

LOCAL INFORMATION FOR PARTICIPANTS
IPPC INTERNATIONAL SYMPOSIUM FOR PEST FREE AREAS AND SURVEILLANCE
28 October – 1 November 2019

(Updated 2019-10-22)

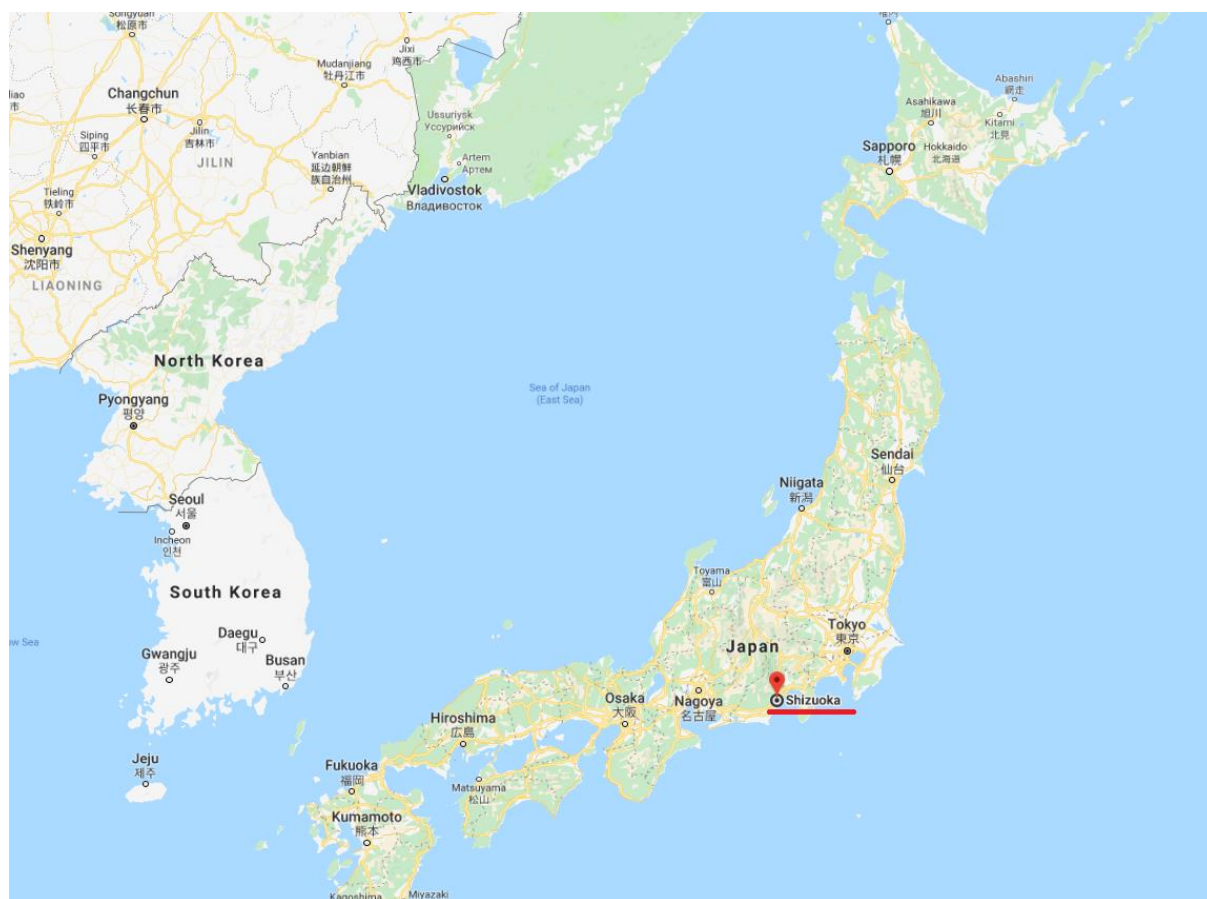
1. Symposium venue

Venue: Hotel Associa Shizuoka

Address: 56 Kuroganecho, Aoi-ku, Shizuoka city, Shizuoka, Japan

Please check the map as shown in Figure.1.

This symposium will be hosted by the Ministry of Agriculture, Forestry and Fisheries (MAFF) of Japan.



2. Accommodation

A block booking has been made by MAFF/IPPC Secretariat. The MAFF/IPPC Secretariat will provide participants with the booking information considering the requests made in the online registration form. Please note that the hotel/room type is subject to the availability.

(1) Hotel Associa Shizuoka

Address: 56 Kuroganecho, Aoi-ku, Shizuoka city, Shizuoka, Japan 420-0851

Tel: +81-54-254-4141

Website: <https://www.associa.com/sth/>

Please check the map as shown in Figure.1 for location.

