



IMPLEMENTATION REVIEW AND SUPPORT SYSTEM

IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (IC) SUB-GROUP

TERMS OF REFERENCE¹

1. Purpose

- [1] The IC Sub-group on Implementation Review and Support System (IRSS) will prepare IRSS work plans in collaboration with the IPPC Secretariat, monitor and evaluate the work undertaken under the IRSS project and prepare reports for the IC review and approval. In addition, the IRSS Sub-group will develop its own work plans and provide reports on its meetings and activities to the IC.

2. Duration

- [2] The IC Sub-group will operate until the end of the third IRSS cycle (planned March 2021).

3. Membership

- [3] The IC Sub-group will be composed of members with the necessary technical and subject matter experience in phytosanitary issues. The IC Sub-group will be composed of five members: two selected from the IC (one of which will be the IC lead) and one representative from each of the following groups: the Bureau, the SC and RPPOs.

4. Tasks

- [4] The IC Sub-group operates under the guidance and supervision of the IC, and serves as a forum to:
- (1) Solicit from the Bureau, SC, RPPOs, and IPPC Secretariat ideas for IRSS activities for consideration by the IC and set priorities
 - (2) Review and recommend to the IC:
 - annual Work Plan for IRSS including how to address priority topics adopted by the Commission on Phytosanitary Measures (CPM)
 - annual IRSS progress reports
 - IRSS reports to donors, prior to submission
 - the project proposal for sequential cycles of the IRSS project
 - (3) Provide direction and guidance for the IRSS work, as necessary
 - (4) Monitor and evaluate the implementation of IRSS activities, making recommendations to the IC

5. Reporting

- [5] The IC Sub-group reports to the IC annually and if necessary, upon request.

6. Rules of Procedure

- [6] The IC Sub-groups Rules of Procedure will apply to the IC Sub-group on IRSS.

7. Amendments

- [7] Amendments to these Terms of Reference, if required, shall be approved by the IC.

¹ IC Sub-group for IRSS TOR approved by IC November 2018