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International  
Plant Protection  
Convention

# **REPORT**

## **CPM Bureau Meeting**

**Rome, Italy**

**27-29 March, 5 April 2019**

**IPPC Secretariat**

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## PRE CPM-14 SESSION

### 1. Opening of the Meeting

- [1] In the absence of the CPM Bureau Chairperson in the first day of the meeting, Ms Lois RANSOM, delegated by the Chairperson opened and chaired the first day meeting and thanked the CPM Bureau members for their participation.
- [2] The IPPC Secretary Mr Jingyuan Xia welcomed participants, highlighting that this meeting would be focused on preparations for CPM-14, which would be attended by around 500 participants from over 140 contracting parties (CPs) and observer countries and organizations.
- [3] He also informed Bureau about the FAO Plant Health team meeting with FAO regional plant protection officers, the IPPC Secretariat and the FAO Plant Production and Protection Division (AGP), and the International Year of Plant Health (IYPH) partners coordination meeting, both taking place at FAO headquarters on 6 April 2019.
- [4] He highlighted the main points of the CPM agenda, including the IPPC strategic framework for 2020-2030, the five-year investment plan for the IPPC Secretariat, the extension of the IPPC ePhyto solution, promotion of IYPH 2020, and the sustainable funding mechanism for the IPPC Secretariat.

### 2. Meeting Arrangements

#### 2.1 Election of the Rapporteur

- [5] The Bureau nominated Mr. Fuxiang WANG as the Rapporteur.

#### 2.2 Adoption of the agenda

- [6] The Bureau adopted the agenda (*Appendix 01*), with the addition of the following agenda item:
- Interpretation in Standards Committee meetings (under agenda item 6).

### 3. Administrative Matters

#### 3.1 Documents list

- [7] The documents list can be found in *Appendix 02*.

#### 3.2 Participants list

- [8] The participants list can be found in *Appendix 03*.

#### 3.3 Local information

- [9] The local information document can be found at the following link: <https://www.ippc.int/en/publications/1034/>.

### 4. Progress Report of the IPPC Secretariat for 2018

- [10] The IPPC Secretary presented the progress made by the IPPC Secretariat in 2018.
- [11] In terms of resource mobilization, he highlighted progress made with the IPPC multi-donor trust fund with a record of amounts (over USD 1.1 million) mainly from Canada, Japan, Netherland, New Zealand, R. Korea, Switzerland and USA/NAPPO.
- [12] In terms of external cooperation, he highlighted the new joint work plan for 2019-2021 with the World Customs Organization (WCO), and the new collaboration with the Comité de liaison Europe-Afrique-Caraïbes-Pacifique (COLEACP) to support CPM participation, and the new initiative on the FAO Plant Health team meeting.

- [13] In relation to human resources, he mentioned progress made on hiring two P-2 level staff (one already working with the IPPC standard setting unit, and another still in process of being hired with the IPPC Implementation Facilitation Unit.), and a new G-3 project post which has already been filled.
- [14] He also informed the Bureau about the establishment of the ePhyto group within the IPPC Secretariat, which is intended to become the IPPC Trade Facilitation group and the fourth pillar of the IPPC Secretariat.
- [15] He also presented the 2018 IPPC Annual Report<sup>1</sup> with a new layout and content to make it more illustrative and easier for IPPC contracting parties and partners to read and use.
- [16] The CPM Bureau:
- (1) *Noted* the Progress Report of the IPPC Secretariat for 2018.

## **5. Review of Previous Bureau Meetings Reports (October 2018, December 2018)**

- [17] The IPPC Secretariat presented the action points arising from the December 2018 meeting.
- [18] The CPM Bureau:
- (1) *Noted* the actions taken and to be taken by June Bureau meeting.
  - (2) *Asked* the IPPC Secretariat to re-send the email with the list of potential donors for the International Year of Plant Health (IYPH), and to start contacting them to request additional funding.

## **6. Briefing on Financial Committee Meeting in March 2019**

- [19] The Financial Committee (FC) Chairperson summarized the outcomes of the FC meeting held prior to the current CPM Bureau meeting. He highlighted the need for sustainable funding for the IPPC Secretariat, and noted that the CPM report should provide some key comments in this regard, while IPPC contracting parties should work with their FAO Permanent Representatives to gather their support.
- [20] He reported that the IPPC Secretariat had received 37 in-kind contributions, equivalent to over USD 1 million. He highlighted that e-Commerce was a priority for allocation of new extra-budgetary funds, and that Canada had planned to provide one Canada-based full-time staff member as an in-kind contribution to work on this subject.
- [21] The CPM Bureau discussed ongoing efforts to leverage contributions as a long-term mechanism for sustainable funding, based on activities within the IPPC strategic framework for 2020-2030.
- [22] The FC chairperson noted that the CPM Bureau meetings held during CPM-14 should include a review of financial implications. He emphasized that a strong statement should be included in the CPM report, based on a Conference Room Paper developed by the Bureau to be presented for unanimous adoption, on the need for IPPC sustainable funding to achieve its long-term objectives.
- [23] The FC commended the IPPC Secretariat for the increased transparency of the IPPC budgeting processes, which has determined the need for sustainable funding.
- [24] The FC acknowledged that the IYPH requires approximately USD 900,000 of additional funding, and financial pledges should be secured as soon as possible. The European Union is expected to contribute approximately USD 300,000 for the conference to be held in Finland in 2020. The IPPC Secretariat informed Bureau members that the new IYPH International Steering Committee would be formed after

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<sup>1</sup> Ref. <http://www.fao.org/documents/card/en/c/CA3783EN>

CPM, and the IYPH programme of events and financial implications would be further discussed. The FC asked the CPM Bureau to inform them about what is needed by the June 2019 meeting.

