

IC Action list ¹(2019-02-18)

Row #	IC added to action list	Para#	Category-1	Category-2	Description of tasks	Status ²	IC Lead	Other participants	IPPC Secretariat lead
1	2017-12	83(1)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To consider providing inputs on emerging pests, in coordination with their NPPOs	Delayed	Chris	Alvaro	Sarah
2	2017-12	83(2)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To provide material if available related to surveillance and to the three example pests considered in the pilot programme framework	Delayed	Chris	Alvaro	Sarah
3	2017-12	83(3)	Surveillance	Support Pilot programme on pest surveillance and emerging pests	To share surveillance training and technical resource materials with the Secretariat	Delayed	Chris	Alvaro	Sarah
4	2018-05	39	Communication and Advocacy	Support IYPH	After the analysis of the Implementation Programme on Surveillance, a project proposal could be developed based on the results of analysis possibly to inform the programme of the IYPH.	Concept			

¹ This table was extracted from the online IC Action list, excepting IPPC meetings and Done & Cancelled actions.

² Concept (Future work without specific dates); Planned (Future work with start dates and due date); In progress (Ongoing); Delayed (The original plan was to be done immediately but postponed); Cancelled; Done

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5	2018-05	41(5)	Communication and Advocacy	Support IYPH	The IC Lead on IYPH to organize a virtual meeting with the IC IYPH group members to have further discussions on the support to the IYPH and develop a draft plan with relevant budgeting. The outcomes are to be reported to the IYPH StC and IST, SPG October and IC November meetings.	Delayed	Dominique	Chris	Sarah
6	2018-11	20(2)	Communication and Advocacy	Thematic Year of Plant Health and Capacity Development	The Secretariat to contact the SPS Secretariat to discuss the possibilities of holding a side event on Plant Health and Capacity Development on the margins 2019 July SPS Committee meeting	Planned			Brent
7	2018-11	58(3)	Cooperation IC/SC	Areas for collaboration	IC members to provide to Mr Chris DALE (Australia) additional ideas for the IC-SC collaboration by 8 March 2019	In progress	Chris	Alvaro	Sarah
8	2018-11	58(3)	Cooperation IC/SC	Areas for collaboration	Revised paper on IC-SC collaboration to be submitted to IC & SC in May 2019	Planned	Chris	Alvaro	Sarah
9	2018-05	117	Cooperation IC/SC	Areas for collaboration	IC agreed to share the IC work plan with the SC	Concept	Alvaro	Chris	Masumi
10	2018-05	54(3)	Cooperation IC/SC	Areas for collaboration	The RPPO representative to the IC present information on RPPOs experiences on I&CD actions to the November IC meeting.	Delayed	Stephanie		Sarah

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11	2017-12	39(4)	Cooperation IC/SC	Attendance of IC member in SC meetings	Chris to attend May and November 2018 meeting to understand the role of IC participation and to present on the IC	Concept	Chris	Alvaro	Masumi
12	2017-12	45(1)	Cooperation IC/SC	Framework for Standard and Implementation	The Framework for Standards and Implementation to be made more comprehensible by providing a summary for CPs to use as a reference	In progress	Yuji	Rajesh	Masumi
13	2017-12	38	Cooperation IC/SC	IC-SC Joint work programme for 2019	To develop SC and IC joint work plans	Delayed	Chris	Alvaro	Sarah
14	2018-05	63(2)	Cooperation IC/SC	Role of the SC and RPPO representatives	To consider the role of the SC and RPPO representatives within the IC and to forward to the SC and TC -RPPOs for finalizing.	Concept	Alvaro	Stephanie	Brent
15	2017-12	84	CPM recommendations	Support the IPPC Secretariat on recommendations on pest diagnosis	The Sub-group to review the questionnaire developed to assist to collect information on pest diagnosis related issues	Delayed			Ketevan
16	2017-12	87(1)	CPM recommendations	Support the IPPC Secretariat on recommendations on pest diagnosis	The implementation of the recommendation on the importance of pest diagnosis to be part of the IC work programme.	Delayed			Ketevan
17	2017-12	87(3)	CPM recommendations	Support the IPPC Secretariat on recommendations on pest diagnosis	The RPPOs representative to investigate possibilities to translate the IPPC guide on diagnostics in Spanish and report back	In progress	Stephanie		Ketevan