Room Type	Room charge per night	(≒ USD ¹)
Twin (27 m ²)	13,130 yen	118 USD
Double (21 m ²)	11,830 yen	106 USD
Standard Double (18 m ²)	11,730 yen	105 USD
Single (15 m ²)	11,230 yen	101 USD

*Including breakfast, tax, service charge

Cancellation policy of Hotel Associa Shizuoka:

- 2-9 days prior to your scheduled arrival date: 10%
- 1 day prior to your scheduled arrival date: 20%
- On your scheduled arrival date: 80%
- No-show: 100%

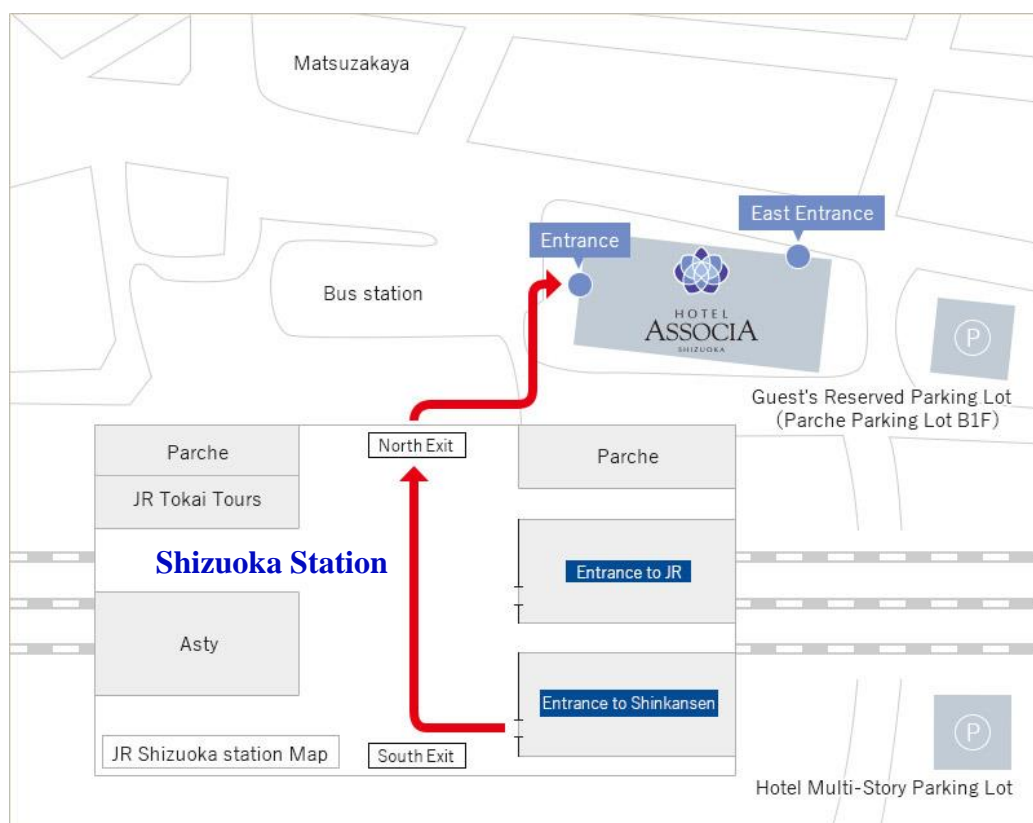


Figure.1. JR Shizuoka Station and Hotel Associa

(2) Hotel Century Shizuoka

Address: 18-1 Minami-cho, Suruga-ku, Shizuoka-City, Shizuoka, Japan 422-8575

Tel: +81 54 284 0111

Website: <https://www.centuryshizuoka.co.jp/english/>

Please check the map as shown in Figure.2.

¹ As of 19 April 2019

Room Type	Room charge per night	(≒ USD ²)
Twin / Double (26 m ²)	13,000 yen	116 USD

*Including breakfast, tax, service charge

Cancellation policy of Hotel Century Shizuoka:

- 20 days prior to your scheduled arrival date: 5%
- 2-9 days prior to your scheduled arrival date: 10%
- 1 day prior to your scheduled arrival date: 20%
- On your scheduled arrival date: 80%
- No-show: 100%

