



Food and Agriculture  
Organization of the  
United Nations



International  
Plant Protection  
Convention

# **REPORT**

## **CPM Bureau Meeting**

**Rome, Italy**  
**8 and 12 October 2018**

**IPPC Secretariat**

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## 1. Opening of the Meeting

[1] The Commission on Phytosanitary Measures (CPM) Chairperson Mr Francisco Javier TRUJILLO ARRIAGA and the International Plant Protection Convention (IPPC) Secretary Mr Jingyuan XIA opened the meeting and welcomed CPM Bureau members and participants from the IPPC Secretariat.

## 2. Meeting Arrangements

[2] The IPPC Secretariat provided information about meeting arrangements.

### 2.1 Adoption of the Agenda

[3] The Chairperson requested that an agenda item to discuss the SOP on programme planning and budgeting be added.

[4] Other agenda items were added under Any Other Business:

- The Comité Regional de Sanidad Vegetal del Cono Sur (COSAVE) note on the suspension of funding for participation in IPPC meetings
- Legal advice to revise the Terms of Reference and Rules of Procedure (RoP) of the IPPC Implementation and Capacity Development Committee (IC)
- Sea Containers Task Force coordinator
- 2019 Financial Committee (FC) meeting: two-day meeting to be held in June 2019
- Language interpretation requests at the Standards Committee (SC) meetings.

[5] The Bureau adopted the agenda and added the proposed items (Appendix 1).

## 3. Administrative Matters

### 3.1 Documents List

[6] This list of documents was presented (see Appendix 2).

### 3.2 Participants List

[7] Mr Gamil Anwar Mohammed RAMADHAN, Bureau member for the Near East region was not able to attend the meeting. The participants list was adjusted accordingly as presented in Appendix 3.

### 3.3 Local Information

[8] Local information was provided in the document<sup>1</sup> shared with Bureau members.

## 4. Review of 2018 June Bureau Report

[9] The Bureau reviewed the actions points from their 2018 June meeting, and noted progress made by the IPPC Secretariat and Bureau members in addressing all points. In relation to the dispute settlement between South Africa and the European Union (EU), the IPPC Secretariat informed that a follow up letter was sent to the EU on 25 June 2018, and that the EU response was received on 23 July 2018, with revised TORs for updated RoPs that were shared with South Africa on 3 August 2018, with the deadline of 15 September 2018. South Africa subsequently replied on 13 September 2018, stating that they were not in the position to comment on the EU proposal, and requesting an extension. The IPPC Secretariat suggested 30 October as a deadline, but did not receive a response until the Bureau meeting.

[10] The Bureau:

1. *Noted* progress made since the last meeting;
2. *Requested* to have an update on South Africa-EU case at its December 2018 virtual meeting.

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<sup>1</sup> Local information document: <https://www.ippc.int/en/publications/1034/>

## 5. Update from the IPPC Secretariat

- [11] The IPPC Secretary informed the Bureau about changes in the IPPC Secretariat's structure in accordance with the IPPC Secretariat enhancement evaluation.
- [12] The Integration and Support Team (IST) is being re-organized; dispute avoidance and settlement has moved to the Implementation and Facilitation Unit (IFU); a task force has been established for Monitoring and Evaluation (M&E) of the IPPC Secretariat; the leadership of units has been strengthened, with Adriana MOREIRA as Standard Setting Unit (SSU) lead assistant, Sarah BRUNEL as IFU lead assistant and Mirko MONTUORI as IST lead assistant. The IPPC Secretariat is negotiating with FAO management to have the current nine staff posts which are supported by regular programme funds increased to eleven staff posts.
- [13] The IPPC Secretary pointed out the importance of external collaboration and that the IPPC Secretariat has a vast list of activities and liaises with several organizations. It was mentioned that a list of key external collaboration focal points was developed, composed of 35 organizations and is available on the IPP.<sup>2</sup>
- [14] The IPPC Secretary made a presentation on resource mobilization and highlighted the major results of 2018. Contributions to the Multi Donor Trust Fund (MDTF) have increased.
- [15] In conclusion, the IPPC Secretary pointed out that, because of recent FAO HR rules, it will be harder to hire consultants and Personnel Service Agreement (PSA) subscribers and there may be less stability for IPPC staff. Countries are thus urged to contribute to the MDTF to make it possible to hire short-term and project post professionals. He also suggested that Contracting parties (CPs), Regional Plant Protection Organizations (RPPOs), Bureau and Financial Committee (FC) members should actively promote the establishment of the IPPC sustainable funding mechanism to support IPPC resource mobilization activities.

## 6. Report of the Financial Committee Meeting

- [16] The Chairperson of the FC presented the main outcomes of the FC meeting held on the same day. He recognized the excellent work being done by the IPPC Secretariat in increasing the transparency of the IPPC budget (e.g. with consultants now considered as an HR rather than operational cost).
- [17] He also reminded the CPM Bureau that any new activities proposed to the CPM should include a breakdown of their funding implications. Indeed, at the June 2018 FC meeting, it was suggested that all proposals should include a template for financial planning to help the CPM understand their financial implications. The template is being developed by the FC and will include links to the strategic framework, HR and operational resource requirements, timeframes, and the anticipated funding source. The FC's review criteria for such proposals should include: prioritization considerations, their impact on existing work and resources, and any contingency measures (e.g., alternative sources of funding) to minimize impact.
- [18] The commitment for funding the registration of the ISPM 15 logo ends this year, but as this is an important activity, the commitment of funds for registering and renewing registrations will be included in the next budget.
- [19] The Bureau asked the IPPC Secretariat to prepare an information package for new incoming CPM Bureau and FC members to assist them in adapting to their roles and to maximize their immediate effectiveness in the FC.
- [20] It was noted that the 2020 budget is significantly different from normal annual budgets since financing of activities under the International Year of Plant Health (IYPH) has been included.

