoun	Ketevan
115	2017-12	113(9)	Web resources	Contributes resources	To issue the call for contributions on the development of technical resources	Delayed		Stephanie	Dominique, Sally, Yuji, Mamoun	Ketevan
116	2018-05	112(1)	Web resources	Guides and training material	The IPPC Secretariat to make IPPC eLearning courses and guides available to users as soon as possible on the IPP.	Done		Stephanie	Dominique, Sally, Yuji, Mamoun	Ketevan
117	2017-12	108(7)	Web resources	Design the IPP Implementation and capacity development pages	To investigate whether UK could provide a specialist IT resource to support the update and redesign of the Phytosanitary Resources website	In progress		Sam	Chris, Sally, Francisco and Ngatoko	Masumi
118	2017-12	108(4)	Web resources	Design the IPP Implementation and capacity development pages	To organize conference calls with the IC members to agree on the IPP implementation pages and Phytosanitary Resources website structure	Delayed		Sam	Chris, Sally, Francisco and Ngatoko	Masumi
119	2017-12	108(7)	Web resources	Design the IPP Implementation and capacity development pages	To update the IC on the Phytosanitary treatment search tool	Concept	Updates to be provided in 2018 November meeting	Sam	Chris, Sally, Francisco and Ngatoko	Masumi

120	2018-05	106(2)	Web resources	Design the IPP Implementation and capacity development pages	The Team to work with the Secretariat to improve the interface and content of the IPP I&CD pages	In progress		Sam	Chris, Sally, Francisco and Ngatoko	Masumi
121	2018-05	112(3)	Web resources	Developong of a strategy and policy on Phytosanitary Resources	The Team to work on a strategy and policy as well to consider how phytosanitary resources should be structured	In progress		Stephanie	Dominique, Sally, Yuji, Mamoun	Ketevan