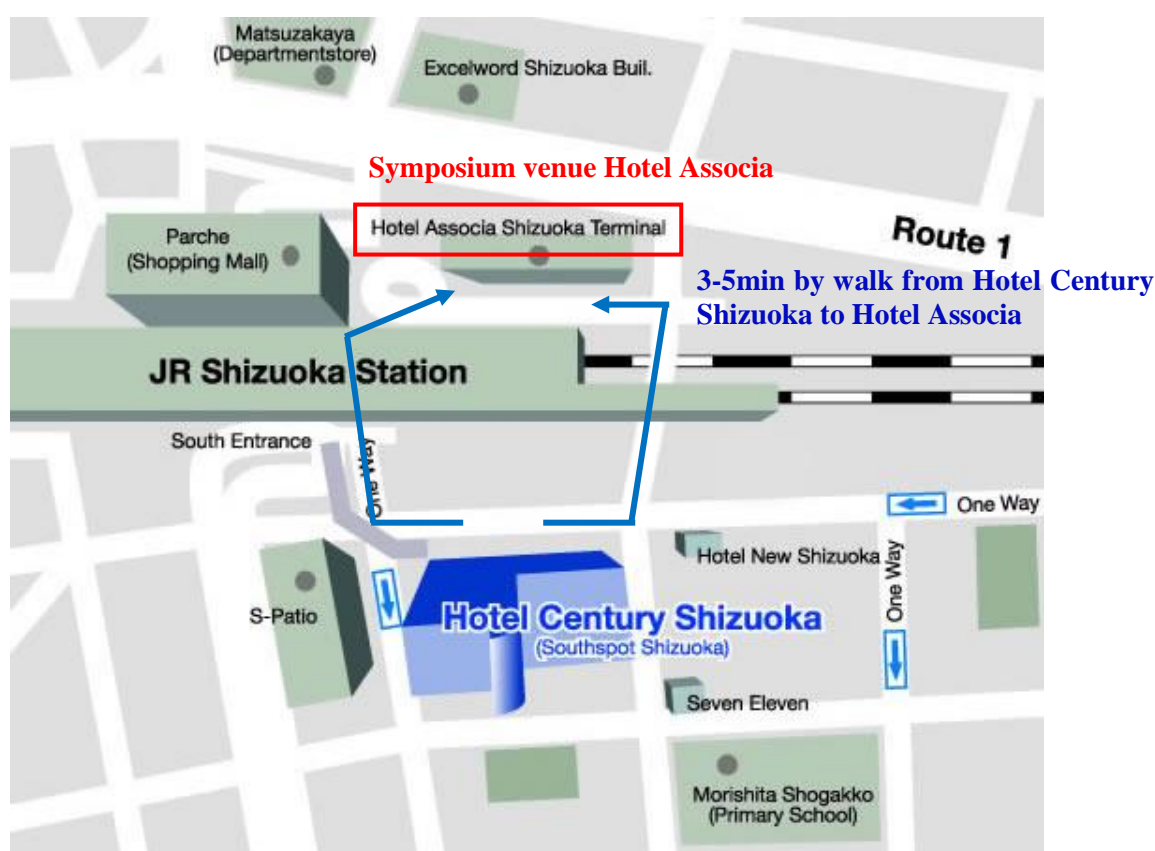


Figure.2. Hotel Century Shizuoka

3. Welcome dinner

The welcome dinner will be offered by the MAFF at 19:00 to 21:00, Monday 28 October.

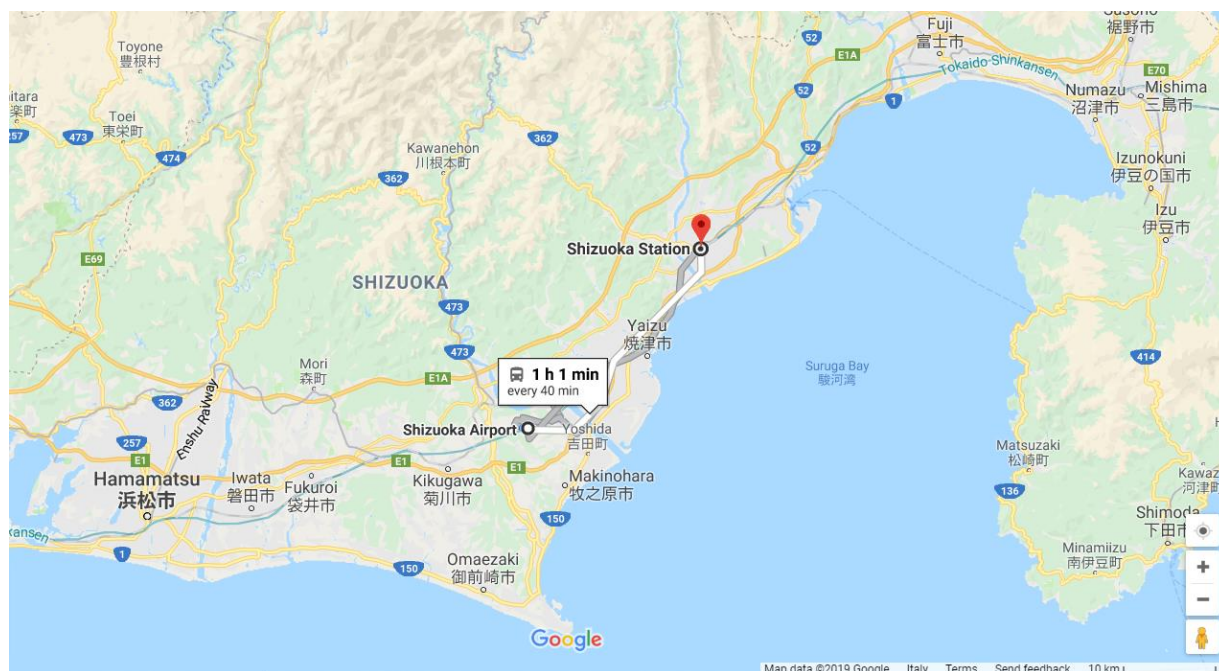
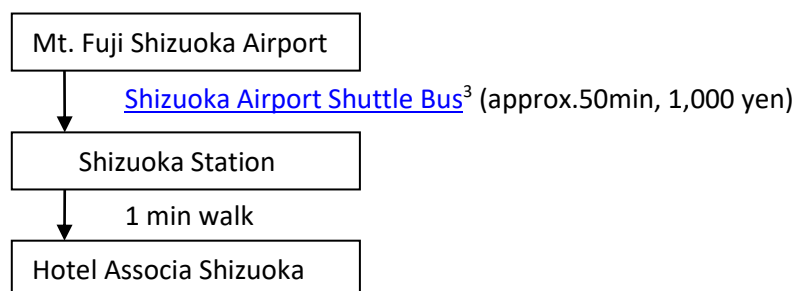
² As of 19 April 2019