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<sup>2</sup> External cooperation page: <https://www.ippc.int/en/core-activities/external-cooperation/>

- [21] The FC and the IPPC Secretariat have developed a new Standard Operating Procedure (SOP) and have requested the CPM Bureau to review it. The SOP will be submitted to CPM for their advice and noting, but not for their approval or endorsement.
- [22] The FC proposed engaging a professional funding proposal writer to prepare a series of funding requests for the five-year investment plan. The aim is to receive an additional USD 10 million in funding over the next five years.
- [23] In relation to the decision to decrease funding for participation in IPPC meetings, the Bureau decided that the rationale that they discussed previously should be reiterated.
- [24] The FC Chairperson informed that there will be a full day FC meeting before the CPM. The Bureau suggested that the FC meet daily during the week of the CPM to evaluate the financial impact of CPM decisions, as required.
- [25] Further to the June FC meeting and the ongoing lack of availability of resources, the FC developed a recommendation on limiting the funding for participation in IPPC meetings to that required to establish a quorum. The FC felt that regional representation was also an important consideration. The FC recommended that available funding should be targeted towards developing country participation.
- [26] The Bureau:
1. *Noted* the report of the FC Chairperson.
  2. *Requested* the IPPC Secretariat to prepare an information package for new incoming CPM Bureau and FC members.
  3. *Asked* the FC Chairperson, in collaboration with the IPPC Secretariat to provide a template to cost out CPM decisions and suggested that the FC meet daily during the week of the CPM to evaluate their financial impact.
  4. *Decided* to limit funding for participation in IPPC meetings based on the criteria developed by the FC.

## 7. Preparation for the SPG of October 2018

- [27] The CPM Bureau noted that the Strategic Planning Group (SPG) agenda covered all the points that needed to be discussed. However, they requested that the SPG consider changing the order of points 7 (IPPC Strategic Framework for 2020-2030) and 9 (Commodity and Pathway Standards); moving the item on Fall Armyworm (FAW) after emerging pests; and starting the session with the Anti-Microbial Resistance (AMR) presentation.
- [28] The CPM Bureau noted that there is a need to better define the role of the IPPC regarding emerging pests. It is important not to raise expectations that the IPPC Secretariat can or will take direct action against emerging pests, and instead emphasize where the FAO will take action. The following items were discussed:
- i. Possible steps to be taken by the IPPC Secretariat relating to emerging pests; the IPPC Secretariat's role could be that of sharing information, and perhaps coordinating activities if resources permit, but Contracting Parties (CPs) should share any relevant information, as is contained in the text of the convention;
  - ii. Closer coordination among the IPPC Secretariat, FAO, National Plant Protection Organizations (NPPOs) and Regional Plant Protection Organizations (RPPOs);
  - iii. FAO regional and sub-regional plant protection officers could be considered as IPPC focal points in the regions;
  - iv. FAO's Agricultural Plant Production and Protection Division (AGP) can use the IPPC Secretariat's communication channels to transmit information on Fall Armyworm (FAW) and other pests to the IPPC community; and
  - v. International Standards for Phytosanitary Measures (ISPMs) relevant for emergencies and emerging pests.

- [29] It was noted that the IPPC Secretariat should be proactive in sharing information on FAW through the IPPC website. An International Conference on FAW will be held in late October 2018 and coordination with AGP will be needed. The IPPC Secretariat informed participants that a joint IPPC Secretariat and AGP meeting with FAO Regional and Sub-regional officers will be held during CPM-14 (2019) to strengthen the cooperation and coordination between HQ and Regional Offices.
- [30] The Bureau requested to include an item under AOB on third party accreditation as described in the Draft ISPM on the authorization of third party entities.
- [31] Regarding the International Year of Plant Health (IYPH) agenda item, the Bureau requested to clarify what contracting parties need to do to get funding. This is because funding for 2020 needs to be approved in 2019. The SPG should provide feedback on the proposed IYPH conference and the IPPC Secretariat 2020 work plan budget lines on the IYPH. The IPPC Secretariat noted that the IYPH budget of USD 600,000 covers the skeleton costs of global events, while the overall budget could be between USD 1.5 and 2 million.
- [32] An IYPH international steering committee will be formed by FAO after the IYPH is officially proclaimed by the UN General Assembly. A request should be made to the FAO Director-General to have the IPPC Secretariat strongly represented in the new steering committee.
- [33] In relation to the IPPC Strategic Framework (2020-2030), the Bureau agreed to use the following language: endorsement at CPM-14 (2019) and adoption at CPM-15 (2020).
- [34] The Bureau:
1. *Noted* that the Strategic Planning Group (SPG) agenda, with some proposed modifications.
  2. *Asked* the IPPC Secretariat to request the FAO Director-General to have the IPPC Secretariat strongly represented in the new IYPH steering committee.
  3. *Agreed* to use the following language when talking about the IPPC Strategic Framework (2020-2030): endorsement at CPM-14 (2019) and adoption at CPM-15 (2020).

## **8. Financial, Budgetary and Work Plan Issues**

### **8.1 Revision of work plan and budget of the IPPC Secretariat for 2019**

- [35] The new work plan has new features which will increase transparency and improve planning:
- Staff costs are broken down by teams.
  - It shows financial resources available of each team at any point in time.
  - Expenditures are mapped according to FAO cost types.
  - There is a clear division between human and non-human resources.
- [36] The Bureau noted a lack of funds to help participants attend IPPC meetings. It was stressed that in June 2018 the Bureau had already decided that it was the responsibility of CPs to pay for their participation in CPM and unplanned meetings, and that those who cannot fund themselves must contact the IPPC Secretariat directly, and the new criteria for funding participation to meetings will apply. Where travel will be arranged by the IPPC Secretariat, the IPPC criteria for funding will be followed. It was noted that for current members, the criteria for funding would be the same as those which applied during the moment of membership appointment (i.e. at the moment the person submitted the terms of commitment).
- [37] Regarding interpretation during Standards Committee (SC) meetings, the IPPC Secretariat pointed out that there may be requests for interpretation into additional FAO languages for future meetings. It was noted that in 2018, there were not enough funds allocated to cover the additional requests for interpretation (into Arabic and Chinese). The CPM Bureau stressed that interpretation of SC meetings should be ensured without discussion, as this was a CPM decision from years ago and part of the Terms of Reference and Rules and Procedures of the SC for the operation of its subsidiary body.