[25] The Chairperson informed the Bureau that the CPM Chairperson would be sending a letter about the need for sustainable funding for the IPPC Secretariat. The letter would be modified and sent after the FAO Council in April 2019. It would encourage countries to talk to their FAO Council representatives to support increased funding for the IPPC.

[26] The CPM Bureau:

- (1) *Noted* the FC report.
- (2) *Asked* the IPPC Secretariat to present the issue of IYPH funding to the IPPC FC and IYPH ISC.
- (3) *Decided* to review the IYPH budget situation at its June 2019 meeting.
- (4) *Noted* the need to update the letter by the CPM Chairperson on IPPC sustainable funding.

## 7. Logistic Arrangements for CPM-14

[27] The IPPC Secretariat presented the detailed logistic arrangements and schedule for CPM-14. It was reported that 317 participants from 133 contracting parties and 32 observer organizations, 7 regional and sub-regional plant protection officers, 8 speakers for the special topic session and side sessions, and 12 experts were registered as of 26 March 2019.

[28] It also reported that attendance of participants from 69 countries was supported by the IPPC Secretariat, while participants from 18 countries were supported by COLEACP. In relation to documents, 40 CPM papers, with 24 INF papers and one side session paper on sea containers, had been posted on the IPP.

[29] The CPM Bureau:

- (1) *Noted* the logistic arrangements for CPM-14.

## 8. Review of the CPM-14 Agenda Items with Key Issues for Consideration

[30] The CPM Bureau reviewed the CPM-14 (2019) agenda. In relation to the IPPC strategic framework for 2020-2030, the CPM Bureau discussed the authorization of third-party entities, noted that the current text does not promote its use (as discussed during the last SPG meeting), and agreed that the overall goal of CPM discussions would be to make progress on the strategic framework.

[31] The CPM Bureau also discussed the need for sustainable funding for the IPPC ePhyto solution.

[32] The CPM Bureau noted the suggestion that the agenda of the 2019 Regional Workshops should include an item on how to submit topics in view of the next call for topics.

[33] In relation to the pilot project on surveillance, it was noted that limited activities were carried out so far, due to limited funds. The recommendation to CPM will be to establish an expert working group to develop the work programme and mobilize resources. The Bureau also noted the need to increase awareness of the importance of surveillance, and link it to regional projects and activities. It suggested encouraging countries to share creative ways to conduct surveillance, and link the issue to emerging pests and the IPPC Strategic Framework for 2020-2030.

[34] The FAO Office for Corporate Communication, Outreach and Promotion branch (OCCO) presented the visual identity of the International Year of Plant Health (IYPH), which would also be presented at the CPM meeting. This was well received with minor final comments, which were taken into account by OCCO.

[35] The CPM Bureau discussed interpretation for Standards Committee (SC) meetings into all FAO languages. The IPPC Secretary referred the very high cost for covering full interpretation services during both SC meetings annually.