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18	2018-11	82(2)	DAS	IC Sub-group on Dispute avoidance and settlement	The Secretariat to issue a call for members of the IC Sub-group on Dispute Avoidance and Settlement	In progress	Stephanie		Brent
19	2018-05	NONE	DAS	IC Sub-group on Dispute avoidance and settlement	re-initiate EU/South africa dispute process	Concept	Stephanie		Brent
20	2017-12	56(3)	DAS	Oversee the dispute settlement procedure	To provide draft amendments to IC of the revised version of the current dispute settlement procedures for discussion at the May 2018 IC meeting	Delayed	Stephanie		Brent
21	2017-12	56(4)	DAS	Oversee the dispute settlement procedure	The RPPO representative to collect and share relevant materials on dispute settlement and avoidance from NAPPO and other RPPOs	In progress	Stephanie		Brent
22	2017-12	52	DAS	Promote dispute avoidance	To develop materials to be used for the promotion of dispute avoidance, and the new materials should not duplicate the WTO guidelines.	Delayed	Stephanie		Brent
23	2017-12	77(3)	e-Commerce	Support IPPC e-commerce initiatives	To review materials on e-Commerce developed by contracting parties inter alia by Australia to be posted on the phytosanitary.info website	Concept	Chris		Sarah
24	2017-12	77(3)	e-Commerce	Support IPPC e-commerce initiatives	To share materials on e-Commerce developed by contracting parties inter alia by Australia with the IC for review and post them on the Phytosanitary.info website	Concept	Chris		Sarah

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25	2017-12	77(4)	e-Commerce	Support IPPC e-commerce initiatives	To use Australian gap analysis on e-Commerce for IPPC purposes	Concept	Chris		Sarah
26	2017-12	77(5)	e-Commerce	Support IPPC e-commerce initiatives	To consider e-Commerce related activities in their respective regions and to provide materials to the IPPC Secretariat	Concept	Dominique	Chris	Sarah
27	2017-12	77(6)	e-Commerce	Support IPPC e-commerce initiatives	To issue a call for collecting e-Commerce related technical resources	Concept	Dominique		Sarah
28	2017-12	77(7)	e-Commerce	Support IPPC e-commerce initiatives	To arrange the virtual meeting of stakeholders on e-Commerce to be convened to identify lack of technical resources and plan for the coordinated development of resources (factsheet, publication, video, etc.) targeting different audience	Concept	Dominique		Sarah
29	2017-12	77(8)	e-Commerce	Support IPPC e-commerce initiatives	To collaborate with FAO food safety colleagues working on e-Commerce for better synergies	In progress	Dominique		Sarah
30	2017-12	77(9)	e-Commerce	Support IPPC e-commerce initiatives	To seek more clarity on the risk assessment undertaken by three sisters and World Customs Organization (WCO) on activities related to e-Commerce	In progress	Dominique		Sarah
31	2017-12	74(1)	e-Phyto	Support e-Phyto implementation	The IPPC Secretariat to provide updates on e-Phyto development to the IC meetings	Concept	Dominique		Masumi

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32	2017-12	74(2)	e-Phyto	Support e-Phyto implementation	To start defining ePhyto related awareness raising and capacity development programme	Delayed	Dominique		Masumi
33	2017-12	100(4)	I & CD Resources	Implementation activities by RPPOs	The RPPOs representative to share NAPPO training materials on ISPM 38 when available	In progress	Stephanie		Ketevan
34	2018-05	116	I & CD Resources	Implementation activities by RPPOs	The agenda on the COSAVE workshop on the implementation of ISPM 38 in 2019 to be shared with the IC.	Delayed	Stephanie		Ketevan
35	2018-11	171(1)	I & CD Resources	IPPC guides and training materials	An expert working group (EWG) for the ISPM 15 implementation resource (s) to be created as per agreed Strategy and process for guides and training material. The EWG to decide whether to develop one comprehensive guide or several ones to assist in the implementation of different types of treatments.	Planned	Stephanie		Ketevan
36	2017-12	66(2)	I & CD Resources	Other partners in Implementation activities	To study the proposal of IAGPRA and IPRRG and their possible merger and inform the IC on potential cooperation mode and relationship with them	Delayed			Sarah

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37	2018-05	50(1)	I & CD Resources	Support Technical resources development	The IC to provide feedback to the IPPC Secretariat on eLearning course 'Introduction to the International Plant Protection Convention'.	In progress	Stephanie		Ketevan
38	2017-12	22	IC Management	Develop M&E for IC	The IC members noted that IPPC activities on the Sea Containers Task Force, and the monitoring and evaluation (M&E) systems should be reflected in the new IC work programme.	Delayed			
39	2018-11	42(1)	IC Management	IC actions	IC members to increase responsiveness to and participation in discussions on the e-forums and e-decision making	Concept	Olga		Masumi
40	2017-12	39(3)	IC Management	IC actions	To develop the IC priorities before embarking on the development of the joint IC/SC work plan	Concept	Olga		Masumi
41	2018-05	124(2)	IC Management	IC actions	IC to use the proposed spread sheet for the IC actions	In progress	Olga		Masumi
42	2018-05	124(3)	IC Management	IC actions	The Secretariat to populate the IC action list (spreadsheet)	In progress	Olga		Masumi
43	2018-05	124(5)	IC Management	IC actions	The IC to have the review of the IC actions as a standing agenda point.	Concept	Olga		Masumi