[38] It was noted that criteria for providing travel assistance is updated annually and posted on the IPP website.

[39] The Bureau:

1. *Agreed* that travels to Implementation Committee (IC) and Standards Committee (SC) meetings should be covered by IPPC regular budget, and that the IPPC criteria for funding should be followed.
2. *Stressed* that interpretation during SC meetings should be ensured, following provisions in the SC Terms of Reference and Rules and Procedures.

## 8.2 Discussion on the work plan and budget of the IPPC Secretariat for 2020

[40] The Bureau reviewed the work plan and budget of the IPPC Secretariat for 2020 and noted the new budget line dedicated to the IYPH. The Bureau also requested that CPs be informed at CPM-14 (2019) that, upon official proclamation of IYPH 2020 by the UN, a ministerial level meeting would be planned for CPM-15 (2020) and that CPs should start planning and budgeting for this level of meeting.

[41] The Bureau:

1. *Approved* the IPPC Secretariat work plan and budget for 2020.

## 9. Follow up Actions from Bureau Meeting June 2018

### 9.1 Update on the Task Force on Topics

[42] The Bureau was updated on the outcome of the Task Force on Topics (TFT) meeting. It was found to be very useful to review the combined submissions for topics. The outcome of the TFT will be submitted to both the SC and IC for comments, and then back to the TFT to consider. The TFT will then make a recommendation to CPM.

### 9.2 Update on the CPM Recommendation on Next Generation Sequencing

[43] The IPPC Secretariat introduced a set of documents and reminded participants that the topic on “The application of Next Generation Sequencing (NGS) technologies for plant pest diagnostics in a phytosanitary context” was proposed to be added to the IPPC work programme based on a CPM Recommendation by Australia, the European Plant Protection Organization (EPPO) and New Zealand<sup>3</sup> at CPM-13 (2018).

[44] In May 2018 the draft text for the CPM recommendation was submitted for consultation via the Online Commenting System (OCS) with a deadline on 15 August 2018<sup>4</sup>. The compiled comments are publically available on the IPP and a total of 158 comments were received, including 21 general comments. The IPPC Secretariat responded to the comments<sup>5</sup> (document 09\_Bureau\_2018\_Oct) and revised the draft CPM Recommendation<sup>6</sup> (document 10\_ Bureau\_2018\_Oct). The IPPC Secretariat invited the Bureau to consider the comments provided during the consultation period and discuss how to move forward with the draft<sup>7</sup>.

[45] It was pointed out that there were several comments received in the background section and that this section was not part of the CPM Recommendation. However, the IPPC Secretariat had proposed to include it as an appendix as it provides useful information to CPs. It was noted that several CPs fully supported the CPM recommendation, while others supported the recommendation with reservations and

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3 CPM-13 (2018) report: <https://www.ippc.int/en/publications/85963/>

4 Consultation on CPM recommendations: <https://www.ippc.int/en/core-activities/governance/cpm/current-consultations-for-cpm-recommendations/>

5 09\_ Bureau\_2018\_Oct

6 10\_ Bureau\_2018\_Oct

7 CPM Recommendation procedure: <https://www.ippc.int/en/core-activities/governance/cpm/cpm-recommendations-1/cpm-recommendations/recommendations-procedure/>



had suggestions for improving the text. However, one CP did not support it mentioning that, as with other new technologies, it had potential but also posed challenges; and that most of the recommendation points were beyond NPPOs' authority. Therefore, the CP asked to have a discussion on the CPM recommendation during CPM-14 (2019) prior to its adoption.

- [46] The Bureau emphasized that the main objective of this CPM Recommendation was to raise awareness about the technology, carefully noting that it is optional and that the CPM is not promoting it. It was agreed that the IPPC Secretariat should try to improve the text to ensure that its objective of raising awareness is clear, and not that the CPM is promoting the use of these technologies.
- [47] The Bureau was informed that the IPPC Secretariat would revise the draft CPM Recommendation and present it back to the Bureau for a final decision to be made during its December 2018 meeting.

### 9.3 Update on the IPPC Sea Containers Task Force

- [48] Regarding sea containers, as Canada has donated an additional USD 25,000 to the IPPC Secretariat to be allocated to the sea containers work, the tasks of the coordinator can now be delivered directly by the IPPC Secretariat. The Bureau asked the IFU lead to inform Maersk of this decision and thank them for their support.
- [49] Greg WOLFF noted that he may not be able to be the Bureau representative to the Sea Container Task Force (SCTF) after its next meeting. He will enquire about a possible substitute and report back by December.
- [50] The Bureau:

1. *Requested* the IFU lead to write a letter to Maersk, thanking them for their contribution and explaining that the IPPC Secretariat can now directly support the work of the SCTF.

### 9.4 Update on the IRSS Sub-group

- [51] The IFU lead gave a briefing on the progress of the selection of topics for the Implementation Review and Support System (IRSS) studies, stating that the IC needed to decide on which topics would be selected. The IPPC Secretariat was still waiting for the Bureau's feedback on suggested changes to the second cycle report.

