



## LANGUAGE REVIEW GROUP

### FORM

Please fill in the form with the requested information and send it to [Eva.Moller@fao.org](mailto:Eva.Moller@fao.org)

**LRG Coordinator name:** Beatriz Melcho (COSAVE)

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#### Structure of the LRG:

The Group is composed of representatives from regional plant protection organizations (RPPO) that use Spanish as one of its languages, other Spanish speaking countries not participating as a member of an RPPO, and the FAO. It is chaired by one of its members.

#### Members of the LRG:

Belen Martinez	España	<a href="mailto:bmartin@magrama.es">bmartin@magrama.es</a>
Ana Lilia Montealegre	NAPPO	<a href="mailto:ana.montealegre@senasica.gob.mx">ana.montealegre@senasica.gob.mx</a>
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**Procedure** (how decisions will be made, how you will keep track of decisions and membership etc)

1. Comments received during country consultation regarding Spanish language usage are forwarded by the IPPC Secretariat to the Coordinator of the Group.
2. The Coordinator shares these comments with other members of the Group and e-mail or teleconference calls are held to seek consensus on terminology. Members will be provided a reasonable timeframe to present comments/suggestions for modifications, with appropriate rationale.
3. At meetings of the Commission for Phytosanitary Measures, ISPMs are often revised before approval. Revisions to the Spanish language version made at the time of the CPM will also be reviewed by the Group according to deadlines established by the IPPC Secretariat.
4. Every attempt will be made to reach decisions by consensus. If consensus cannot be achieved, decisions will be made by a 2/3 majority of members participating in the discussions. Each RPPO, the FAO and individual countries not participating as an RPPO will have one vote.
5. The final recommendations will be presented to the IPPC Secretariat within the indicated deadline.
6. A decision log will be kept of controversial terminology and the consensus reached, including the name of the group members who participated in that decision.

**How to join the LRG:** Writing to the Coordinator Group to

[beatrizmelcho@gmail.com](mailto:beatrizmelcho@gmail.com); [bmelcho@mgap.gub.uy](mailto:bmelcho@mgap.gub.uy)

**FAO Focal point:** not applicable

**TPG member:** Beatriz Melcho