4. Arrival and transfer to and from the venue

Hotel Associa is located in front of Shizuoka station. Participants are responsible for their own travel arrangements including local transfer. It is accessible from the following four airports:

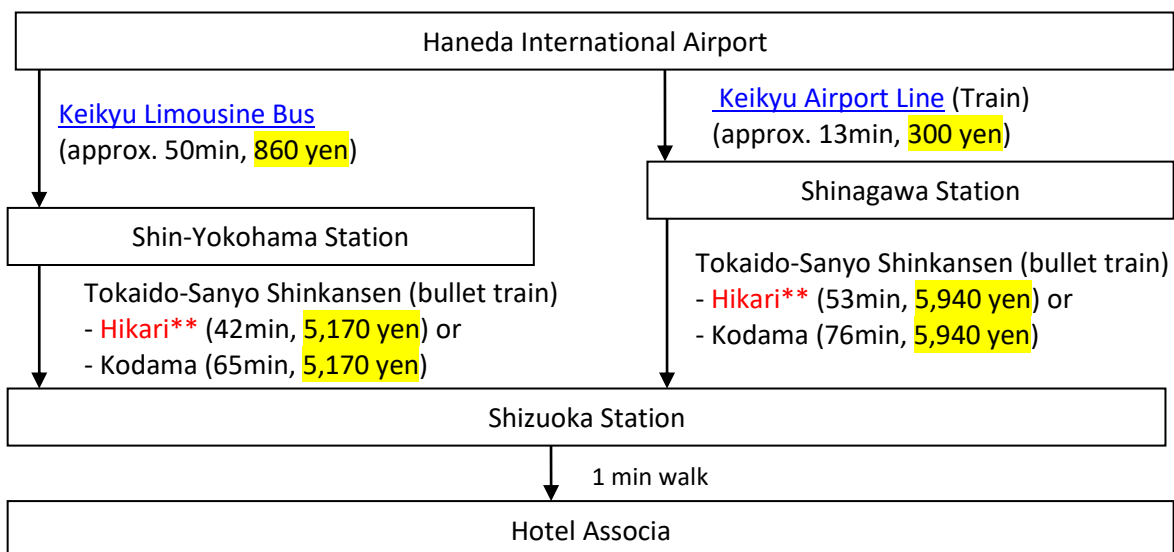
- Mt. Fuji Shizuoka Airport
- Haneda Tokyo International Airport
- Narita International Airport
- Chubu Centrair International Airport

(1) From Mt. Fuji Shizuoka Airport (FSZ)



³ Mt. Fuji Shizuoka Airport Bus and Train Guide: <http://www.mtfuji-shizuokaairport.jp/english/access/bus-train/>,
How to take the bus: <https://www.justline.co.jp/en-guide/>

(2) From **Haneda** Tokyo International Airport (**HND**)



****NOT all Hikari trains stop at Shizuoka Station!! Check the signboard on the train platform before you take Hikari. Kodama trains stop at every station. Nozomi trains do NOT stop at Shizuoka station.**

Links:

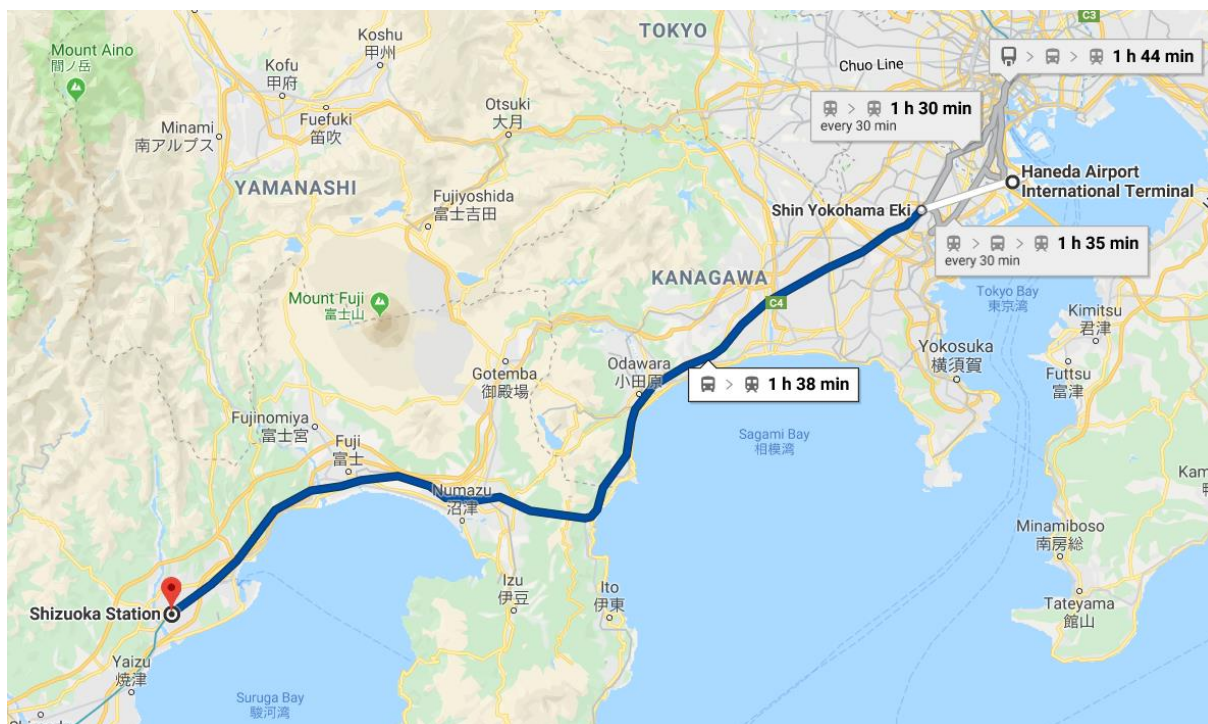
Keikyu Limousine Bus: <http://hnd-bus.com/airport/>

Keikyu Airport Line: <https://www.haneda-tokyo-access.com/en/>

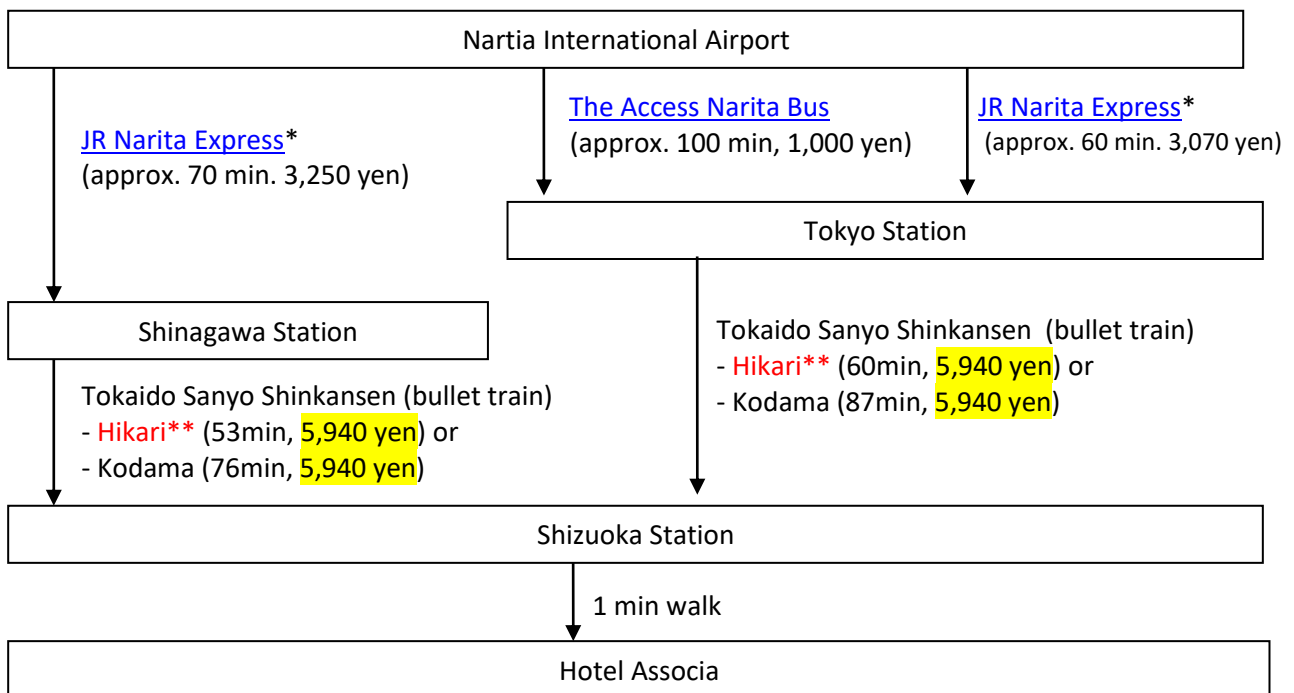
Tokaido-Sanyo Shinkansen: <https://smart-ex.jp/en/beginner/equipment/>