### 9.5 Update on the IPPC Regional Workshops

- [52] Seven IPPC Regional Workshops were held in 2018, with good participation and fairly positive feedback from participants.
- [53] There was debate over whether to have one or two workshops in Africa: one in French and one in English. Some participants at the Regional Workshop (RW) in Africa expressed the need to have two groups to be able to better analyze documents in their respective languages.
- [54] The IPPC Secretary commented that the IPPC Regional Workshops were a useful forum for supporting the IPPC standard setting process and for helping to implement them. He also reported that FAO regional and sub-regional offices continue to be involved in the organization of IPPC Regional Workshops, in addition to RPPOs. He recalled that FAO regional and sub-regional plant protection officers will be invited to a meeting at FAO HQs after CPM-14 (2019), and their support to IPPC Regional Workshops will be discussed. He highlighted that there may be difficulty in coordinating more than one RW in Africa and that, although some participants felt two workshops would be better, other participants indicated that one workshop would help improve collaboration in Africa. He suggested to continue holding only one workshop and provide interpretation.
- [55] The participation in the workshops by SC and IC members was positive. One issue to consider is languages. For example the Central and Eastern Europe and Central Asia (CEECA) workshop was in Russian, which entailed translation costs.

[56] The IPPC Secretariat highlighted the importance of utilizing FAO regional and sub-regional plant protection officers as IPPC focal points in their respective regions to ensure their active engagement in the work of the IPPC Secretariat including IPPC regional workshops. It was suggested that a letter should be sent to FAO Assistant Director Generals (ADGs) in the regions to encourage regional plant protection officers to assist the IPPC Secretariat in this work.

[57] The CPM Bureau:

1. *Requested* the IPPC Secretariat to invite FAO regional and sub-regional plant protection officers to discuss their cooperation with IPPC Secretariat activities, preferably in a meeting to be held back to back with CPM-14 (2019).
2. *Agreed* that the date of the regional workshops could be changed and this should be discussed further with Regional Groups during the CPM-14 (2019).

## 10. Actions Arising from SPG

### 10.1 IPPC strategic framework 2020-2030

[58] The Bureau noted the good progress made during SPG discussions, that there were no pending issues, and that an updated version of the IPPC Strategic Framework (2020-2030) would be prepared by its drafters (Peter THOMPSON and Ralf LOPIAN) for presentation to CPM-14 (2019).

### 10.2 Updates on IYPH

[59] The IPPC Secretariat reported that work on the development of the IYPH logo and communication handbook would be initiated by the FAO Office for Corporate Communication (OCC) after IYPH is proclaimed by the UN General Assembly. Third parties may use these materials as long as they are not used for commercial purposes (such as sales or advertising of products and services). They cannot be used for corporate communications which are not related to the IYPH campaign. Sponsorship agreements should also observe this principle, although they may be allowed in some cases upon review by FAO.

[60] The Bureau requested the FC to consider the guidelines for the use of the logo and sponsorships at its next meeting.

[61] The CPM Bureau virtual meeting in December 2018 will discuss IYPH 2020 activities and funding, after it has been proclaimed.

[62] The CPM Chairperson reported the interest of Inter-American Institute for Cooperation on Agriculture (IICA) in supporting IYPH activities.

[63] The IPPC Secretary noted the need to widely share the news on the IYPH proclamation by the UN, considering that national budgets are usually allocated one year in advance in order for CPs to set aside resources.

[64] The IPPC Secretariat confirmed that once the year is proclaimed, a press release will be developed.

[65] It was suggested to include an item in the CPM plenary session which would review how CPs could provide contributions to the IYPH 2020. FAO should be involved to provide relevant direction. The IPPC Secretariat should engage with FAO to ensure proper preparations are made.

[66] The Bureau:

1. *Decided* to discuss the proposed International Conference on Plant Health to be held in 2020 at its next meeting.

### 10.3 IPPC Commodity and Pathway Standards

[67] The Chairperson of the Focus Group on Commodity and Pathway Standards, Ms Lois RANSOM will prepare a report for CPM-14 (2019), sharing relevant recommendations with the Bureau.

#### **10.4 IPPC Trade facilitation**

- [68] The Trade Facilitation action plan, and e-Commerce work plan and budget, were presented to the SPG. Mr Craig FEDCHOCK, ePhyto coordinator, also presented the ePhyto five-year plan. No significant changes were proposed and so these documents will be presented as they are to CPM-14 (2019).
- [69] The Bureau noted that ePhyto funding requires attention and that it may be possible to set up an ePhyto trust fund. This will be discussed at the ePhyto Steering Group (ESG) meeting in December 2018. A cost recovery programme will be considered to sustain ePhyto operations.

#### **10.5 IPPC Secretariat Five-year Investment Plan**

- [70] The IPPC Secretariat's five-year investment plan was presented to the SPG where there was general support for the plan. Nonetheless, MS Lois RANSOM will revise it based on the SPG's comments and it will be submitted to CPM-14 (2019).

#### **10.6 CPM chairperson's letters to ministers of contracting parties for the IPPC Multi-donor Trust Fund**

- [71] Based on comments from the SPG, the letter will be revised before the December 2018 Bureau meeting with the aim of increasing extra-budgetary contributions to the IPPC Secretariat, particularly for the IYPH.
- [72] The Bureau agreed that the CPM Chairperson would send a letter in February 2019 to IPPC contact points, who in turn would forward the letter to relevant ministers, and provide an alternative contact point in case the relevant minister is not the Minister of Agriculture.

#### **10.7 Review and Adjustments to Framework for Standards and Implementation**

- [73] The revised Framework for Standards and Implementation had been agreed upon by the SPG and would be presented to CPM-14 (2019) for endorsement.

