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	منظمة الأغذية والزراعة للأمم المتحدة	联合国 粮食及 农业组织	Food and Agriculture Organization of the United Nations	Organisation des Nations Unies pour l'alimentation et l'agriculture	Продовольственная и сельскохозяйственная организация Объединенных Наций	Organización de las Naciones Unidas para la Alimentación y la Agricultura
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COMMISSION ON PHYTOSANITARY MEASURES

Eighth Session
Rome, 08 - 12 April 2013
Outline of Capacity Development Work of the IPPC
Agenda item 10.3
Prepared by the IPPC Secretariat

1. At CPM-7 (2012), the CPM established the Capacity Development Committee (CDC). According to the agreed terms of reference of the CDC, one of the committee's functions is to provide guidance on capacity development activities for inclusion in the Secretariat work plan.

I. Time frame for long-term planning

2. At the first meeting of the CDC (December 2012, Rome), the Secretariat requested guidance to develop a long term capacity development work plan for the IPPC. The CDC acknowledged that it has a provisional term of two years, but also that long-term planning is essential for the success of capacity development and to complement the broader work being undertaken within the IPPC strategic framework (2012-2019). The CDC agreed to a long term plan for capacity building work with the understanding that although the activities would not be completed within the two-year initial timespan of the CDC, they would provide useful guidance for the work of the Secretariat.

II. Relationship to other strategies and documents

3. CPM-7 endorsed the IPPC Capacity Development Work Plan¹ as a complementary document to the IPPC National Phytosanitary Capacity Building Strategy approved at CPM-5 (2010). This work plan included activities to be led by the IPPC Secretariat, NPPOs, RPPOs, donors and other international organizations. The CDC reviewed this global workplan and focused only on the items for which the IPPC Secretariat was the activities' lead. The CDC suggested that NPPOs, RPPOs, donors

¹ See

[https://www.ippc.int/index.php?id=1110798&frompage=1110702&tx_publication_pi1\[showUid\]=2180149&type=publication&L=0](https://www.ippc.int/index.php?id=1110798&frompage=1110702&tx_publication_pi1[showUid]=2180149&type=publication&L=0)

and other international organizations should be encouraged to study the global workplan and to elaborate the specific activities under their area of responsibility.

4. In addition, the CDC took into account the recently adopted IPPC Strategic Framework (CPM-7, 2012)² and the short term operational plan that had been developed by the Expert Working Group on Capacity Development at its first meeting in 2010. With reference to the IPPC strategic framework, the CDC agreed that IPPC National Phytosanitary Capacity Building Strategy workplan activities contribute towards all four objectives of the IPPC strategic framework. Specifically, the activities support objective D of the strategic framework which is to develop phytosanitary capacity for members to accomplish strategic objectives A, B and C:

- A - protect sustainable agriculture and enhance global food security through the prevention of pest spread;
- B - protect the environment, forests and biodiversity from plant pests;
- C - facilitate economic and trade development through the promotion of harmonized scientifically-based phytosanitary measures.

5. This demonstrates the cross cutting importance of capacity development to strengthen all areas of the IPPC's work.

III. Strategic Areas of work on capacity building

6. The IPPC NCDS consists of eight strategic areas outlined as follows:

- Strategic Area 1: National PS Planning and Management
- Strategic Area 2: Participation in Standard Setting
- Strategic Area 3: Standards Implementation
- Strategic Area 4: Communication and Coordination
- Strategic Area 5: Pest Information
- Strategic Area 6: Resource Mobilization (Fundraising)
- Strategic Area 7: Advocacy
- Strategic Area 8: Monitoring and Evaluation.

7. Annex A provides an indicative structure and content of the outputs and broad activities that the IPPC Secretariat plans to address in each strategic area, some of which cut across other program areas of the Secretariat beyond the Capacity Development functions. A detailed table of sub-activities and targets will be developed to expand on the activities listed in Annex. The plans associated with this Outline of Capacity Development Work of the IPPC Secretariat will be considered a living document that the CDC will review, update and prioritize regularly as part of its guidance to the Secretariat.

8. The CPM is invited to:

- 1) *note* the Outline of Capacity Development Work of the IPPC;
- 2) *encourage* NPPOs and RPPOs to undertake a similar study of the global work plan contained within the National Phytosanitary Capacity Building Strategy to develop plans for activities under their area of responsibility and report back to the Secretariat.