Tokaido-Sanyo Shinkansen Timetable: <https://global.jr-central.co.jp/en/info/timetable/>

- Other transportation options are also available. Haneda Airport Terminal: <https://www.tokyo-airport-bldg.co.jp/en/access/>



(3) From **Narita** International Airport **(NRT)**



* At Narita International Airport, you can buy tickets for both JR Narita Express and Shinkansen. JR East Travel Service Center provides information about transportation:

https://www.jreast.co.jp/e/customer_support/service_center.html

****NOT all Hikari trains stop at Shizuoka Station!! Check the signboard on the train platform before you take Hikari. Kodama trains stop at every station. Nozomi trains do NOT stop at Shizuoka station.**

Links:

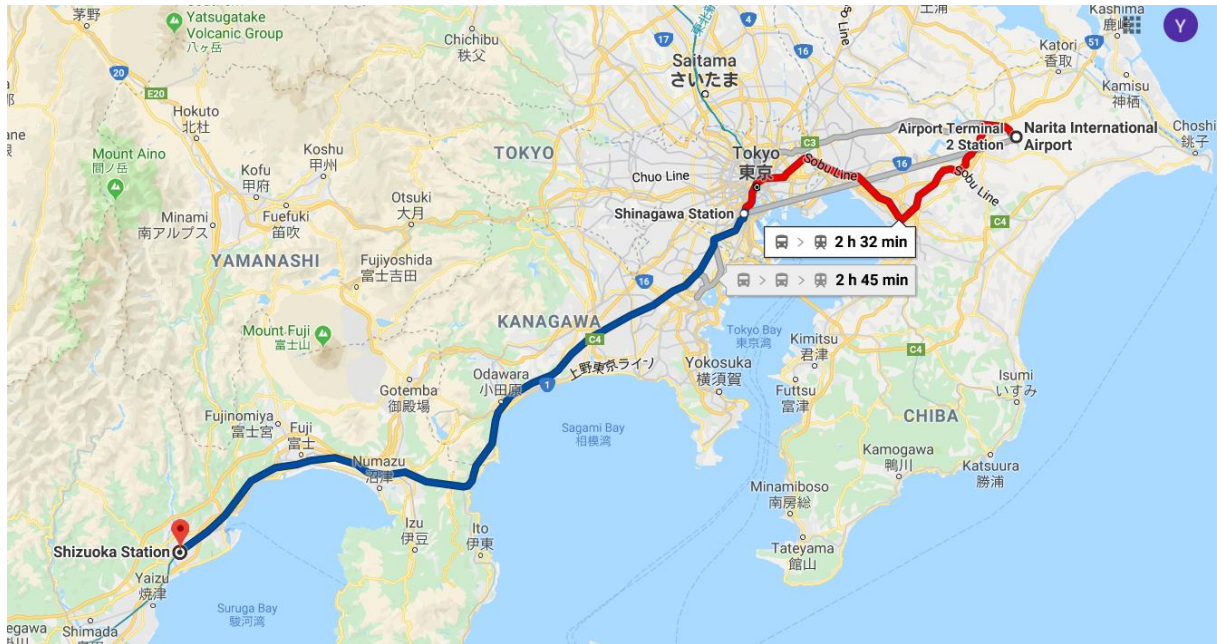
JR Narita Express: <https://www.jreast.co.jp/e/nex/>