#### **10.8 IPPC concept of emergency and emerging issues**

- [74] It is expected that the CPM will discuss and provide guidance on the mandate of the IPPC in emergencies and when there are emerging pests. The CPM will also discuss and provide guidance on how the potential allocation of funds might take place. The Friends of the CPM Chairperson may help develop this concept further at their next meeting.
- [75] It was suggested that a focus group could be formed to help define the concept of an emergency and emerging issues. The Bureau agreed that this could be considered during a friends of the chair meeting, provided that appropriate preparations are made.
- [76] The Bureau noted that developing a flowchart on the process of how to respond to emergencies in cooperation with other FAO Divisions would be useful.
- [77] The CPM Chairperson and Mr Greg WOLFF, with support from IPPC Secretariat, will develop ToRs for the Friends of the Chair and update the paper on "The Role of the IPPC in Relation to Plant Health Emergencies" for consideration by the Friends of the Chair meeting.
- [78] The Bureau noted the importance of raising awareness of the consequences of not reporting. This sometimes occurs even though several National Reporting Obligations (NRO) training programmes have been carried out.
- [79] The Bureau requested the CPM to provide guidance on the mandate of the IPPC in emergencies and emerging pests, taking account of the IPPC Secretariat's role in engaging with FAO; the possibility of a standing agenda item on emergencies; and consider extra-budgetary implications.

## 11. Preparation for CPM-14 (2019)

[80] The Bureau reviewed the CPM-14 (2019) agenda that was developed at the last 2018 June Bureau meeting.

### 11.1 Agenda

[81] The Bureau reviewed and revised the CPM-14 (2019) agenda which is provided in Appendix 5.

### 11.2 Possibility of opening message from the Minister of Agriculture of Mexico

[82] The Chairperson informed participants that Mexico will appoint a new Minister of Agriculture on 1 December 2018. The new minister will be invited to make an opening statement for CPM-14 (2019).

### 11.3 Identification of Keynote Speaker

[83] The Bureau decided to invite the EU Commissioner (DG SANTE) to be a keynote speaker at the opening of CPM-14 (2019).

### 11.4 Special sessions

[84] The Bureau considered the proposal for the CPM Special Topics Session programme on Plant Health and Capacity Development, to be held during the plenary session at CPM-14 (2019). They requested the IFU to lead the development of a proposed programme to be presented at the December 2018 Bureau meeting.

### 11.5 Side session and meetings preparation

[85] The Bureau reviewed and agreed to have the following CPM side sessions supported by the IPPC Secretariat as indicated:

Side session	IPPC Secretariat lead
Plant Health and Capacity Development	IFU
ePhyto	Craig FEDCHOCK
FAO Plant Health Programmes	Shoki AL-DOBAI
Commodity and Pathway Standards	SSU
Facilitating the safe trade of plant and plant products (Trade Facilitation Action Plan)	Craig FEDCHOCK

[86] The Bureau also agreed to hold a Friends of the Chairperson meeting on Anti-Microbial Resistance (AMR) and Plant health emergencies.

[87] The Bureau agreed to have these coordination meetings back to back with the CPM-14 (2019):

- IYPH 2020 Partners Coordination Meeting
- Strengthening the cooperation with FAO Regional and Sub-Regional Offices: Coordination meeting.

[88] It was also agreed to invite the International Atomic Energy Agency (IAEA) - FAO joint Division of Nuclear Techniques in Food and Agriculture to give a presentation on their work in reorganizing fruit fly standards under the agenda item: Successes and Challenges.

## 11.6 IPPC annual theme for 2019 (Plant Health and Capacity Development)

- [89] The Annual theme will be promoted at CPM-14 (2019) through a Special Topics Session, a Side Session and a keynote speech. There will also be an IPPC seminar at the SPG 2019 meeting; brochures on existing IPPC guides and the Phytosanitary Capacity Evaluation (PCE); and a dedicated web page in the IPP.
- [90] IPPC Capacity Development (CD) materials will be promoted at the 2019 IPPC Regional Workshops. SPG members were requested to share information about CD activities in their countries and region with the IPPC Secretariat.

## 12. Any Other Business

- [91] The IPPC Secretary presented the FAO-China South-South Cooperation Programme and its objective of facilitating the exchange of resources, technologies and innovation. The project focuses on strengthening the capacity of CPs to implement the IPPC and International Standards for Phytosanitary Measures (ISPMs). The main areas of work are:
1. enhancing the phytosanitary capacity of developing countries. In this regard, 45 percent of the project's budget is allocated to supporting four IPPC Regional Workshops; four NRO workshops; and two IPPC advanced technical training courses on phytosanitary measures in China; and
  2. promoting bilateral and inter-regional cooperation on phytosanitary measures in "One belt and one road" countries. In this regard, 20 percent of the project's budget will be allocated to two IPPC high-level symposia, and two pilot sites to be established in "One belt and one road" countries.
- [92] The Bureau reviewed the key points of the template for proposals going to CPM that have resource implications for the budget of the IPPC Secretariat. A template prepared for the IC meeting will also be shared with the Bureau.
- [93] The IPPC Secretariat presented the outline of the General IPPC Procedure Manual. The Bureau requested the IPPC Secretariat to submit the draft via email to the Bureau in order to gather comments, which should be considered before publishing the manual.
- [94] The Bureau agreed to reply to the e-mail from COSAVE based on the SPG decision. The CPM Chairperson will draft the reply in cooperation with the IPPC Secretariat.
- [95] The IFU lead informed the Bureau that there were negotiations with the EU, Canada and Japan to hold a Symposium on Pest Free Areas and Surveillance in October 2019. In addition, Japan was also considering holding a high-level meeting highlighting the importance of plant health in the margins of the G-20 ministers meeting that it will be hosting in 2019.

## 13. Next Meeting

- [96] The next Bureau meeting will be held on 11 December 2018 at 12 pm (Rome time).
- [97] Another meeting might be scheduled for January 2019 if necessary in order to discuss developments for the IYPH.

## 14. Closing of the Meeting

- [98] The meeting was adjourned.