- [36] The CPM Bureau discussed possible solutions: full interpretation in six languages (USD 150,000); rotation of languages (interpretation in two languages offered for each meeting, based on number of attendees requiring interpretation); use of English only. The CPM Bureau also discussed that this may require the current ToRs of the Standards Committee to be updated.
- [37] The CPM Bureau noted that interpretation at the Standards Committee meetings should be provided upon request, but funds are lacking. It explored the possibility of establishing a trust fund to cover interpretation costs.
- [38] The CPM Bureau agreed that interpretation for the SC meeting in May 2019 would be provided in all languages if requested on time (90 days prior to the meeting). Languages would include Arabic, Chinese, French and Spanish for a total cost of approximately USD 70,000.
- [39] The current IPPC Secretariat work plan and budget for 2019 includes USD 91,000 for SC interpretation, and in order to accommodate the same request for the November 2019 meeting, the 2019 work plan and budget should be updated. The CPM Bureau will re-discuss the issue of additional interpretation costs at its June 2019 meeting.
- [40] The CPM Bureau discussed dissolving the Technical Panel on Fruit Flies (TPFF), and agreed to request CPM to move forward, and create an ad-hoc expert working group on related topics.
- [41] The IPPC Secretariat informed the Bureau that it has been following up with South Africa on their ongoing dispute with the European Union since September 2018, with no response as of 28 March 2019.
- [42] The CPM Bureau also discussed the process for dealing with the list of implementation topics. The CPM Bureau suggested that the SC and IC work together on the framework for standards and implementation, the list of topics for IPPC standards, and the list of implementation topics.
- [43] Mr Greg WOLFF presented the proposed independent status for the Sea Containers Task Force (SCTF), which would be composed of government and industry members and have no link to the IC. The CPM Bureau discussed the need to highlight the importance of industry in standard setting and implementation. The IPPC Secretariat informed the Bureau that a questionnaire has been sent to NPPOs and RPPOs, which would gather information on the current status of sea containers. The CPM Bureau also discussed the possibility of keeping the current SCTF, but creating an additional independent industry advisory group similar to the model of the ePhyto group.
- [44] One member highlighted the importance of setting up a realistic system in which sea containers are inspected for phytosanitary purposes, and developing an auditing system. The IPPC Secretariat explained ongoing interactions with industry and relevant international organizations such as the International Maritime Organization. It reported that the part related to sea container cleanliness of the Code of Practice for Packing of Cargo Transport Units (CTU Code) may be open for review.
- [45] The CPM Bureau considered discontinuing the current SCTF and replacing it with a new sea container advisory group while maintaining the current composition. The NPPO of Canada would be the chair of the new group, and report to the IC. The CPM Bureau would develop two CRPs to be presented to CPM-14 on this matter.
- [46] The IPPC Secretariat presented the Report of the IPPC IYPH Steering Committee and highlighted the main points for Bureau consideration, including shifting priorities within the IPPC Secretariat, reviewing the IPPC work plan and budget for 2020, and considering the analysis of staff needs for the IPPC Secretariat in view of IYPH in 2020.
- [47] In relation to the IPPC Secretariat staff needs, the IPPC Secretariat identified the need for two new project post positions (P-3 for coordination and partnerships, and one P-2 project post for communication), two consultants (for coordination support and for communications), and shifting the priorities of two Secretariat Technical Staff, one General Service Staff and one TAP on IYPH in 2020. The two Project Posts are already included in the IPPC Secretariat work plan and budget for 2020, while the other positions are not included.

- [48] The CPM Bureau discussed the importance of promoting the IYPH and noted the request to shift priorities in 2020. The IPPC Secretary reported on the pledged contributions to the IPPC multi-donor trust fund earmarked to IYPH, including from the European Union (EUR 300,000, for the International Plant Health Conference), the UK (USD 78,000 for the International Plant Health Conference), Ireland (USD 56,833), Republic of Korea (USD 60,000), USA/NAPPO (USD 30,000). He noted two possible solutions: (i) increasing funding through the IPPC multi-donor trust fund, and allowing the IPPC Secretariat to use at least 40 percent of each contribution for hiring staff; or (ii) reducing the IYPH programme.
- [49] The CPM Chairperson informed the Bureau that he had requested the *Instituto Interamericano de Cooperación para la Agricultura* (IICA) to provide a significant contribution to IYPH 2020.
- [50] The CPM Bureau also considered delaying the 2020 call for topics to 2021, and to cancel one SC meeting and one IC meeting in view of required support to the IYPH global programme of events, and agreed to request CPM-14 to delay the 2020 call for topics.
- [51] The CPM Bureau asked the IPPC Secretariat in collaboration with the FAO Partnerships division to contact industry groups and private sector organizations in order to solicit funding for IYPH. This could be done via a letter highlighting the importance of plant health.
- [52] The CPM Bureau requested the IPPC Secretariat to engage in resource mobilization with IPPC contracting parties and industry representatives until the CPM Bureau meeting in June 2019, to cover the cost of extra staff to support IYPH activities, before deciding to reduce the IPPC workload in 2020 to enable more Secretariat staff to be actively engaged in IYPH activities.
- [53] The CPM Bureau noted the report on communications and advocacy of the IPPC Secretariat.
- [54] The CPM Bureau reviewed the paper on IPPC Regional Workshops. The possibility to hold more than one workshop in Africa for the different language groups would be explored after this year, depending on funding. The Bureau also noted the increased cooperation with FAO Regional Plant Protection Officers. They discussed the need to focus the 2019 Regional Workshops on IYPH planning and information sharing (e.g. sharing national plans to check what activities could be promoted at the regional level, and come up with a regional IYPH calendar).
- [55] The IPPC Secretariat briefed the CPM Bureau on the 30<sup>th</sup> Technical Consultation among RPPOs. They were informed that Nigeria had been selected as the hosting country for 2019. The CPM Bureau discussed inviting FAO Regional Plant Protection Officers as observers.
- [56] The IPPC Secretary highlighted the issues related to funding of IYPH and ePhyto. He also reported on the ongoing consultations to support an increase IPPC allocation of the FAO Regular Programme in view of the upcoming FAO Council.
- [57] The CPM Bureau prepared a CRP seeking a unanimous statement by CPs on the imperative need for sustainable funding to the IPPC Secretariat, with an urgent request to increase FAO regular programme funding.
- [58] The CPM Bureau reviewed the new structure of the IPPC website, as presented by the IPPC Secretariat.
- [59] The IPPC Secretariat presented the IPPC work plan and budget for 2020, highlighting that it includes an additional expense chapter for IYPH for the first time, and a clear indication of staff and non-staff human resources allocations.
- [60] In relation to the IPPC Stakeholders Advisory Body, the IPPC Secretariat highlighted the need to keep stakeholders engaged. The CPM Bureau noted that a wide range of stakeholders from industry, as well as research, academic and international organizations needs to be considered. It should be linked to activities arising from the new IPPC Strategic Framework for 2020-2030.
- [61] The CPM Bureau:



- (1) *Reviewed* the CPM-14 agenda, and agreed on the approach for addressing key issues including the IPPC Strategic Framework, sustainable funding, IYPH, IPPC staff needs analysis in view of IYPH, ePhyto, IPPC Regional Workshops, surveillance, IC sub-groups, TC-RPPOs, communication, and IPPC Stakeholders Advisory Body.
- (2) *Agreed* to fully fund interpretation in the requested languages for the SC May 2019 meeting, in line with CPM decisions. In relation to the shortage of funds allocated to the SC November meeting, the Bureau *agreed* to address this issue at their June 2019 meeting.
- (3) *Agreed* to dissolve the Technical Panel on Fruit Flies (TPFF).
- (4) *Asked* the IPPC Secretariat in collaboration with the FAO Partnerships division to contact industry groups and private sector organizations in order to solicit funding for IYPH.
- (5) *Agreed* to request CPM-14 to delay the 2020 call for topics until 2021.
- (6) *Developed* a CRP for CPM-14 seeking a unanimous statement by CPs on the imperative need for sustainable funding to the IPPC Secretariat, with an urgent request to increase FAO regular programme funding.

## 9. Other Key Issues to be Considered by the Bureau

### 9.1 Ministerial level CPM-15 (2020)

[62] The CPM Bureau discussed about the Ministerial-level CPM-15 (2020), agreed to have half a day dedicated to Ministers of Agriculture, and to develop a programme of initiatives. The IPPC Secretariat confirmed dates for the CPM-15: 30 March to 3 April 2020.

[63] The CPM Bureau agreed to include further information on the event as a Conference Room Paper (CRP) for the CPM-14, to be adapted for the FAO Conference in June 2019. Ideas included focus on IYPH, adoption of the IPPC Strategic Framework for 2020-2030 and the food aid recommendation, a Ministerial declaration, and holding the session with Ministers during the special topic session on Thursday afternoon (3:00 to 5:00 pm), followed by a visit of the exhibition with the photos received during the photo contest, and a reception.

[64] The CPM Bureau:

- (1) *Noted* the date for the ministerial segment of CPM-15 (2020) on Thursday 2 April 2020.
- (2) *Agreed* on key concepts related to the programme of the Ministerial segment of CPM-15, and presented them in a CRP to CPM-14 (2019)<sup>2</sup>.

## 10. CPM Bureau, SC and IC Members and Potential Replacement Members

[65] The IPPC Secretariat informed the CPM Bureau that the nomination for the alternate IC regional representative were received from Africa and that a paper would be drafted in view of the CPM Bureau meeting in June 2019.

[66] The Chairperson also informed that he would provide a nomination for an SC alternate for Latin America. This will be dealt with when the SC starts.

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<sup>2</sup> Ref. CPM 2019/CRP/08: <https://www.ippc.int/en/publications/87080/>

## POST CPM-14 SESSION

- [67] The FAO Assistant Director-General, Mr Bukar TIJANI opened the meeting and welcomed the CPM Bureau and colleagues of the IPPC Secretariat. He highlighted that the IPPC Secretariat has been working tirelessly, and that CPM-14 has been a success. He expressed concerns over the status plant health, with pests travelling thousands of kilometers (e.g. Fall armyworm, quickly spreading to new areas). He also noted that the number of participants is far beyond the numbers in the past, which shows commitment and concern for the issues addressed.
- [68] He highlighted main accomplishments of the IPPC community, including the adoption of ISPMs, implementation of PCE in 15 countries, approval of IYPH, and completion of restructuring of the IPPC Secretariat based on enhancement evaluation.
- [69] He highlighted the importance of IYPH, which will serve as an advocacy mechanism to highlight the importance of plant health, and safe trade of plant products, which would support the achievement of SDGs. He also stressed the importance of the IPPC strategic framework for 2020 to 2030, and the ePhyto transition from a project-based to a programme-based mechanism.
- [70] One member noted that the FAO Council meeting the following week would be topical in relation to IPPC sustainable funding, and that many CPs expressed great disappointment that FAO did not consider messages from various FAO technical committees and CPM on the need to increase the IPPC regular programme budget, in particular for capacity development.
- [71] She encouraged FAO to initiate the recruitment process for the APPPC Secretary position, following the retirement of the current Secretary, in order to ensure continuity in view of the IYPH and the upcoming APPPC session.
- [72] In relation to FAO Regional Offices, she also noted that much closer engagement between IPPC and FAO Regional Offices would be welcome, guided by new IPPC Strategic Framework and related implementation plan.
- [73] The AG-ADG noted that last year's FAO Programme Committee approved the increase in the IPPC funding, and stressed the need to specify activities for which the increase is needed. He confirmed he would be following up with the recruitment of the APPPC Secretary, and concurred on the need for FAO Regional Offices to link up with FAO headquarters and the IPPC Secretariat.
- [74] One member noted that the issue of IPPC sustainable funding is especially to support developing countries to implement the convention and its ISPMs.