² See https://www.ippc.int/file.../1344410402_IPPC_StrategicFramework_e_W.pdf

Annex A

Outline of Capacity Development Work of the IPPC

	Output	Activities
Strategic Area 1: National PS Planning and Management	1. Tools and processes for phytosanitary systems planning in use.	Identify and review tools for phytosanitary capacity evaluation
		Develop new or revise existing tools
		Develop, deploy and maintain IPPC core training materials
		Encourage use of PCE, including by donor organizations
	2. Critical competencies to undertake planning, management and leadership of national phytosanitary systems available	Develop tools and guidelines for preparing national phytosanitary action plans Develop guidelines for preparing documented procedures for carrying out NPPO work
Strategic Area 2: Participation in Standard Setting	1. Enhanced regional coordination of inputs into the standard setting process	Train RPPO staff and regional experts on participation in all stages of the standard setting process (e.g. topics, specifications, representation on the SC and in other technical bodies, draft standards)
		Train RPPO staff and regional experts to facilitate/ coordinate standard setting meetings
	2. Quality of contracting parties' participation improved	An orientation programme for new CPM delegates
		Peer/coaching/mentoring for new members of subsidiary bodies of the IPPC
		Identify mentoring examples and opportunities
Strategic Area 3: Standards Implementation	1. Involvement of stakeholders at national level enhanced	Develop resources to support national-level coordination of IPPC implementation
	2. Improved understanding of implementation requirements of specific standards	Identify challenges to implementation through IRSS programme
		Develop manuals and tools to strengthen understanding of implementation requirements
3. Support provided for implementation of priority ISPMs	Training on implementation, and guidance on developing implementation plans	

	Output	Activities
Strategic Area 4: Communication and Coordination	1. Information and resources of international, regional and national bodies identified, managed and coordinated.	Establish baseline information
		Build and maintain database system accessible to donors and recipients and populate the system using results of periodic surveys of programs, and make available roster of consultants (see www.phytopsanitary.info)
	2. Methods and pathways for communication used	Establish and encourage use of a "help desk" to facilitate and maintain communication between contracting parties, other stakeholders, donors and technical service providers
	3. Coordination needs for resource mobilization and management identified and supported through the national phytosanitary action plan	Develop linkages between regional and multinational organizations including those able to provide resources
Strategic Area 5: Pest Information	Output	Activities
	1. Contracting parties have updated regulated pest lists and make timely pest reports	Encourage gap analysis (through application of PCE and IRSS) to determine requirements for surveillance, diagnostics, reference collections, information systems etc.
Enhance diagnostic capability (through networking and provision of diagnostic tools)		
Strategic Area 6: Resource Mobilization (Fundraising)	Output	Activities
	1. Capacity to engage donors at all levels enhanced	Develop guidelines to be used by NPPOs for engaging donors.
		Develop criteria to be used by donors for granting funding support
		Coordinate and maximize the effectiveness of the funds available from various sources, e.g. through organizing meetings with donors
2. Capacity to raise funds from national sources enhanced.	Develop national capacity to analyse funds required, financial sustainability options (including cost-sharing), and pursuit of appropriate funding through national budgetary processes	

Strategic Area 7: Advocacy	Output	Activities
	1. Capacity of the NPPO in formulating relevant national policies improved	Develop training materials on policy development; deliver training; evaluate training impact on policy
	2. Enhanced ability of NPPOs to promote their own capacity development needs	Develop guidelines for phytosanitary capacity building based on Paris Principles
	3. Capacity of regional bodies enhanced to influence, assist, and promote national policy	Encourage exchange of experiences on advocacy for phytosanitary issues among regional organizations
	4. Advocacy material for capacity development developed	Promote interchange of experiences and skills on phytosanitary advocacy
Develop advocacy materials on capacity development and review resulting documents before publication.		
Promote the development and inclusion of relevant IPPC issues in the curricula of courses in Universities, Centres of Excellence and other institutions at national and international levels to build capacities as part of Human resource and organizational development		
Strategic Area 8: Monitoring and Evaluation	Output	Activities
	1. Monitoring and evaluation (M & E) tools developed and used throughout the implementation of the global phytosanitary strategy at all levels.	Identify existence and use of M&E tools on capacity development by contracting parties and other stakeholders
		Develop and/or adapt fit for purpose M&E tools and adjust them when necessary
		Train, promote and make tools available
	2. Periodic review and assessment of work plan conducted	Partner with leading organizations to conduct reviews and assessment of capacity development work plan of the IPPC
3. Process for continual improvement developed and used	Share results of the reviews as appropriate and implement corrective measures	