**Appendix 01 - Agenda**

<b>AGENDA ITEM</b>		<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
<b>08 October 2018 (14:00-17:00)</b>			
<b>1.</b>	<b>Opening of the Meeting</b>		XIA/TRUJILLO
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Adoption of the Agenda	01_Bureau_2018_Oct	TRUJILLO
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Documents list	02_Bureau_2018_Oct	ALDOBAI
3.2	Participants list	03_Bureau_2018_Oct	ALDOBAI
3.3	Local information	<a href="#">Link to the Local Information</a>	ALDOBAI
<b>4.</b>	<b>Review of 2018 June Bureau Report</b>		TRUJILLO
<b>5.</b>	<b>Update from the IPPC Secretariat</b>		XIA
<b>6.</b>	<b>Report of Financial Committee Meeting in October 2018</b>		WOLFF
<b>7.</b>	<b>Preparation for SPG of October 2018</b>	01_SPG_2018_Oct	TRUJILLO/KOUAME
<b>12 October 2018 (09:00-17:00)</b>			
<b>8</b>	<b>Financial, Budgetary and Work Plan</b>		
8.1	Revision of work plan and budget of the IPPC Secretariat for 2019	04_Bureau_2018_Oct	BENOVIC/XIA
8.2	Discussion on work plan and budget of the IPPC Secretariat for 2020	05_Bureau_2018_Oct	BENOVIC/XIA
<b>9.</b>	<b>Follow up Actions from Bureau Meeting June 2018</b>		
9.1	Update on Task Force on Topics		RANSOM
9.2	Update on the CPM Recommendation on Next Generation Sequencing	08_Bureau_2018_Oct 09_Bureau_2018_Oct	MOREIRA/RANSOM
9.3	Update on the IPPC Sea Containers Task Force		LARSON
9.4	Update on the IRSS Sub-group ToRs and proposed activities by Bureau members		LARSON
9.5	Update on the IPPC Regional Workshops		LARSON /BRUNEL
<b>10.</b>	<b>Actions Arising from SPG</b>		
10.1	IPPC strategic framework 2020-2030		KOUAME/TRUJILLO
10.2	Updates on IYPH <ul style="list-style-type: none"> <li>- Progress on proclamation</li> <li>- IYPH Logo and its use by third party</li> <li>- Programme of 2020 activities and funding</li> <li>- Extra budget mobilized by Bureau</li> </ul>		LOPIAN/ALDOBAI/ TRUJILLO
10.3	IPPC Commodity and Pathway Standards		WOLFF/RANSOM

AGENDA ITEM		DOCUMENT NO.	PRESENTER
10.4	IPPC Trade facilitation: - Trade Facilitation action plan - ePhyto five-year plan - e-Commerce work plan and budget		KOUAME/RANSOM/ FEDCHOCK/LARSON
10.5	IPPC Secretariat Five-year Investment Plan	04_SPG_2018_Oct	RANSOM
10.6	CPM chair's letters to ministers of contracting parties for IPPC Multi-donor Trust Fund		TRUJILLO
10.7	Review and Adjustments to Framework for Standards and Implementation		FEDCHOCK
10.8	IPPC concept of emergency and emerging issues		BRUNEL/ALDOBAI
<b>11.</b>	<b>Preparation for CPM-14 (2019)</b>		
11.1	Agenda	07_Bureau_2018_Oct	ALDOBAI
11.2	Possibility of opening message from the Minister of Agriculture of Mexico.		TRUJILLO
11.3	Identification of Keynote Speaker		BUREAU MEMBERS
11.4	Special sessions		BUREAU MEMBERS
11.5	Side sessions and meetings Preparation	06_Bureau_2018_Oct	BUREAU MEMBERS
11.6	IPPC annual theme for 2019 (Plant Health and Capacity Development)		BUREAU MEMBERS
<b>12.</b>	<b>Any Other Business</b>		TRUJILLO
<b>13.</b>	<b>Next Meeting</b>		TRUJILLO
<b>14.</b>	<b>Closing of the Meeting</b>		TRUJILLO

**Appendix 02 - Documents List**

<b>DOCUMENT NO.</b>	<b>AGENDA ITEM</b>	<b>DOCUMENT TITLE (PREPARED BY)</b>	<b>DATE POSTED / DISTRIBUTED</b>
01_Bureau_2018_Oct	02.	Agenda	2018-10-05
02_Bureau_2018_Oct	03.1	Documents List	2018-10-05
03_Bureau_2018_Oct	03.2	Participants List	2018-10-01
04_Bureau_2018_Oct	08.1	Revision of the IPPC Secretariat Work plan and Budget 2019	2018-10-02
05_Bureau_2018_Oct	08.2	IPPC Secretariat Work plan and Budget 2020	2018-10-02
06_Bureau_2018_Oct	11.1	CPM-14 proposed side sessions and meetings	2018-10-02
07_Bureau_2018_Oct	11.1	Draft CPM-14 (2019) Agenda	2018-10-02
08_Bureau_2018_Oct	09.2	Secretariat's notes: draft CPM Recommendation on NGS	2018-10-02
09_Bureau_2018_Oct	09.2	Compiled comments for Next Generation Sequencing technologies as a diagnostic tool for phytosanitary purposes	2018-10-05
10_Bureau_2018_Oct	09.2	CPM recommendation: High-Throughput Sequencing (HTS) technologies as a diagnostic tool for phytosanitary purposes	2018-10-05

<b>IPP LINKS:</b>	<b>Agenda item</b>
<a href="#">Local Information</a>	03.3



## Appendix 03 - Participants List

A check (✓) in column 1 indicates confirmed attendance at the meeting.