## 11. Introduction of new Bureau Members

- [75] The Chairperson welcomed Mr Stephen BUTCHER (New Zealand) as new member of the CPM Bureau for the South West Pacific.
- [76] He also recognized the service of Ms Lois RANSOM (Australia) with the CPM Bureau and entire IPPC community for her outstanding commitment, leadership and dedication. The CPM Bureau and IPPC Secretariat also expressed great appreciation for her work.
- [77] Mr Greg WOLFF informed that Mr John GREIFER (USA) would become the new CPM Bureau member for North America after CPM-15.
- [78] The CPM Bureau:
- (1) *Welcomed* Mr Stephen BUTCHER as new Bureau member and *thanked* outgoing Bureau member Ms Lois RANSOM for her outstanding commitment, leadership and dedication.

## 12. Issues Arising from CPM-14 for Bureau Actions

- [79] The Chairperson highlighted that while CPM has promoted the IYPH initiative, after the UN adoption, IYPH is a FAO initiative. He also noted that communication is key, especially in view of the Ministerial segment of CPM-15.
- [80] The IPPC Strategic Framework for 2020-2030 was endorsed by CPM-14, pending a revision of comments by African members with guidance from the CPM Bureau. CPM Bureau to develop an executive summary, review issues to allow policy makers to understand what it is about, explanation of changes to bring capacity development as a core function / with more prominence, more clarity on IPPC Secretariat functions.
- [81] The CPM Bureau concurred that the investment plan should be a resource mobilization document to be presented to potential donors. In relation to funding, the Chairperson noted the need to develop a clear message.
- [82] The CPM Bureau agreed to postpone the call for topics to 2021, and to take a decision on whether to cancel one SC and IC meetings in June 2019 after review of the status of IYPH contributions.
- [83] In relation to surveillance, the CPM Bureau noted the need for strategic guidance, for additional work on scope and objectives, and for identification of funds. The CPM Bureau also discussed the need to look at the IPPC Strategic Framework for 2020-2030 and ISPM 6 and pin activities to specific outcomes or objectives. It was also suggested to look at capabilities and functions CPs need in order to conduct surveillance activities.
- [84] The CPM Bureau should be looking at why do we do it, what is the purpose, what is the value, before looking at how we do it.
- [85] The CPM Bureau was requested to review the Terms of Reference of the Focus Group on Commodity and pathway standards, and amend them as necessary. The CPM Bureau appointed Mr Stephen BUTCHER to liaise with the IPPC Secretariat on this matter.
- [86] The CPM Bureau appointed Mr Greg WOLFF to liaise with the IPPC Secretariat in relation to commodity and pathway standards.
- [87] In relation to emerging pests and emergency issues, CPM-14 requested the CPM Bureau to draft an action plan on an IPPC emergency system to be submitted to the SPG for discussion and then presented to CPM-15 (2020).
- [88] In relation to Antimicrobial resistance (AMR), the CPM Bureau discussed the opportunity to take the approach to develop a CPM Recommendation based on the paper presented to CPM-14. It was noted that presenting this for adoption at CPM-15 (2020) would be a good opportunity.
- [89] It was suggested that more hard data to show how much antibiotics are actually being used in the field, especially in Africa, is needed and that a consultant could be engaged to do this.
- [90] CPM requested the Bureau to provide guidance to the Task Force for Topics on the scope of the call for topics and the activities that should be solicited during the call for topics.
- [91] The CPM Bureau also agreed to include an agenda point on IYPH partnerships with the private sector, and asked the IPPC Secretariat to develop a list of potential partners with FAO PSP.
- [92] One member highlighted the need to indicate deliverables for IYPH through targets. The IPPC Secretariat indicated that relevant targets and indicators would be considered by the IYPH ISC.
- [93] The CPM Bureau also suggested reaching out communication experts in countries to measure core IYPH activities with them, and collect them globally.

[94] The CPM Bureau:

- (1) *Welcomed* the engagement of the FAO Assistant-Director General towards IPPC and CPM, and *noted* his commitment towards IPPC sustainable funding, speeding up the recruitment process of the APPPC Secretary and closer cooperation with FAO Regional Offices.
- (2) *Agreed* to develop an executive summary for the IPPC Strategic Framework for 2020-2030 and to review the new draft at their June 2019 meeting; *asked* the IPPC Secretariat to ensure that the new draft is edited by a communications specialist and presented to SPG, and *appointed* the Chairperson to liaise with the IPPC Secretariat in this regard. The Secretariat was also requested to develop a timeline.
- (3) *Agreed* to review the Terms of Reference of the Focus Group on Commodity and pathway standards, and amend them as necessary, and *appointed* Mr Stephen BUTCHER to liaise with the IPPC Secretariat on this matter.
- (4) *Appointed* Mr Greg WOLFF to liaise with the IPPC Secretariat in relation to commodity and pathway standards.
- (5) *Noted* the CPM-14 request to draft an action plan on an IPPC emergency system to be submitted to the SPG for discussion and then presented to CPM-15 (2020).
- (6) *Noted* the possibility of developing a CPM Recommendation on AMR.
- (7) *Noted* the CPM-14 request to provide guidance to the Task Force for Topics on the scope of the call for topics and the activities that should be solicited during the call for topics.
- (8) *Agreed* to include an agenda point at their June 2019 on IYPH partnerships with the private sector, and *asked* the IPPC Secretariat to develop a list of potential partners with FAO's partnerships division.

