



Our Ref.: PL35/5

Your Ref.:

15 February 2012

International Plant Protection Convention Call for Experts

Dear Sir/Madam,

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for appropriately qualified experts to take part in the Technical panel for phytosanitary treatments (TPPT), Technical panel on diagnostic protocols (TPDP) and Technical panel for the glossary (TPG). Nominations are due **1 June 2012**.

Specific expertise required

The Standards Committee (SC) selects experts based on how closely an expert's skills and experience match the specific expertise required. For further details please refer to the "expertise" section of the relevant [approved specification](#). The discussions and work of expert working groups take place in English, so experts should have a strong working knowledge of English. The experts should also be available to attend the next meeting of the relevant Technical panel (in 2012), which can be found on the [IPPC Calendar](#).

1. Expertise required for the TPPT (see [Specification Technical Panels No. 3 rev. 2](#))

- Two experts for five-year terms beginning in 2012 with expertise in phytosanitary treatments for wood packaging material or fruit flies
- Two experts for five-year terms beginning in 2013 with expertise in phytosanitary treatments for soil and growing media or fruit flies.

2. Expertise required for the TPDP (see [Specification for Technical Panels No. 1, Rev. 3](#))

- Two experts for five-year terms beginning in 2012 with specific expertise in the following disciplines:
 - virology and backup for bacteriology, with quality assurance experience
 - invertebrates, primarily in entomology, with expertise in molecular diagnostic techniques, experience in quality assurance, and preferably with experience with barcoding.

The experts should also have general expertise as described in the specification. This could include practical expertise in the one or more of the following as relevant: morphological and/or molecular/biochemical diagnostic techniques; phytosanitary procedures.

3. Expertise required for the TPG (see [Specification for Technical Panels No. 5](#))

- Four experts for five-year terms beginning in 2012 for the languages Arabic, French, Chinese and English.

In addition to strong language skills for the relevant language, the experts should have a solid understanding of phytosanitary systems and terms and participate on an ongoing basis in the work of the panel. Working knowledge of other FAO languages (English, French, Spanish, Chinese, Arabic or Russian) should be indicated.

Criteria used for prioritizing participants to receive IPPC Secretariat assistance to attend meetings

The organization that employs a meeting participant is responsible for funding the travel and daily subsistence allowance for that person to attend an IPPC meeting. If the employer is unable to allocate sufficient funds, participants are encouraged to seek assistance from other sources. Where such demonstrated efforts to secure assistance have been unsuccessful, requests for assistance (i.e. travel and subsistence costs) from the IPPC Secretariat may be made. The IPPC Secretariat funds available to help assist attendance at meetings are limited. Exceptions are at the discretion of the IPPC Secretariat.

Priority for assistance will be given to participants:

- 1) from contracting parties to the IPPC;
- 2) who request only partial travel assistance (e.g. government or organization provides airfare and only daily subsistence allowance is requested); and
- 3) from countries with low Gross National Income (GNI) and/or low GNI per capita (according to World Bank data).

The financial status of the country in which a participant is employed will be used to help determine priority for and the level of assistance provided. If the participant works for a Regional Plant Protection Organization (RPPO) or a regional or international organization, it is assumed that this organization will provide assistance and the participant will be considered lower priority for IPPC Secretariat assistance.

In all cases, the final determination of which participants will receive assistance, and at which level, is determined by the IPPC Secretariat.

Instructions for making nominations

Nominations will be accepted from governments, National or Regional Plant Protection Organizations (NPPOs or RPPOs). Nominations should be submitted through the respective NPPO or RPPO Contact Point and self nominations should be supported by an accompanying letter from a government authority.

A nomination should only be made if the nominee has agreed to his/her nomination, is available for the meeting dates as posted on the [IPPCCalendar](#) and can allocate appropriate time to the task. Members of Technical Panels have on-going obligations (for a five year term) and should be able to attend all meetings of their respective Technical Panel (usually held annually). Each nomination must be accompanied by the following documentation:

- **Completed nominee details and summary of expertise form** - All sections should be completed, including contact details, education and professional training. A clear description of the nominee's expertise in one of more of the areas of specific expertise is required. The file should be named as follows: **COUNTRY_SURNAME_Firstname_NomineeDetails**
- **Completed and signed Statement of Commitment form** - this should be read carefully by each nominee and a discussion had between the nominee and their employer. The form should then be signed and submitted with the nomination (as a scanned image file such as PDF). The file should be named as follows: **COUNTRY_SURNAME_Firstname_Committment**
- **The nominee's Curriculum Vitae (CV)** – electronic copy of the nominee's CV (only as a word processing file such as MS Word) with the file named as follows: **COUNTRY_SURNAME_Firstname_CV**

Submissions should be sent to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **1 June 2012**. The name of the nominating country or RPPO and the words “call for experts” should be placed in the subject line of the email message. The SC will review the nominations and select experts based on the experience presented. Selected experts will be contacted by the Secretariat once the nomination has been confirmed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Brent Larson', with a long horizontal flourish extending to the right.

Brent Larson
Standards Officer
Secretariat for the International Plant Protection Convention

Attached:

- 2012_Call_Experts_01: *Nominee Details and Summary of Expertise – TPPT*
- 2012_Call_Experts_02: *Nominee Details and Summary of Expertise – TPDP*
- 2012_Call_Experts_03: *Nominee Details and Summary of Expertise – TPG*
- 2012_Call_Experts_04: *Terms of Reference and Rules of Procedure for Technical Panels*
- 2012_Call_Experts_05: *Statement of Commitment*