The Access Narita Bus: <http://accessnarita.jp/en/home/>

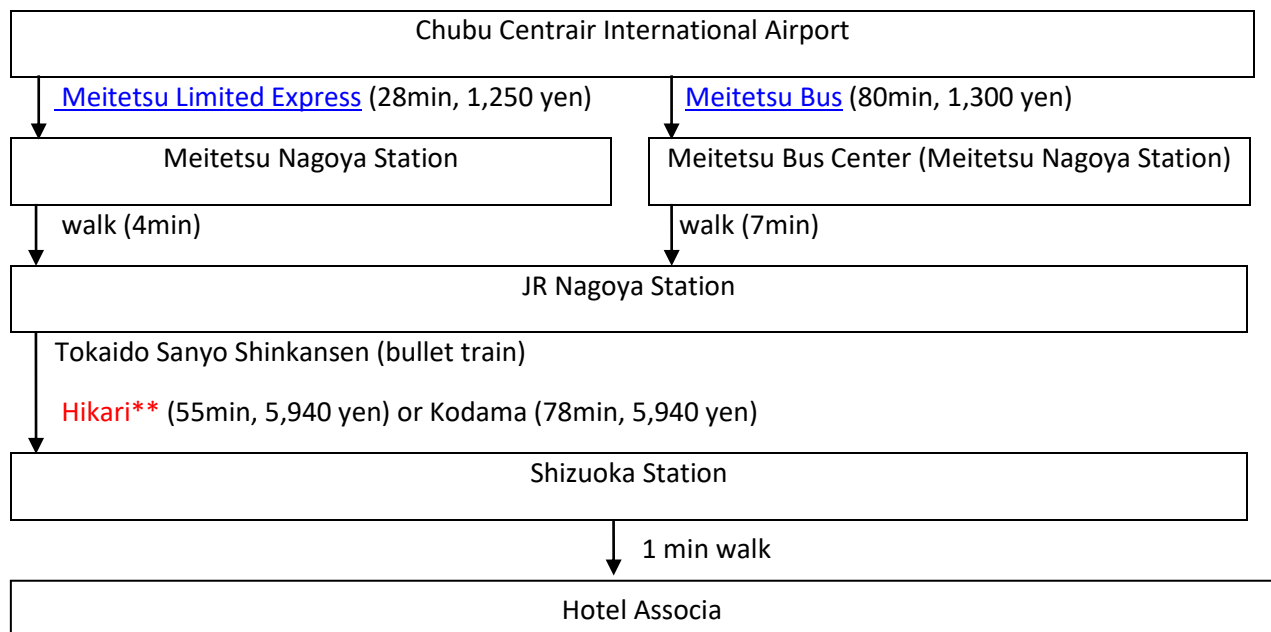
Tokaido-Sanyo Shinkansen: <https://smart-ex.jp/en/beginner/equipment/>

Tokaido-Sanyo Shinkansen Timetable: <https://global.jr-central.co.jp/en/info/timetable/>

➤ Other transportation options are also available: <http://access.narita-airport.jp/en/index.html>



(4) From **Chubu Centrair International Airport (NGO)**



****NOT all Hikari trains stop at Shizuoka Station!! Check the signboard on the train platform before you take Hikari. Kodama trains stop at every station. Nozomi trains do NOT stop at Shizuoka station.**

Links:

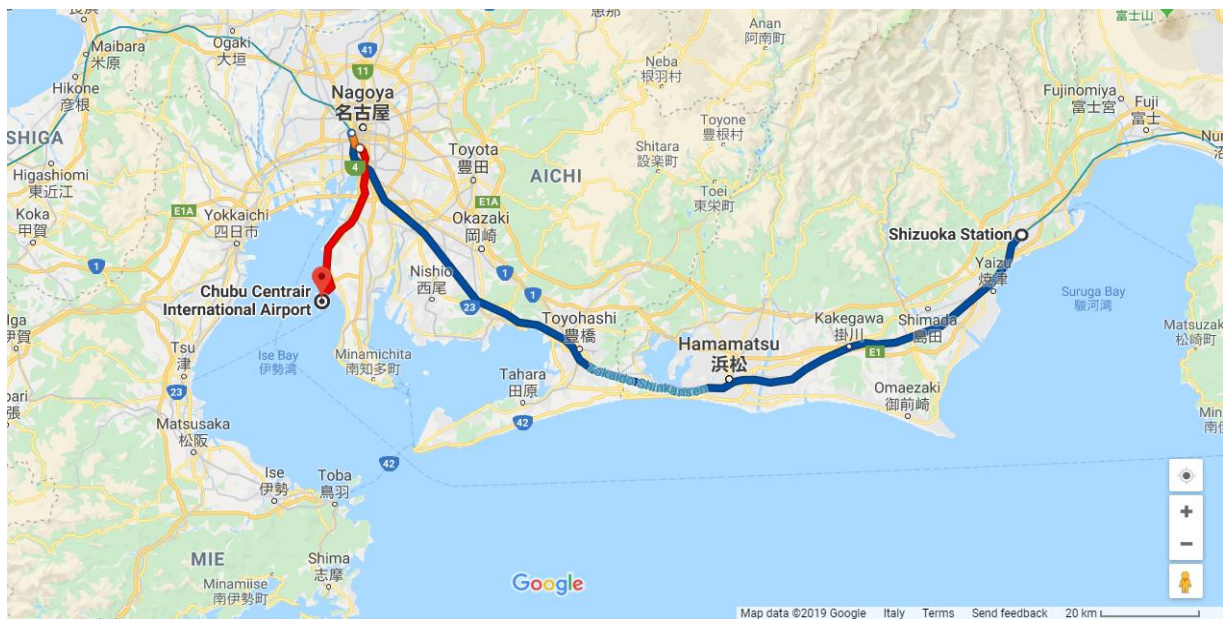
Meitetsu Limited Express: https://www.centrair.jp/en/to_and_from/access/train.html