### 13. Arrangements for Bureau Activities in 2019

[95] The IYPH partners meeting will be attended by Mr Lucien KUAME KONAN. The SC liaison person will be Mr Fuxiang WANG (with Ms Marica GATT attending the SC meeting in November). The IC liaison person will be Ms Marica GATT (with Mr Fuxiang WANG attending the IC November meeting).

[96] It was also decided that when the Chairperson would not be able to attend relevant meetings, Mr Diego QUIROGA (Argentina) would represent him at the CPM Bureau.

[97] The CPM Bureau:

- (1) *Agreed* on the arrangements for Bureau activities in 2019.

### 14. Planning for Bureau Meeting in June 2019

[98] The CPM Bureau discussed the following action points to be included in their June 2019 meeting agenda:

- 1) Keeping at least 50% of Bureau members not changed in each new term, to maintain the best functioning of the Bureau in new terms with at least half of experienced membership.
- 2) Engage CPM Bureau members in IYPH-related events.
- 3) To include the issue of IPPC Industry Advisory Group
- 4) IYPH updates
- 5) Update on funding from FAO Governing Bodies
- 6) Planning for CPM-15
- 7) Alignment if the IC and SC ToRs

8) To have a meeting with new IYPH International Steering Committee (ISC) during June Bureau meeting

[99] The CPM Bureau:

(1) *Agreed* to include the above listed points to the June 2019 CPM Bureau meeting agenda.

## **15. Planning for CPM-15 (2020)**

[100] This agenda item was discussed under agenda item 9.1 and will be further discussed at the CPM Bureau meeting in June 2019.

## **16. Any Other Business**

[101] The CPM Bureau further discussed the issue of IYPH funding, noting that IYPH activities would only be funded through extra-budgetary resources. Several members discussed the need to raise additional funds. The IPPC Secretary proposed that all SC, IC and Bureau members be involved in resource mobilization for IYPH. One member suggested leveraging partnerships for non-traditional sources of funding, including the World Bank, other development banks, and aid agencies. The IPPC Secretariat noted the need for hiring a professional fundraiser to work on this.

[102] The CPM Bureau:

- (1) *Noted* the need to mobilize additional extra-budgetary resources for the IYPH.
- (2) *Asked* the IPPC Secretariat to explore possibilities to engage non-traditional donors in mobilizing resources for IYPH.
- (3) *Decided* to review the IYPH budget situation at its next meeting.

## **17. Next Meeting**

[103] The next CPM Bureau meeting will be held from 10 to 14 June 2019 at FAOHQs.

## **18. Closing of the Meeting**

[104] The Chairperson closed the meeting. The action points from the meeting are summarized in *Appendix 04* with deadlines and leads.

**Appendix 01 – Agenda***Updated 2019-03-26*

AGENDA ITEM		DOCUMENT NO.	PRESENTER
<b>PRE CPM-14 (2019) SESSION (27-29 March 2019)</b>			
1.	<b>Opening of the Meeting</b>		XIA/TRUJILLO
2.	<b>Meeting Arrangements</b>		
2.1	Election of the Rapporteur		TRUJILLO
2.2	Adoption of the Agenda	01_Bureau_2019_Mar	TRUJILLO
3.	<b>Administrative Matters</b>		
3.1	Document lists	04_Bureau_2019_Mar	ALDOBAI
3.2	Participants lists	05_Bureau_2019_Mar	ALDOBAI
3.3	Local information	<a href="#">Local Information</a>	ALDOBAI
4.	<b>Progress Report of the IPPC Secretariat for 2018</b>	<a href="http://www.fao.org/documents/card/en/c/CA3783EN">http://www.fao.org/documents/card/en/c/CA3783EN</a>	XIA
5.	<b>Review of Previous Bureau Meetings Reports (October 2018, December 2018)</b>	<a href="#">CPM Bureau October 2018 Report</a> <a href="#">CPM Bureau Dec 2018 Virtual Meeting Report</a>	TRUJILLO
6.	<b>Briefing on Financial Committee Meeting in March 2019</b>		WOLFF
7.	<b>Logistic Arrangements for CPM-14</b>		ALDOBAI
8.	<b>Review of the CPM-14 Agenda Items with Key Issues for Consideration</b>	02_Bureau_2019_Mar	ALDOBAI
9.	<b>Other Key Issues to be Considered by Bureau</b>	06_Bureau_2019_Mar	ALDOBAI
9.1	Ministerial Level CPM-15 (2020)		XIA/TRUJILLO
10.	<b>CPM Bureau, SC and IC members and potential replacement members</b>	03_Bureau_2019_Mar	ALDOBAI/ NERSYSIAN
<b>POST CPM-14 (2019) SESSION (5 April 2019)</b>			
11.	<b>Introduction of New Bureau Members</b>		TRUJILLO
12.	<b>Issues Arising from CPM-14 for Bureau Actions</b>		TRUJILLO
13.	<b>Arrangements for Bureau Activities in 2019</b>		TRUJILLO
14.	<b>Planning for Bureau Meeting in June 2019</b>		TRUJILLO
15.	<b>Planning for CPM-15 (2020)</b>		TRUJILLO
16.	<b>Any Other Business</b>		ALL
17.	<b>Next Meeting</b>		XIA
18.	<b>Closing of the Meeting</b>		