### Bureau members

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Africa <i>Vice-Chairperson</i>	<b>Mr Lucien KOUAME KONAN</b> Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, <b>COTE D'IVOIRE</b> Ph.: (+225) 07 903754 Fax: (+225) 20 212032	<a href="mailto:l.kouame@yahoo.fr">l.kouame@yahoo.fr</a> ;
✓	Europe	<b>Ms Marica GATT</b> Director General ( Veterinary and Phytosanitary Division) (VPRD), Abettori Street, Albertown, Marsa HRS 1123, <b>MALTA</b> Ph.: (+356) 2292522 Mob.: (+356) 99421791	<a href="mailto:marica.gatt@gov.mt">marica.gatt@gov.mt</a>
✓	Asia	<b>Mr Fuxiang WANG</b> Deputy Director General, National Agriculture Technical Extension and Service centre (NATESC) Ministry of Agriculture Room 630, Building No. Mai Zi Dian Street Chao Yang District, Beijing 100125 <b>CHINA</b> Ph.: 86-10-59194548 Fax.: 86-10-59194517 Mob.: 86-10-13701330221	<a href="mailto:wangfuxiang@agri.gov.cn">wangfuxiang@agri.gov.cn</a>
✓	Latin America and Caribbean <i>Chairperson</i>	<b>Mr Francisco Javier TRUJILLO ARRIAGA</b> Director General de Sanidad Vegetal Punto de Contacto Oficial de la CIPF Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria, Sagarpa, <b>MEXICO</b> Phone: (+52) 55 59051000 Ext. 51319	<a href="mailto:trujillo@senasica.gob.mx">trujillo@senasica.gob.mx</a> ;
✓	North America	<b>Mr Greg WOLFF</b> Canadian Food Inspection Agency 59 Camelot Drive, OTTAWA, ON. K1A 0Y9 <b>CANADA</b> Ph.: (+1) 613 773 7060 Mob.: (+1) 613 325 2941	<a href="mailto:greg.wolff@canada.ca">greg.wolff@canada.ca</a>

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Southwest Pacific	<b>Ms Lois RANSOM</b> Assistant Secretary, Plant Import Operations GPO Box 858 Canberra ACT 2601 <b>AUSTRALIA</b>	<a href="mailto:Lois.ransom@agriculture.gov.au">Lois.ransom@agriculture.gov.au</a> ;
	Near East	<b>Mr Gamil Anwar Mohammed RAMADHAN</b> General Director of Plant Protection Department of Yemen, Ministry of Agriculture and Irrigation, Aden <b>YEMEN</b>	<a href="mailto:abuameerm21@gmail.com">abuameerm21@gmail.com</a>
<b>OTHER PARTICIPANTS</b>			
✓	IPPC Secretariat	<b>Mr Jingyuan XIA</b> Secretary	<a href="mailto:Jingyuan.Xia@fao.org">Jingyuan.Xia@fao.org</a>
✓		<b>Mr Craig FEDCHOCK</b> Advisor	<a href="mailto:Craig.Fedchock@fao.org">Craig.Fedchock@fao.org</a>
✓		<b>Mr Marko BENOVIC</b> Finance consultant	<a href="mailto:Marko.Benovic@fao.org">Marko.Benovic@fao.org</a>
✓		<b>Mr Avetik NERSISYAN</b> SSU Lead	<a href="mailto:Avetik.Nersisyan@fao.org">Avetik.Nersisyan@fao.org</a>
✓		<b>Mr Brent LARSON</b> IFU Lead	<a href="mailto:Brent.Larson@fao.org">Brent.Larson@fao.org</a>
✓		<b>Mr Shoki AL DOBAI</b> IST Lead	<a href="mailto:Shoki.Aldobai@fao.org">Shoki.Aldobai@fao.org</a>
		<b>Mirko MONTUORI</b> Public Information Officer	<a href="mailto:Mirko.Montuori@fao.org">Mirko.Montuori@fao.org</a>

## Appendix 04 - Action Points

Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
Update on South Africa-EU dispute case	Secretariat	Brent Larson	December, 2018 virtual meeting
IPPC Secretariat to prepare an information package for new incoming CPM Bureau and FC members.	Secretariat	Marko Benovic	January 2019
A news item funding criteria for IPPC meetings linked to the meetings calendar.	Secretariat	Adriana Moreira	November 2018
To report on CPM Recommendation on Next Generation Sequencing at Bureau December meeting	Secretariat	Adriana Moreira	December Bureau meeting
Sea Containers Task Force: to inform industry about the new coordination process	Secretariat	Brent Larson	December 2018
IPPC strategic framework 2020-2030 to be ready for endorsement at CPM-14	Secretariat	Shoki Al-Dobai	January 2019
To include a CPM plenary session on how to provide contributions to IYPH 2020 (FAO divisions directions)	Secretariat	Shoki Al-Dobai/Mirko Montuori	CPM-14 (to be added to the agenda)
To discuss the programme of the International Conference on Plant Health and IYPH 2020 activities and funding	Bureau	Bureau members	December Bureau meeting
IPPC Commodity and Pathway Standards	Bureau and Secretariat	Lois Ransom/ Avetik Nersisyan	January 2019
IPPC Trade facilitation	Bureau	Lois Ransom	January 2019
IPPC Secretariat Five-year Investment Plan	Bureau and Secretariat	Lois Ransom/ Marko Benovic	January 2019
CPM chair's letters to ministers of contracting parties for IPPC Multi-donor Trust Fund	Secretariat/ CPM Chairperson	Marko Benovic/Javier Trujillo Arriaga	February 2019
CPM paper on "Framework for Standards and Implementation"	Secretariat	Craig Fedchock	January 2019
Update the paper on "IPPC concept of emergency and emerging pests" and develop ToRs for the friends of chair group	Bureau and Secretariat	Greg Wolff/Javier Trujillo Arriaga /Shoki Al-Dobai	January 2019
Opening message from the Minister of Agriculture of Mexico at CPM-14	CPM Chairperson	Javier Trujillo Arriaga	December Bureau meeting
Invitation of EU Commissioner (DG SANTE) as Keynote Speaker at CPM-14	Bureau Member for Europe	Marica Gatt	December Bureau meeting

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Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
To share the draft of revised of the IPPC Procedural Manual	Secretariat	Shoki Al-Dobai	January 2019
Reply to COSAVE	CPM Chairperson/Secretariat	Javier Trujillo Arriaga/ Marko Benovic	November 2018