Time table for Meitetsu Bus: <http://www.meitetsu-bus.co.jp/english/area/centrair.html>

Tokaido-Sanyo Shinkansen: <https://smart-ex.jp/en/beginner/equipment/>

Tokaido-Sanyo Shinkansen Timetable: <https://global.jr-central.co.jp/en/info/timetable/>

➤ Other transportation options are also available: https://www.centrair.jp/en/to_and_from/access/



Going back to the Airports

- To Mt. Fuji Shizuoka Airport (FSZ)

You can take the shuttle bus to the airport at the bus stop in front of Hotel Associa. There is no need to book a seat or buy a ticket in advance⁴. Timetable is available at: <http://www.mtfuji-shizuokaairport.jp/english/media/timetable-to-airport-190331.pdf>



Bus stop (14 空港)

- To Other Airports

You can buy tickets for Shinkansen trains and other JR trains (e.g. Narita Express) at the ticket office at Shizuoka Station.

⁴ How to take the bus: <https://www.justline.co.jp/en-guide/>

Shizuoka City Tourist Information Center⁵ provide more information in English. It is located on the ground floor at north exit of Shizuoka station. (Opening hours 9:00-17:45)

5. Visa requirements

Participants are requested to obtain, prior to their departure, an entry visa to Japan from the Japanese Embassy/Consulate if it is required.

Detailed information can be found at (Diplomatic and Official Passports Holders) https://www.mofa.go.jp/ca/fna/page22e_000692.html and (Other Passports Holders) https://www.mofa.go.jp/j_info/visit/visa/index.html as well as further links from there.

The procedure for obtaining a visa is as follows:

- (1) Visa applicants need to prepare their passport, visa application, photo and confirmation of airplane boarding ticket.
- (2) The MAFF will send visa applicants the necessary documents i.e. “Letter of Reason for Invitation”, “Schedule of Stay” and “Letter of Guarantee” by postal Express Mail Service as well as by email upon the request to support their visa application. The request should be made through the registration form.
- (3) When all these documents are ready, visa applicants are requested to submit them to Japanese embassy/consulate in their home countries.

Please consult your local Japanese Embassy/Consulate for further details.

6. Local contacts

Ms. Natsumi YAMADA

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Food Safety and Consumer Affairs Bureau, MAFF, JAPAN

1-2-1 Kasumigaseki Chiyoda-ku Tokyo, 100-8950

Office Phone: +81-3-3502-5978 Mobile: +81-80-2022-2147

Email: natsumi_yamada740@maff.go.jp

Emails should be copied to:

Mr. Teppei SHIGEMI

Deputy Director, Plant Protection Div.,

Food Safety and Consumer Affairs Bureau, MAFF, JAPAN

1-2-1 Kasumigaseki Chiyoda-ku Tokyo, 100-8950

Office Phone: +81-3-3502-5978

Email: teppei_shigemi780@maff.go.jp

Ms. Kaori IWASAWA

Plant Protection Div.,

Food Safety and Consumer Affairs Bureau, MAFF, JAPAN

1-2-1 Kasumigaseki Chiyoda-ku Tokyo, 100-8950

Office Phone: +81-3-3502-5978

Email: kaori_iwasawa970@maff.go.jp

⁵ Shizuoka City Tourist Information Center: <https://tic.jnto.go.jp/detail.php?id=1178>

7. Currency and banking

The currency in Japan is the Yen (JPY, ¥). Current exchange rate is approximately 112 yen/US\$ (as of 19 April 2019). Currency exchange is possible in the airports, hotels and major banks in Shizuoka.

8. Weather

The average high temperature is 17°C / 62.6°F and minimum temperatures are around 7°C / 44.6°F in October in Shizuoka.

9. Time zone

GMT +0900 (JST)

10. Electricity

The voltage in Japan is 100 Volt, which is different from North America (120V), Central Europe (220V) and most other regions of the world. Japanese electrical plugs have two, non-polarized pins, as shown below.



11. Wi-Fi Services

Free Wi-Fi will be provided in the Symposium venue and accommodation.

12. Tax

Consumption tax of 10% is imposed on the original price.

13. Credit Cards

Payments with VISA and Master cards are the mostly widely available.

14. Tipping

There is no tipping in any situation in Japan – cabs, restaurants, personal care. Some restaurants charge a 5-10% service charge.

15. Emergency Numbers

110 for police and 119 for fire and ambulance. No charge.

16. Tourist Information

Information about tourism in Shizuoka can be found on the Official Shizuoka City Tourism Website (<http://www.visit-shizuoka.com/en/>) and Shizuoka Prefectural Tourism Association Website (<https://exploreshizuoka.com/>).