**Appendix 02 – Documents List**

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
01_Bureau_2019_Mar	02	Agenda	2019-03-26
02_Bureau_2019_Mar	10	CPM Bureau, SC and IC members and potential replacement members	2019-03-26
03_Bureau_2019_Mar	08	CPM-14 internal detailed agenda	2019-03-26
04_Bureau_2019_Mar	03.1	Documents list	2019-03-26
05_Bureau_2019_Mar	03.2	Participants list	2019-03-26
06_Bureau_2019_Mar	09	Analysis of staff needs for the IPPC Secretariat in view of IYPH in 2020	2019-03-26

IPP LINKS:	Agenda item
<a href="#">Local Information</a>	03.3
<a href="http://www.fao.org/documents/card/en/c/CA3783EN">http://www.fao.org/documents/card/en/c/CA3783EN</a>	04
<a href="#">CPM Bureau October 2018 Report</a> <a href="#">CPM Bureau Dec 2018 Virtual Meeting Report</a>	05

## Appendix 03 – Participants List

A check (✓) in column 1 indicates confirmed attendance at the meeting.

### Bureau members

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Africa <i>Vice-Chairperson</i>	<b>Mr Lucien KOUAME KONAN</b> Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, <b>COTE D'IVOIRE</b> Ph.: (+225) 07 903754 Fax: (+225) 20 212032	<a href="mailto:l_kouame@yahoo.fr">l_kouame@yahoo.fr</a>
✓	Europe	<b>Ms Marica GATT</b> Director General ( Veterinary and Phytosanitary Division) (VPRD), Abettori Street, Alberttown, Marsa HRS 1123, <b>MALTA</b> Ph.: (+356) 2292522 Mob.: (+356) 99421791	<a href="mailto:marica.gatt@gov.mt">marica.gatt@gov.mt</a>
✓	Asia	<b>Mr Fuxiang WANG</b> Deputy Director General, National Agriculture Technical Extension and Service centre (NATESC) Ministry of Agriculture Room 630, Building No. Mai Zi Dian Street Chao Yang District, Beijing 100125 <b>CHINA</b> Ph.: 86-10-59194548 Fax.: 86-10-59194517 Mob.: 86-10-13701330221	<a href="mailto:wangfuxiang@agri.gov.cn">wangfuxiang@agri.gov.cn</a>
✓	Latin America and Caribbean <i>Chairperson</i>	<b>Mr Francisco Javier TRUJILLO ARRIAGA</b> Director General de Sanidad Vegetal Punto de Contacto Oficial de la CIPF Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria, Sagarpa, <b>MEXICO</b> Phone: (+52) 55 59051000 Ext. 51319	<a href="mailto:trujillo@senasica.gob.mx">trujillo@senasica.gob.mx</a> ;
✓	North America	<b>Mr Greg WOLFF</b> Canadian Food Inspection Agency 59 Camelot Drive, OTTAWA, ON. K1A 0Y9 <b>CANADA</b> Ph.: (+1) 613 773 7060 Mob.: (+1) 613 325 2941	<a href="mailto:greg.wolff@canada.ca">greg.wolff@canada.ca</a>



Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Southwest Pacific	<b>Ms Lois RANSOM</b> Assistant Secretary, Plant Import Operations GPO Box 858 Canberra ACT 2601 <b>AUSTRALIA</b>	<a href="mailto:Lois.ransom@agriculture.gov.au">Lois.ransom@agriculture.gov.au</a>
✓ (for last session)	Southwest Pacific	<b>Mr Stephen BUTCHER</b> <b>NEW ZEALAND</b> Ph.: (+61) 262723241	<a href="mailto:stephen.butcher@mpi.govt.nz">stephen.butcher@mpi.govt.nz</a>
✓	Near East	<b>Mr Gamil Anwar Mohammed RAMADHAN</b> General Director of Plant Protection Department of Yemen, Ministry of Agriculture and Irrigation, Aden <b>YEMEN</b>	<a href="mailto:abuameerm21@gmail.com">abuameerm21@gmail.com</a>
<b>OTHER PARTICIPANTS</b>			
✓	IPPC Secretariat	<b>Jingyuan XIA</b> Secretary	<a href="mailto:Jingyuan.Xia@fao.org">Jingyuan.Xia@fao.org</a>
✓		<b>Avetik NERSISYAN</b> SSU Lead	<a href="mailto:Avetik.Nersisyan@fao.org">Avetik.Nersisyan@fao.org</a>
✓		<b>Brent LARSON</b> IFU Lead	<a href="mailto:Brent.Larson@fao.org">Brent.Larson@fao.org</a>
✓		<b>Shoki AL DOBAI</b> IST Lead	<a href="mailto:Shoki.Aldobai@fao.org">Shoki.Aldobai@fao.org</a>
✓		<b>Craig FEDCHOCK</b> Advisor	<a href="mailto:Craig.Fedchock@fao.org">Craig.Fedchock@fao.org</a>
✓		<b>Mirko MONTUORI</b> Public Information Officer	<a href="mailto:Mirko.Montuori@fao.org">Mirko.Montuori@fao.org</a>
✓		<b>Marko BENOVIC</b> Executive Officer	<a href="mailto:Marko.Benovic@fao.org">Marko.Benovic@fao.org</a>
✓		<b>Denise MELVIN</b> Public Information Specialist	<a href="mailto:Denise.Melvin@fao.org">Denise.Melvin@fao.org</a>
✓		<b>Adriana MOREIRA</b> Standard Setting Officer	<a href="mailto:Adriana.Moreira@fao.org">Adriana.Moreira@fao.org</a>
✓		<b>Sarah BRUNEL</b> Implementation Facilitation Officer	<a href="mailto:Sarah.Brunel@fao.org">Sarah.Brunel@fao.org</a>
✓		<b>Sara GIULIANI</b> Public Information Intern	<a href="mailto:Sara.Giuliani@fao.org">Sara.Giuliani@fao.org</a>

**Appendix 04 – Action Points**

Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
Re-send the email with the list of potential donors for the IYPH, and start contacting them to request additional funding.	IPPC Secretariat	Mirko MONTUORI	End of April 2019
Present the issue of IYPH funding to the IPPC FC and IYPH ISC.	IPPC Secretariat	Mirko MONTUORI	End of June 2019
Review the IYPH budget situation at its June 2019 meeting.	CPM Bureau	Chairperson / Mirko MONTUORI	June 2019 Bureau meeting
Contact industry groups and private sector organizations in order to solicit funding for IYPH.	IPPC Secretariat in collaboration with the FAO Partnerships division	Mirko MONTUORI	End of June 2019
Include an agenda point on IYPH partnerships with the private sector.	CPM Bureau	Chairperson / Shoki AL DOBAI	June 2019 Bureau meeting
Update the letter by the CPM Chairperson on IPPC sustainable funding.	CPM Bureau	Chairperson	End of June 2019
Address the issue of shortage of funding for interpretation for the SC November meeting.	CPM Bureau	Chairperson / Avetik NERSISYAN	June 2019 Bureau meeting
Dissolve the Technical Panel on Fruit Flies (TPFF).	IPPC Secretariat	Chairperson / Avetik NERSISYAN	End of June 2019
Delay the 2020 call for topics until 2021.	IPPC Secretariat	Avetik NERSISYAN	To be reported to Bureau October 2019 meeting
Develop an executive summary for the IPPC Strategic Framework for 2020-2030 and to review the new draft at their June 2019 meeting.	CPM Bureau	Chairperson	June 2019 Bureau meeting
Ensure that the new draft IPPC Strategic Framework for 2020-2030 is edited.	IPPC Secretariat	Shoki AL DOBAI	October 2019 Bureau meeting
Review the Terms of Reference of the Focus Group on Commodity and pathway standards, and amend them as necessary.	CPM Bureau	Stephen BUTCHER	June 2019 Bureau meeting
Liaise with the IPPC Secretariat in relation to commodity and pathway standards.	CPM Bureau	Greg WOLFF	June 2019 Bureau meeting
Draft an action plan on an IPPC emergency system to be submitted to the SPG for discussion and then presented to CPM-15 (2020).	CPM Bureau	CPM Bureau/ Brent LARSON	October 2019 Bureau meeting
Provide guidance to the Task Force for Topics on the scope of the call for topics and the activities that should be solicited during the call for topics.	CPM Bureau	CPM Bureau/ Avetik NERSISYAN	October 2019 Bureau meeting
Include the following action points in the June 2019 CPM Bureau meeting agenda:	IPPC Secretariat	Shoki AL DOBAI	June 2019 Bureau meeting

Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
<ol style="list-style-type: none"> <li>1. Keeping at least 50% of the Bureau members not changed in each new term, to maintain the best functioning of the Bureau in new terms with at least half of experienced membership.</li> <li>2. Engage CPM Bureau members in IYPH-related events.</li> <li>3. To include the issue of IPPC Industry Advisory Group</li> <li>4. IYPH updates</li> <li>5. Update on funding from FAO Governing Bodies</li> <li>6. Planning for CPM-15</li> <li>7. Alignment if the IC and SC ToRs</li> <li>8. To have a meeting with new IYPH International Steering Committee (ISC) during June Bureau meeting</li> </ol>			