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44	2017-12	Appendix 4	IC Management	IC meeting administration (develop meeting agenda; experts nomination; logistics; etc.)		Concept	Olga		Masumi
45	2018-11	184	IC Management	IC ToR and RoP	IC to revisit proposed revisions to IC Terms of Reference and Rules of Procedure again at the IC November 2019 meeting	Planned	Olga		Brent
46	2018-05	63(1)	IC Management	IC ToR and RoP	IC to aggregate suggestions for the improvement of the IC ToR and RoP, as well as practical experience with the IC working processes before submitting them for the changes to the ToR and RoP of the IC to the CPM.	Concept	Olga		Brent
47	2017-12	Appendix 4	IC Management	Maintain Procedure manual for IC	The Procedure Manual should be maintained	In progress			Masumi
48	2018-11	16	IC Management	Resource mobilization	A message to be delivered at the CPM to stress the need to make travel funds available for IC Members participation in the IC and other relevant meetings.	In progress	Olga		Brent
49	2018-11	29(5)	IC Management	Resource mobilization	Resource mobilization could be an agenda item of IC 2019 May meeting.	Planned	Olga		Brent

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50	2017-12	Appendix 4	IC Management	Support IPPC resource mobilization plan		In progress	Olga		Brent
51	2017-12	36(2)	IC Strategy	Develop Implementation and Capacity Development Strategy	To add development of the 'Implementation and Capacity Development Strategy' into the annual IC work programme	Delayed	Olga		Brent
52	2018-11	163(1)	PCE	Support PCE tool implementation	The IC PCE team could consider inviting some observers from the IC meeting to provide input to the PCE strategy development	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
53	2018-11	163(2)	PCE	Support PCE tool implementation	The IC PCE team should consider the comments made by the IC and present the revised draft PCE strategy to the IC in May 2019	In progress	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
54	2018-05	79	PCE	Support PCE tool implementation	The SC representative suggested assessing the effectiveness of the current approach to ensure that all PCEs are implemented in the same way.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
55	2018-05	77(10)	PCE	Support PCE tool implementation	The PCE modules to be reviewed and rethought by an expert group (to be established) having experience in conducting PCEs and on the basis of feedback from countries that conducted the PCE.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
56	2018-05	77(11)	PCE	Support PCE tool implementation	Indicators to evaluate the impact and outcomes of the PCE application and success of the process to be developed.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah

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57	2018-05	77(12)	PCE	Support PCE tool implementation	A new environmental module to be developed through an expert group (to be established).	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
58	2018-05	77(13)	PCE	Support PCE tool implementation	PCE online tool to be moved to a new platform.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
59	2018-05	77(3)	PCE	Support PCE tool implementation	The promotion of the PCE to be undertaken through FAO regional offices and RPPOs.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
60	2018-05	77(4)	PCE	Support PCE tool implementation	A table to be developed by the IC working group to demonstrate the relevance of the PCE outcomes to donors (benefits aligned to donors objectives).	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
61	2018-05	77(5)	PCE	Support PCE tool implementation	Case studies to be accumulated and used for promotional purposes.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
62	2018-05	77(6)	PCE	Support PCE tool implementation	To employ a regional approach to inform countries of each region on the PCE related work and outcomes of its application.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
63	2018-05	77(7)	PCE	Support PCE tool implementation	Bilateral cooperation - developed countries providing funds for their exporting partners.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
64	2018-05	77(8)	PCE	Support PCE tool implementation	Nationally funded projects, including through loans	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah

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65	2018-05	77(9)	PCE	Support PCE tool implementation	To transparently demonstrate the cost of the PCE application and expenditure versus benefits to enable NPPOs to encourage central government to invest, industries to subsidize the PCE application and donors to fund.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
66	2018-05	80(3)	PCE	Support PCE tool implementation	The PCE Strategy to be reported to CPM.	Concept	Magda	Olga, Francisco, Mekki, Fitzroy	Sarah
67	2018-05	44	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	The secretariat agreed to circulate the agenda of the High level symposium 'One Belt One Road'.	Concept	Chris		Sarah
68	2018-05	45(2)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	Future implementation and capacity development projects should be evaluated and selected based on their anticipated global impact.	Concept	Chris		Brent
69	2018-05	45(4)	Projects	IC as a steering committee for IPPC Secretariat capacity development projects	The IPPC Secretariat should provide a dashboard for the projects the IFU was working on to help IC members understand the progress being made.	In progress	Chris		Sarah
70	2018-11	122(2)	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	IC to provide feedback on training materials developed by the ISF. The IPPC Secretariat is to be involved in the discussions on the implementation of ISPM 38.	Planned			Ketevan

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71	2018-11	122(3)	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	IC to share with the STDF Secretariat case studies relevant for a new video being produced	Planned			Brent
72	2018-11	93(3)	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	The Secretariat and IC lead to develop an IC discussion paper on how information on projects could be used to facilitate Implementation and Capacity Development activities on the global level	Planned	Chris		Sarah
73	2017-12	60	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	To have further discussion to determine the criteria for the inclusion to observers from certain IC meeting sessions	In progress	Chris		Sarah
74	2018-05	100	Projects	Project reporting related to phytosanitary issues (IC members; IPPC Secretariat; other relevant partners)	The IC needs to have a list of ongoing IPPC Secretariat projects, be updated on them	In progress	Chris		Sarah
75	2018-11	55	Regional Workshops	Support IPPC Regional Workshop	Regional Workshops could be used as the venue to discuss implementation issues of selected ISPMs	Concept			Sarah
76	2018-11	36(1)	Regional Workshops	Support IPPC Regional Workshop	IC members to submit ideas for agenda and resource mobilization for Regional Workshop 2019 to	In progress			Sarah

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					the Secretariat by 30 January 2019				
77	2018-11	36(2)	Regional Workshops	Support IPPC Regional Workshop	The Secretariat to send an email to initiate the discussion in regional organization committees along with the IC paper on the Regional Workshops.	In progress			Sarah
78	2017-12	Appendix 4	SG IRSS	Advise on the IPPC M&E framework		Delayed			
79	2018-11	75(4)	SG SCTF	Support Sea containers work programme	The final decision on approval of the SCTF Work Plan to be made through an IC e-Decision when the report of the SCTF second meeting is available	In progress	Mamoun		Ketevan
80	2018-11	75(4)	SG SCTF	Support Sea containers work programme	The final decision on approval of the SCTF Multi-Year Action Plan to be made through an IC e-Decision when the report of the SCTF second meeting is available	In progress	Mamoun		Ketevan
81	2017-12	71	SG SCTF	Support Sea containers work programme	The North American Sea Containers initiative and the anticipated development of related materials. Those could be shared with the SCTF.	Concept	Stephanie	Mamoun	Ketevan
82	2018-05	72(8)	SG SCTF	Support Sea containers work programme	The IC to recommend to the CPM that the dedicated relevant resources to be allocated to the SCTF.	Concept	Olga	Mamoun	Ketevan
83	2018-05	Appendix 9	Team NRO	Oversee the NRO work programme	The IPPC Secretariat presents an annual report to the IC in May of each year outlining the NRO	Concept	Sally		Qingpo

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					activities that have been completed				
84	2017-12	Appendix 4	Team NRO	Promote NRO		In progress	Sally		Qingpo
85	2017-12	108(5)	Web resources	Contributed resources	To review technical resources submission, review and posting processes and criteria after the final structure and content of the phytosanitary resources page is decided	Delayed	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Ketevan
86	2017-12	113(9)	Web resources	Contributed resources	To issue the call for contributions on the development of technical resources	Delayed	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Ketevan
87	2018-11	169(2)	Web resources	Design the IPP Implementation and capacity development pages	The IC team for web based information to decide how to better approach the work including posting/linking of the ISPMs and contributed resources from the Phytosanitary Resources Page	In progress	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Ketevan
88	2018-11	169(3)	Web resources	Design the IPP Implementation and capacity development pages	The IC team for web based information to present at IC 2019 May meeting a more developed version with the mock-up PRA page	In progress	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Ketevan

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89	2017-12	108(7)	Web resources	Design the IPP Implementation and capacity development pages	To update the IC on the Phytosanitary treatment search tool	Concept	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Masumi
90	2018-05	106(2)	Web resources	Design the IPP Implementation and capacity development pages	The Team to work with the Secretariat to improve the interface and content of the IPP I&CD pages	In progress	Stephanie	Chris, Dominique, Francisco, Mamoun, Ngatoko, Sally, Yuji	Masumi