## Appendix 05 - Draft CPM-14 Agenda and Side Events and Meetings

No	Item	Document	Drafter/Presenter
<b>1</b>	<b>Opening of the Session</b>		
1.1	FAO Opening		
1.2	Statement of the Minister of Agriculture of Mexico TBC	(Video message?)	Trujillo
<b>2</b>	<b>Keynote Address on Plant Health and Capacity Development</b> by EU Commissioner (DG SANTE)		Gatt
<b>3</b>	<b>Adoption of the Agenda</b>	Doc	Trujillo
3.1	EU Statement of Competence	Doc	EC
<b>4</b>	<b>Election of the Rapporteur</b>	/	Hellen Langat (Kenya)? / Plan B to Bureau Dec
<b>5</b>	<b>Establishment of the Credentials Committee</b>	/	Benovic
<b>6</b>	<b>Report from the CPM Chairperson</b>	Doc	Trujillo
<b>7</b>	<b>Report from the IPPC Secretariat</b>	Doc	Xia
<b>8</b>	<b>Governance and Strategy</b>		
8.1	Summary of the 2018 Strategic Planning Group report	Doc	Konan Kouamé
8.2	IPPC Strategic Framework for 2020-2030	Doc	Lopian/Thomson
8.3	Five year investment plan of the IPPC Secretariat	Doc	Ransom
8.4	Focus Group on Commodity Standards and Pathways	Doc	Ransom / Wolff
8.5	Facilitating safe trade for plants and plant products - Action Plan	Doc	Ransom
8.6	Five year strategic plan for ePhyto: Transitioning from project to business as usual operation	Doc	Fedchock
8.7	IPPC e-Commerce proposed project work plan and budget	Doc	Ransom
8.8	Concept of emerging pests and emergency issues	Doc	Wolff
8.9	Antimicrobial resistance (AMR)	Info paper	Javier
8.10	CPM recommendations	Doc	Moreira
<b>9</b>	<b>Cooperation of Standards and Implementation</b>		
9.1	Task Force for Call for topics “Standards and Implementation”	Doc	Ransom
9.2	Surveillance pilot project analysis	Doc	Bishop/Dale
9.3	Concepts and challenges on standards development and implementation	Doc	Nersisyan/Larson
9.4	Framework for standards and implementation	Doc	Craig
<b>10</b>	<b>Standard Setting</b>		
10.1	Report of the Standards Committee (SC)	Doc	Ferro
10.2	Adoption of International Standards for Phytosanitary Measures	Doc	Nersisyan
10.3	Standards Committee recommendations to the Commission on Phytosanitary Measures	Doc	Moreira
<b>11</b>	<b>Implementation Facilitation</b>		
11.1	Report of the Implementation and Capacity Development Committee (IC)	Doc	Lavrentjeva
11.2	Implementation and Capacity Development Committee recommendations to the Commission on Phytosanitary Measures	Doc	Larson
11.3	IC rules of procedures and terms of reference	Doc	Larson / Marta Pardo
11.4	Status of ISPM 15 Symbol Registration	Doc	Pasetto
<b>12</b>	<b>International Year of Plant Health in 2020 (IYPH 2020)</b>		
12.1	Report of the IYPH Steering Committee	Doc	Lopian / Aldobai
12.2	IYPH action plan and budget	Doc	Lopian / Aldobai
<b>13</b>	<b>IPPC Network Activities</b>		

13.1	The IPPC Regional Workshops 2018 report	Doc	Brunel
13.2	The 30th Technical Consultation (TC) among Regional Plant Protection Organizations (RPPOs)	Doc	Beltrán (CAN)
13.3	ToRs and RoPs of the TC-RPPO	Doc	Beltrán (CAN)
<b>14</b>	<b>Communication and International Cooperation</b>		
14.1	Report on Communication and Advocacy of the IPPC Secretariat	Doc	Aldobai/Montuori
14.2	Report on international cooperation of the IPPC Secretariat	Doc	Aldobai
14.3	Written reports from relevant international organizations	Doc	Aldobai
14.4	Panel discussion on capacity development and plant health from selected international organizations (CABI, CBD, IAEA, STDF, WTO)	/	Larson
<b>15</b>	<b>Financial Report and Budget</b>		
15.1	Financial report of the IPPC Secretariat for 2018	Doc	Benovic
15.2	Resource mobilization report of the IPPC Secretariat for 2018	Doc	Xia
15.3	Work plan and budget of the IPPC Secretariat for 2020	Doc	Benovic
15.4	Sustainable funding initiative - Support to IPPC work programme through increase FAO regular programme	Doc	Ransom/Wolff
<b>16</b>	<b>Successes and Challenges in Implementation of the Convention</b> - [Fruit flies ISPMs implementation: IAEA]	Doc	Brunel
<b>17</b>	<b>Special Topics Session on Plant Health and Capacity Development (2 hours)</b>		Larson
17.1	FAO China (on South-South Cooperation programme)	PPT	
17.2	Thailand/Kenya (on outcomes of capacity development programmes)	PPT	
17.3	Australia/NZ (on using technology for capacity development)	PPT	
17.4	Phytosanitary Capacity Evaluation (PCE)	PPT	
<b>18</b>	<b>IYPH: Promoting and celebrating the IYPH - Sharing ideas (1 hour) - ?</b>	PPT	Lopian / Montuori / Aldobai
<b>19</b>	<b>Confirmation of Membership and Potential Replacements Members for CPM Subsidiary Bodies</b>		
19.1	CPM Bureau members and potential replacement members	Doc	Aldobai
19.2	SC members and potential replacement members	Doc	Moreira
<b>20</b>	<b>Any Other Business</b>		
<b>21</b>	<b>Date and Venue of the Next Session</b>		
<b>22</b>	<b>Adoption of the Report</b>		
<b>23</b>	<b>Closing of the Session</b>		